



ఆంధ్రప్రదేశ్ రాజపత్రము

SUPPLEMENT TO PART - II OF THE ANDHRA PRADESH GAZETTE PUBLISHED BY AUTHORITY

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AMENDMENT OF RECRUITMENT RULES IN RESPECT OF CLASS-II, III AND IV POSTS IN VISA KHAPATNAM PORT TRUST.

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ACCOUNTS DEPARTMENT
RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF ACCOUNTS DEPARTMENT

MINISTERIAL STAFF

Sl. No.	Cadre strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	02	Junior Clerk	CLIII	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age: No Qlf. a) No b) Yes c) Yes	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter/DMO// Duftry / Naik/Peon/ Messenger	—
2	07	Clerk (Accts.)	CHIII	16300-38200	Selection	Completed 18 years but not 28 years	a) Must have passed Degree from a recognized University or its equivalent. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 (Two) years	Age: No Qlf. Yes	By Direct recruitment.	-NA-	Passing of Written Test / Departmental Test is compulsory.
3	38	Jr. Asst.(Accts)	CLIII	17700-44800	Selection	Completed 18 years but not 30 years	a) Must have passed Degree from a recognized University with 2 (two) years experience in Accounts matters in an organization. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	—	Age: No Qlf. a) No b) Yes	By selection from Clerk (A/cs) with 2 (two) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk (A/Cs)	—
4	19	Asst. Accountant	CLIII	19100-51100	Selection	Completed 18 yrs but not 32 yrs	a) Must have passed Degree from a recognized University with 4 (four) years experience in Accounts matters in an organization. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	—	Age: No Qlf. a) No b) Yes	By selection from Jr.Asst (A/cs) with 2 (two) years regular service in the grade, failing which Clerk (A/cs) with 4 (four) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Asst. (A/cs) / Clerk (A/cs)	Sr. Asst (Cash) was re-designated as Assistant Accountant.
5	06	Accountant	CLIII	21000-53500	Selection	Completed 18 yrs but not 35 yrs	a) Must have passed Degree from a recognized University with 6 (six) years experience in Accounts matters in an organization. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	—	Age: No Qlf. a) No b) Yes	By selection from Asst. Accountant with 2 (two) years regular service in the grade, failing which Jr.Assistant (A/cs) with 4 (four) years regular service in the grade, failing which Clerk (A/cs) with 6 (six) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment.	Asst. Accountant / Junior Assistant (A/cs) / Clerk (A/cs)	Head Asst. (Cash) was re-designated as Accountant.
6	04	Supdt.(A/Cs)	CLIII	23600-56300	Selection	Completed 18 yrs but not 37 yrs	a) Must have passed Degree from a recognized University with 8 (eight) years experience in Accounts matters in an organization. b) Must have passed 3 (three)	—	Age: No Qlf. Yes	By selection from Accountant with 2 (two) years regular service in the grade, failing which Asst.Accountant with 4 (four) years regular service in the grade failing which Jr. Assistant (A/cs) with 6 (six) yrs regular	Accountant / Asst. Accountant / JA (A/cs) / Clerk (A/cs)	—

							months certificate course in Computer Applications from a recognized Institute.			service in the grade, failing which Clerk (A/cs) with 8 (eight) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment.		
7	03	Asst. Stock verifier	CL.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical/ Electrical Engineering from a recognized University b) 1 (one) year experience in Stores /Stock Verification after passing Degree. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 (two) years	Age: No Qlf. Yes	By Direct recruitment.	-NA-	Written/ Trade Test /Departmental Test will be conducted if necessary before selecting the candidate.
8	02	Cost Analyst	CL.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree from a recognized University. b) Must have passed the Intermediate Examination of the Institute of Cost and Works Accountants of India or U.K. and should have 1 (one) year experience in Costing after passing the same. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 (two) years	Age: No Qlf. Yes	By promotion from Accountant with 2 (two) years regular service in the grade, failing which Asst. Accountant with 4 (four) years regular service in the grade, failing which J.A (Accounts) with 6 (six) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment.	Accountant/ Asst. Accountant / Jr. Assistant (A/cs)	-
9	03	Accounts Officer Gr. -II	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree from a recognized University. b) 3 (three) years experience in a responsible capacity in the various branches of Accounting, Budgeting, Auditing etc. preferably in Port Sector in an Establishment of Chartered Accountant / ICWA or SAS Accountant of not less than 3 (three) years standing. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. d) In case of promotion of departmental candidates, a pass in Degree in any discipline from a recognized University is sufficient.	2 (two) years	Age: No Qlf. Yes	By promotion from Supdt.Acs/ Cost Analyst with 3 (three) years regular service in the grade, failing which Accountant with 5 (five) years regular service in the grade failing which by departmental circular failing which transfer by deputation or by direct recruitment.	Supdt.(A/cs) /Cost Analyst/ Accountant <u>Transfer or deputation:</u> From any officer of the Indian Audit & Accounts Dept / Indian Railway Accounts Dept / Defence Accounts Dept. / Major Ports or other Govt. Depts.	-
10	02	Stock Verifier	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Mechanical/ Electrical Engg. from a recognized University. b) 3 (three) years experience in Store & stock verification, after passing Degree. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. d) In case of promotion from ASV, Diploma in Mechanical / Electrical/ Civil/ Automobile Engineering or its equivalent with 3 (three) years experience in the grade is sufficient.	2 (Two) years	Age: No Qlf. Yes	By promotion from Asst. Stock Verifier (CL.III) with 3 (three) years regular service in the grade failing which by departmental circular failing which by direct recruitment.	Asst. Stock verifier.	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of CL-II, III & IV posts from time to time.

Sl. No.	Cadre Strength	Name of the post	Class ification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods.	Incase of recruitment by promotion from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	11 (Peon)	Messenger /Peon / Office Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1)25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasis/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / Telugu. 2)75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
2	03	Duttry	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which from Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik/ Peon/ Messenger	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

VISAKHAPATNAM PORT TRUST
CIVIL ENGINEERING DEPARTMENT

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF CIVIL ENGINEERING DEPARTMENT

Sl. No	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	02	J.E. Gr-I (Civil) (CIOW)	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized University with 2 (two) years experience in Civil works. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering from a recognized Polytechnic or its equivalent with 5 (five) years experience in Civil works. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	*	Age: No Qlf. (a) Yes (b) Yes (c) No	BY Promotion from J.E.Gr.III (Civil) (IOW) with 2 (two) years regular service in the grade failing which J.E (Civil) (Overseer) / J.E (Env.) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E Gr.III (IOW)(Civil) / J.E (Overseer) / J.E (Env.)	-
2	45	J.E. Gr-III (IOW)	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized University with 2 (two) years experience in Civil works. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering from a recognized Polytechnic or its equivalent with 5 (five) years experience in Civil works. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. (a) Yes (b) Yes (c) No	By promotion from J.E (Civil)(Overseer)/ J.E (Env.) duly observing total seniority of both cadres with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E (Civil)(Overseer) / J.E (Env.)	-
3	23	J.E (Civil / Overseer).	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized university with 6 (six) months experience in Civil works. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering or its equivalent from a recognized Polytechnic with 3 (three) years experience in Civil works. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. Yes	By Direct Recruitment.	-	Departmental / Suitability Test will be conducted if necessary, before selecting the candidate.

4	03	J.E. (Environment)	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized University with 6 (six) months experience in Environmental works. Or Diploma in Civil Engineering Or its equivalent from a recognized Polytechnic with 3 (three) years experience in Environmental works. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. Yes	By Direct Recruitment	--	Departmental / Suitability Test will be conducted if necessary, before selecting the candidate.
5	02	J.E. Gr-I (Drawing) (Chief Draughtsman)	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized University with 2 (two) years experience in Drawings. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering or its equivalent from a recognized Polytechnic with 5 (five) years experience in drawings. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. (a) Yes (b) Yes (c) No	By promotion from J.E. Gr-III (Drawing) (Draughtsman 'B') with 2 (two) years regular service in the grade failing which from J.E. (Drawing) / Draughtsman 'C' with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E. Gr.III (Drawing) (D'Man 'B') / J.E. (Drawing) (Draughtsman 'C')	--
6	05	J.E. Gr-III (Drawing) Draughts Man 'B'	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized University with 2 (two) years experience in estimating, drawing etc., b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering from a recognized Polytechnic with 5 (five) years experience in estimating, drawings, etc. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. (a) Yes (b) Yes (c) No	By promotion from J.E. (Drawing) (Draughtsman 'C') with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E. (Drawing) (Draughtsman 'C')	--
7	10	J.E. (Drawing) (D'Man 'C')	Cl.III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Civil Engineering from a recognized University with 2 (two) years experience in drawings. Or must have passed Diploma in Civil Engg with 4 (four) years experience in drawings. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. Yes	By Direct Recruitment	--	Departmental / Suitability Test will be conducted if necessary, before selecting the candidate.
8	03	J.E. GR-III (Designs) (Design Asst.)	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering or its equivalent from a recognized University with 2 (two) years experience in designs / drawing / construction / railways. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering with 5 (five) years experience in designs / drawing / construction / railways. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age: No Qlf. Yes	By Direct Recruitment	--	Departmental / Suitability Test will be conducted if necessary, before selecting the candidate.

9	04	Works Maistry (Civil)	Cl.III	16300-38200	Selection	Completed 20 years but not 32 years	a)Must have passed SSC/ X Class or its equivalent with ITI in Civil Trade from recognized Institute. b)Must have 2 (two) years experience in supervision of construction works.	*	Age.No Qlf. No	50 % by promotion from Checker and 50 % by promotion from Mate	Checker, Mate	-
10	02	Chargehand (Fitter) (W&M)	Cl.III	19100-51100	Selection	Completed 20 years but not 36 years	a)Must have passed SSC/X Class or its equivalent with I.T.I in Fitter Trade from a recognized Institute with 6 (six) years experience in a large workshop. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf.: No	By promotion from Fitter Gr-I(W&M) with 2 (two) years regular service in the grade failing which from Fitter Gr-II (W&M) with 4 (four) years regular service in the grade failing which from Fitter Gr.III (W&M) with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-I (W&M)/ Fitter Gr-II (W&M)/ Fitter Gr-III (W&M)	-
11	02	Fitter Gr-I (W&M)	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 34 years	Must have passed SSC/X Class or its equivalent with ITI in Fitter Trade from a recognized Institute with 5 (five) years experience in a large workshop.	*	Age. No Qlf. No	By promotion from Fitter Gr-II (W&M) (including Plumber) with 2 (two) years regular service in the grade, failing which Fitter Gr.III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-II/Plumber/ Fitter Gr.III	Pass in Trade Test is compulsory before selecting the candidate.
12	07	Fitter Gr-II (W&M)	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 32 years	Must have passed SSC/ X Class or its equivalent with ITI in Fitter Trade from a recognized Institute with 4 (four) years experience in a large workshop.	*	Age. No Qlf. No	By promotion from Fitter Gr-III (W&M) with 2 (two) years regular service in the grade, failing which Fitter Gr.III of other departments failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-III / Fitter Gr.III of other departments.	Pass in Trade Test is compulsory before selecting the candidate.
13	03	Fitter Gr-III (W&M)	Cl. IV	14400-32300	Non-selection	Completed 18 years but not 32 years	Must have passed SSC / X Class or its equivalent with ITI in Fitter Trade from a recognized Institute with 2 (two) years experience in a large workshop.	*	Age.No Ql. No	By promotion from Mate (Engg.) / Survey Khallasi with 2 (two) years regular service in the grade failing which from Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate (Engg.) / Survey Khallasi / Khallasi.	Pass in Trade Test is compulsory before selecting the candidate.
14	01	Chargehand (PUMPS)	Cl.III	19100-51100	Non-Section	Completed 18 years but not 36 years.	a)Must have passed SSC/ X Class or its equivalent with ITI in a relevant Trade from a recognized Institute with 6 (six) years experience in large workshop. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. No	By promotion from Pump Driver Gr-I with 2 (two) years regular service in the grade failing which from Pump driver Gr.II with 4 (four) years regular service in the grade failing which M.A with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Pump Driver Gr-I / Pump Driver Gr-II / M.A	-
15	05	Pump Driver Gr-I	Cl.III	17700-44600	Non-Section	Completed 18 years but not 34 years.	Must have passed SSC/ X Class or its equivalent with ITI in a relevant Trade from a recognized Institute with 5 (five) years experience in a large workshop.	*	Age. No Qlf. No	By promotion from Pump Driver Gr-II with 2 (two) years regular service in the grade failing which Machinery attendant with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Pump Driver Gr-II / Machinery Attendant	Pass in Trade Test is compulsory before selecting the candidate.

16	16	Pump Driver Gr-II	Cl.III	16300-38200	Non-Section	Completed 18 years but not 32 years.	Must have passed SSC/ X Class or its equivalent with ITI in a relevant Trade from a recognized Institute with 4 (four) years experience in a large workshop.	*	Age. No Qlf. No	By promotion from Machinery Attendant with 2 (two) years regular service in the grade failing which by Pump Driver Gr.III of any other department failing which by departmental circular among all the departments failing which by direct recruitment.	Machinery Attendant / Pump Driver Gr.III of any department	Pass in Trade Test is compulsory before selecting the candidate.
17	04	Machinery Attendant	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 32 years	Must have passed SSC/ X Class or its equivalent with ITI in a relevant Trade from a recognized Institute with 2 (two) years experience in a large workshop.	*	Age. No Qlf. No	By promotion from Mate (Engg.) / Survey Khallasi with 2 (two) years regular service in the grade failing which Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate (Engg.) / Survey Khallasi / Khallasi	Pass in Trade Test is compulsory before selecting the candidate.
18	02	Carpenter Gr-I	Cl.III	17700-44600	Non-Section	Completed 18 years but not 34 years.	Must have passed SSC/ X Class or its equivalent with ITI in Carpentry Trade from a recognized Institute with 5 (five) years experience in Carpentry works	*	Age. No Qlf. No	By promotion from Carpenter Gr-II with 2 (two) years regular service in the grade failing which by Carpenter Gr-III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Carpenter Gr-II/ Carpenter Gr-III	Pass in Trade Test is compulsory before selecting the candidate.
19	04	Carpenter Gr-II	Cl.III	16300-38200	Non-Section	Completed 18 years but not 32 years.	Must have passed SSC/ X Class or its equivalent with ITI in Carpentry Trade from a recognized Institute with 4 (four) years experience in carpentry works	*	Age. No Qlf. No	By promotion from Carpenter Gr-III with 2 (two) years regular service in the grade failing which from Mate (Engg.) / Survey Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Carpenter Gr-II/ Mate(Engg.) / Survey Khallasi	Pass in Trade Test is compulsory before selecting the candidate.
20	05	Carpenter Gr-III	Cl.IV	14400-32300	Non-selection	Completed 18 years but not 32 years	Must have passed SSC/ X Class or its equivalent with ITI in Carpentry Trade from a recognized Institute with 2 (two) years experience in Carpentry works	*	Age.No Qlf. No	By promotion from Mate (Engg.) / Survey Khallasi with 2 (two) years regular service in the grade failing which by Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate (Engg.) /Survey Khallasi/ Khallasi.	Pass in Trade Test is compulsory before selecting the candidate.
21	03	Mason Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 32 years.	Must have passed SSC/ X Class or its equivalent with ITI in Mason Trade from a recognized Institute with 4 (four) years experience in Masonry Trade.	*	Age. No Qlf. No	By promotion from Mason Gr-III with 2 (two) years regular service in the grade failing which from Mate (Engg.) / Survey Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mason Gr-III / Mate (Engg.) / Survey Khallasi	Pass in Trade Test is compulsory before selecting the candidate.
22	07	Mason Gr-III	Cl. IV	14400-32300	Non-selection	Completed 18 years but not 32 years	Must have passed SSC/ X Class or its equivalent with ITI in Mason Trade from a recognized Institute with 2 (two) years experience in Masonry Trade.	*	Age.No Qlf. No	By promotion from Mate (Engg.) / Survey Khallasi with 2 (two) years regular service in the grade failing which Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate (Engg.)/Survey Khallasi/ Khallasi	Pass in Trade Test is compulsory before selecting the candidate.

23	02	Mate (Engg)	Cl.IV	14400-32300	Non-selection	Completed 18 years but not 32 years	Must have passed SSC/ X Class or its equivalent with ITI in Carpentry/Fitter/Mason/Plumber Trade from a recognized Institute.	*	Age.No Qlf. No	By promotion from Survey Khallasi with 2 (two) years regular service in the grade failing which from Shore Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Survey Khallasi / Khallasi (sh.)	-
24	04	Land Guard	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 30 years	Must have passed SSC/ X Class or its equivalent.	*	Age.No Qlf. Yes	By promotions from Peon (LR) with 2 (two) years regular service in the grade failing which by Khallasi (Shore) with 2(two) years regulars service failing which by departmental circular among all the departments failing which by direct recruitment.	Peon (LR) / Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate
25	03	Survey Khallasi	Cl. IV	14100-31600	Selection	Completed 18 years but not 30 years	Must have passed VIth Class or its equivalent.	*	Age.No Qlf. No	By promotions from Khallasi Shore failing which by departmental circular among all the departments failing which by direct recruitment.	Khallasi(Sh.)	-
26	68	Khallasi Shore	Cl.IV	13500-27400	Selection	Completed 18 years but not 25 years.	Must have passed VIth Class or its equivalent.	*	Age.No Qlf. Yes	By Direct Recruitment.	-	Departmental / Suitability Test will be conducted if necessary, before selecting the candidate.
27	01	Works Maistry (Gardens)	Cl.III	16300-38200	Non-Section	Completed 18 years but not 32 years.	Must have passed 10 th Class / ITI and must have a certificate in Horticulture Training from any Institute recognized by .AP or its equivalent and must have 1 (one) year experience in Horticulture .	*	Age. No Ql. Yes	By Direct Recruitment.	-	Departmental / Suitability Test will be conducted if necessary, before selecting the candidate
28	01	Sr. Works Maistry	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years.	Must have passed SSC/ X Class or its equivalent with ITI from a recognized Institute with 2 (two) years experience in Supervision of construction works.	*	Age. No Qlf. No	By promotion from Works Maistry failing which by Checker failing which by Mate failing which by departmental circular among all the departments failing which by direct recruitment.	Works Maistry/ Checker/ Mate	-
29	01	Plumber Technician	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years.	Must have passed SSC/ X Class or its equivalent with Industrial Training Institute's certificate in Plumbing from a recognized Institute and 4 (four) years' experience.	*	Age. No Qlf. No	By promotion from Fitter Gr.II (W&M) with 2 (two) years regular service in the grade failing which by Fitter Gr.III (W&M) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr.II (W&M) / Fitter Gr.III (W&M)	-

Railway Division:

1	03	A.E (Rlys)	CLII	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering from a recognized University or its equivalent with 2 (two) years experience in Rly. Works. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering from a recognized Polytechnic or its equivalent with 5 (five) years experience in Railway works. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 years	Age. No Qlf. Yes	By promotion from J.E Gr-I (Rlys)(CPW) with 2 (two) years regular service in the grade failing which J.E Gr-III (Rlys)(IOW-PW) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E. Gr-I (Rlys) (CPW) / JE Gr-III (Rlys) (IOW-PW)	-
2	01	J.E Gr-I (Rlys) (CPW)	CLIII	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering from a recognized University or its equivalent with 2 (two) years experience in Rly. Works. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering from a recognized Polytechnic or its equivalent with 5 (five) years experience in Rly. works c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By promotion from J.E Gr-III (Rlys)(IOW-PW) with 2 (two) years regular service in the grade failing which J.E (Rlys)(PW) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E.Gr-III (Rlys) (IOW-PW) / J.E. (Rlys) (PW)	-
3	07	J.E Gr-III (Rlys) (IOW-P.WAY)	CLIII	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in Civil Engineering from a recognized University or its equivalent with 2 (two) years experience in Rly. Works. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Civil Engineering from a recognized Polytechnic or its equivalent with 5 (five) years experience in Rlys Works c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By promotion from J.E (Railways-PWAY)(PW) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E (Railways- Pway) (PW)	-
4	01	J.E (Rlys) /PW	CLIII	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Civil Engineering from recognized University or its equivalent with 1 (one) year experience in Rly. Works. (or) must have passed Diploma in Civil Engineering with 4 (four) years experience in Rly.works. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By Direct Recruitment.	-	-

5	01	Fitter Chargehand (P.WAY)	Cl. III	19100-51100	Selection	Completed 18 years but not 36 years.	a) Must have passed SSC/ X Class or its equivalent with ITI in Fitter trade with 6 (six) years experience in Railway (PW) works. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI (Fitter Trade) with 6 (six) years experience in railway PW works. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	*	Age. No Qlf. No	By promotion from Fitter Gr-I (P.WAY) with 2 (two) years regular service in the grade failing which from Fitter Gr-II (P.WAY) with 4 (four) years regular service in the grade failing which from Fitter Gr.III (PW) with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-I PW/ Fitter Gr-II (PW)/Fitter Gr.III (PW)	-
6	01	Fitter Gr.I (P.WAY)	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years.	a) Must have passed SSC/ X Class or its equivalent with ITI in Fitter Trade with 5 (five) years experience in Railway (PW) works. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI (Fitter Trade) with 5 (five) years experience in Railway PW works.	*	Age. No Qlf. No	By promotion from Fitter Gr-II (PW) with 2 (two) years regular service in the grade failing which Fitter Gr-III(PW) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-II (PW) / Fitter Gr.III (PW)	Pass in Trade Test is compulsory before selecting the candidate.
7	06	Fitter GR-II (PW)	Cl.III	16300-38200	Selection	Completed 18 years but not 32 years.	a) Must have passed SSC/ X Class or its equivalent with ITI or its equivalent in Fitter Trade with 4 (four) years experience in Railway (PW) works. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI (Fitter Trade) with 4 (four) years experience in Railway PW works.	*	Age. No Qlf. No	By promotion from Fitter Gr-III (PW) with 2 (two) years regular service in the grade failing which Mate (PW) / Key Man with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-III (PW)/ Mate (PW) /Key Man	Pass in Trade Test is compulsory before selecting the candidate.
8	04	Fitter Gr-III (PW)	Cl. IV	14400-32300	Selection	Completed 18 years but not 32 years	a) Must have passed SSC/ X Class or its equivalent with ITI in Fitter Trade with 2 (two) years experience in Railway (PW) works. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI (Fitter Trade) with 4 (four) years experience in Railway PW works.	*	Age.No Qlf. No	By promotion from Mate (PW) / Key man with 2 (two) years regular service in the grade failing which Gangman with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate (PW) /Key Man/ Gangman	Pass in Trade Test is compulsory before selecting the candidate.
9	01	Welder Gr-II (PW)	Cl.III	16300-38200	Selection	Completed 18 years but not 32 years.	a) Must have passed SSC/ X Class or its equivalent with ITI in Welder trade with 5 (five) years experience in Welding of Railway (PW) works. b) In case of departmental candidates in the line of promotion, must have passed SSC/X Class or its equivalent with ITI (Welder Trade) with 4 (four) years experience in Welding of Railway PW works.	*	Age. No Qlf. No	By promotion from Welder Gr-III with 2 (two) years regular service in the grade failing which Mate (PW) / Key Man with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Welder Gr-III/ Mate (PW) / Key Man	Pass in Trade Test is compulsory before selecting the candidate.
10	-	Welder Gr-III (PW)	Cl.IV	14400-32300	Selection	Completed 18 years but not 32 years.	a) Must have passed SSC/ X Class or its equivalent with ITI in Welder Trade with 2 (two) years experience in welding of Railway PW works. b) In case of departmental candidates in the line of promotion, must have passed SSC/X Class or its equivalent with in Welding of Railway PW works.	*	Age. No Qlf. No	By promotion from Mate (PW) / Key Man with 2 (two) years regular service in the grade failing which by Gangman with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate(PW)/Key Man/ Gangman	Pass in Trade Test is compulsory before selecting the candidate.

11	07	Male (PW)	Cl.IV	14400-32300	Non-selection	Completed 18 years but not 32 years	a) Must have passed SSC/ X Class or its equivalent with ITI in Fitter trade with 2 (two) years experience in Railway PW works. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI (Fitter Trade) with 4 (four) years experience in Railway PW works.	*	Age.No Ql. No	By promotion from Keyman with 2 (two) years regular service in the grade failing which Gangman with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Key Man/Gangman	-
12	08	Keyman	Cl. IV	14100-32300	Non-selection	Completed 18 years but not 30 years	Must have passed SSC/ X Class or its equivalent with 1 (one) Year experience in Railway PW works.	*	Age.No Ql. No	By promotion from Gangman with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Gangman	-
13	109	Gangman	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed VI/IIth class or its equivalent b) Must pass physical examination.	2 years	Age.No Ql. Yes	By Direct Recruitment.	--	a) Preference will be given to C.L. Gangman of P.W section. b) Departmental / Suitability Test will be conducted if necessary before selecting the candidate.

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

ESTATE DIVISION

1	2	3	4	5	6	7	8	9	10	11	12	13
1	01	Asst.Estate Manager	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	a)Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in a responsible capacity in the matters connected with Revenue collection, Lease of lands, Buildings, etc. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By promotion from H.A (LR) with 3 (three) years regular service in the grade failing which Sr.RI / SA (LR) with 5 (five) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	H.A (LR) /Senior Revenue Inspector / Senior Assistant (LR)	-
2	01	H.A (LR)	CL.III	21000-53500	Selection	Completed 18 years but not 36 years	a)Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in a responsible capacity in the matters connected with Revenue Collection, Lease of Lands, Buildings, etc. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By transfer from Senior Revenue Inspector with 2 (two)years regular service in the grade failing which Senior Assistant (LR) / Revenue Inspector with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Senior Revenue Inspector / Senior Assistant (LR)	-
3	02	Sr. RI	CL. III	21000-53500	Selection	Completed 18 years but not 38 years	a)Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in a responsible capacity in the matters connected with Revenue Collection, Lease of Lands, Buildings,, etc. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Q. Yes	By promotion from Senior Assistant of the Land Revenue Section failing which from Revenue Inspector failing which by transfer from State Government or direct recruitment.	Senior Assistant (LR). / Revenue Inspector	-
4	02	SA (LR)	CL.III	19100-51100	Selection	Completed 18 years but not 36 years	a)Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in a responsible capacity in the matters connected with Revenue Collection, Lease of Lands, Buildings, etc. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By promotion from Revenue Inspector with 2 (two)years regular service in the grade failing which by Junior Assistant (LR) with 4 (Four) years service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Revenue Inspector / Junior Assistant (LR)	-
5	02	R.I	CL.III	17700-44600	Selection	Completed 18 years but not 34 years	a)Must have passed Degree in any discipline from a recognized University with 2 (two) years experience in the matters connected with Revenue Collection, Lease of Lands, Buildings etc. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By transfer from Junior Assistant (LR) with 2 (two) years regular service in the grade failing which by Clerk (LR) failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant (LR / Clerk (LR)	-
6	01	J.A (LR)	CL.III	17700-44600	Selection	Completed 18 years but not 36 years	a)Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in a responsible capacity in the matters connected with Revenue Collection, Lease of Lands, Buildings, etc. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	*	Age. No Qlf. Yes	By promotion from Clerk (LR) with 2 (two) years regular service in the grade.	Clerk (LR)	-

7	01	Clerk (LR)	CH.III	16300-38300	Selection	Completed 18 years but not 28 years.	a) Must be a Graduate of any discipline from any recognised University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	-NA-	By Direct Recruitment.	-NA-	Passing of Written / Departmental test is compulsory before selecting the Candidate.
8	01	DIOS	CI.III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Civil Engineering from a recognized University or its equivalent with 1 (one) year experience in Survey of Urban and Rural areas. OR Must have passed Diploma in Civil Engg with 4 (four) years experience in Survey of Urban and Rural areas. b) Passing of Head Surveyor Test & Sub-Asst. Director's Test is required c) Must have passed 3 months certificate course in Computers Application from a recognized Institute.	*	Age. No Ql. Yes	By Deputation from State Government or by departmental circular among all the departments failing which by direct recruitment.	-	-
9	01	Sr. Land Guard (LR)	CI.IV	14400-32300	Selection	Completed 18 years but not 32 years.	Must have passed SSC/ X Class or its equivalent with 2 (two) years experience in security aspects.	*	Age.No Qlf. No	By promotion from Land Guard with 2 (two) years regular service in the grade failing which Peon (LR) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Land Guard./ Peon (LR)	-
10	04	Land Guard	CI.IV	14100-31600	Selection	Completed 18 years but not 30 years.	Must have passed SSC/ X Class or its equivalent with 1 (one) year experience in security aspects.	*	Age.No Qlf. No	By promotion from Peon (LR) with 2 (two) years regular service in the grade failing which by transfer of Peons from other sections, failing which by departmental circular among all the departments failing which by direct recruitment.	Peons(LR)/ Peons of other sections.	-
11	02	Peon (LR)	CI.IV	13500-27400	Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/X Class or its equivalent. b) In case of departmental candidates must have passed III Form or VIII Class. c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1) 25% of the vacancies reserved exclusively for Sweepers / S&S Khallasis / Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger / Peon. They should however possess elementary literacy and proof of ability to read English / Telugu. 2) 75% By Departmental Circular among all departments failing which by Direct Recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

Ministerial Cadre

No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation any	Whether age and educational qualification s prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion from grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	13 (Peon)	Messenger /Peon / Office Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1)25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasis/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / telugu. 2)75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidates.
2	01	Duftry	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik / Peon/ Messenger	-
3	02	Record Sorter	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have studied upto SSLC and appeared for SSC / X Class examination from a recognized School or its equivalent.	---	Age: No Qlf: a) No b) Yes	By promotion from DMO with 2 (two) years regular service in the grade failing which Duftry/ Naik with 4 (four) years regular service in the grade failing which from Peon/ Messenger with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	DMO/Duftry /Naik/ Peon/ Messenger	-
4.	01	Sun Printer	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC/ X Class or its equivalent. OR Must have studied upto and including SSLC or Must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent with experience in Sun Printing. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	-	Age: No Qlf: No	By promotion from Duftry with 2 (two) years regular service in the grade failing which Peon with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	Duftry / Peon	-
5.	09	Checker	Cl.III	15600-36800	Non-Selection	Completed 18 yrs. But not 28 years	a) Must have passed SSC/ X Class or its equivalent. OR Must have studied upto and including SSLC or	2 Years	Age: No Qlf: No	By promotion from Record Sorter/Sun Printer with 2(two) years regular service in the grade failing which from Duftry with 4(four) years regular service in the	Record Sorter / Sun printer/ Duftry / Peon / Messenger	-

							Must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute			grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.		
6.	04	Store Issuer	CL.III	15600-36800	Non-Selection	Completed 18 yrs. But not 28 yrs.	a) Must have passed SSC/ X Class or its equivalent. OR Must have studied upto and including SSLC or Must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	---	Age: No Qlf: a) No b) Yes	By promotion from Checker with 2(two) years regular service in the grade failing which Sun Printer with 4(four) years regular service in the grade failing which Duftry with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Checker / Sun Printer / Duftry	--
7	01	Junior Clerk	CL.III	15600-36800	Non-Selection	Completed 18 yrs. But not 28 yrs.	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter/DMO/ Duftry / Naik / Peon/ Messenger	--
8	02	Time Keeper	CL.III	16300-38200	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/ X Class or its equivalent. OR In case of departmental candidates, must have studied upto and including SSLC or Must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: a) Yes b) Yes	By promotion from Junior Clerk with 2(two) years regular service in the grade failing which from Record Sorter with 4(four) years regular service in the grade failing which from Duftry / Naik with 6 (six) years regulars service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Junior Clerk / Record Sorter/ Duftry / Naik.	-
9	01	Sr Time Keeper (Time Keeper-B)	CL.III	17700-44600	Non-Selection	Completed 18 years but not 36 years	a) Must have passed SSC/ X Class or its equivalent. OR In case of departmental candidates, must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: a) Yes b) Yes	By promotion from Time Keeper with 2(two) years regular service in the grade failing which Junior Clerk with 4(four) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Time Keeper / Jr. Clerk.	--
10	01	Store Asst. Gr.I	CL.III	19100-51100	Non-Selection	Completed 18 years but not 32 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: a) No b) Yes c) Yes	By promotion from Store Asst. Gr.II with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	Store Asst. Gr.II	--

11	03	Store Asst. Gr.II	CI.III	16300-38200	Selection	Completed 18 yrs. But not 25 yrs.	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 years	Age: No. Qlf: a) No b) No c) Yes	By Direct Recruitment	-NA-	Departmental Test is compulsory before selecting the candidate.
12	06	Clerk	CH.III	16300-38200	Selection	Completed 18 yrs. but not 28 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age: No Qlf: Yes	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
13	20	Junior Assistant	CI.III	17700-44600	selection	Completed 18 yrs. but not 30 yrs	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf: a) No b) Yes	By promotion from Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk	-
14	06	Senior Assistant	CI.III	19100-51100	Selection	Completed 18 yrs. but not 32 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) No b) Yes	By promotion from Junior Assistant with 2 (two) years regular service in the grade failing which from Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant / Clerk	-
15	08	Head Assistant	CI.III	21000-53500	Selection	Completed 18 yrs. but not 35 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf : a) No b) Yes	By promotion from Senior Assistant with 2 (two) years regular service in the grade failing which by Junior Assistant with 4 (four) years regular service in the grade failing which by Clerk with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Assistant / Junior Assistant/ Clerk	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

VISAKHAPATNAM PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT

RECRUITMENT RULES FOR CLASS II, III & IV OF MM DIVISION OF M&EE DEPARTMENT

(GENERAL STORES)

Sl. N o.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	13	Store Khallasi	Cl. IV	13500-27400	Selection	Completed 18 years but not 28 years	Must have passed SSC/ X or its equivalent.	2 years	-NA-	By Direct Recruitment.	-NA-	Departmental / Suitability test will be conducted if necessary, before selecting the candidate.
2	08	Store Mate	Cl. IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC/ X or its equivalent.	-	Age: No Ql. No.	By promotion from Store Khallasi of General Stores and OHC Stores with 2(two) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Store Khallasi, (General Stores and OHC Stores)	
3	01	Store Attendant	Cl. IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC/ X or its equivalent.	-	Age: No Ql. No.	By promotion from Store Khallasi of both General Stores and OHC Stores with 2(two) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Store Khallasi, (General Stores and OHC Stores)	
4	01	Store Maistry (Senior)	Cl. III	15600-36800	Selection	Completed 18 years but not 30 years	Must have passed SSC/ X or its equivalent.	-	Age: No Ql. No.	By promotion from Store Mate with 2 (two) years regular service in the grade failing which from Store Khallasi with 4 (four) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Store Mate / Store Khallasi	
5	02	Tallyman	Cl. III	15600-36800	Selection	Completed 18 years but not 30 years	Must have passed SSC/ X or its equivalent.	-	Age: No Ql. No.	By promotion from Store Attendant with 2 (two) years regular service in the grade failing which from Store Khallasi with 4 (four) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Store Attendant / Store Khallasi	
6	10	Issue Clerk	Cl. III	16300-38200	Selection	Must have completed 18 years	a) Must have passed LME / LCE/EE/LAE/ BSc Physics. b) Must have passed 3 (three) months certificate	2 years	-Age. No. Ql. Yes.	50 % by promotion from Tally Man and 50% by direct recruitment.	50% DR 50% Tallyman	Departmental / Suitability test will be conducted if necessary, before selecting

						but not 30 years	course in Computer Application from a recognized Institute.					the candidate. The Store Attendants promoted as Tally Man will not be eligible for promotion to higher post of Issue Clerk unless they possess the prescribed qualification for these posts.
7.	02	Asst. Ward Keeper	Cl.III	17700-44600	Non-selection	Must have completed 18 years but not 30 years	a) Must have passed LME/ LEE from a Government recognized Institution with 2 (two) years experience in large Stores Organization. b) In case of departmental candidates, must have passed LME/LCE/LEE/LAE/ B.Sc (Phy.) c) Must have passed 3 (three) months course in Computer Application from a recognized Institute.	-	Age: No Qlf: a) No b) No c) Yes	By promotion from Issue Clerk with 2 (two) years regular service in the grade failing which by Departmental Circular among all the departments failing which direct recruitment	Issue Clerk	-
8	08	Ward Keeper	Cl.III	19100-51100	Non-Selection	Must have completed 18 years but not 32 years	a) Must have passed LME/ LEE from a Government recognized Institution with 2 (two) years experience in a large Stores Organization. b) In case of departmental candidates, must have passed LME/LCE/LEE/LAE/ B.Sc (Phy.) with 3 (three) years experience. c) Must have passed 3 (three) months course in Computer Application from a recognized Institute.	-	Age. No. Ql.a) No b).No c)Yes	By promotion from Asst. Ward Keeper with 2 (two) years regular service in the grade failing which from Issue Clerk with 4 (four) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment .	Asst. Ward Keeper / Issue Clerk	-
9	02	Sub-Store Keeper	Cl.III	21000-53500	Selection	Must have completed 18 years but not 35 years	a) Must have passed B.E in Mechanical / Electrical Engineering from a recognized University with 1 (one) year experience in a large Stores Organization. b) In case of departmental candidates, must have passed LME/LCE/LEE/LAE/ B.Sc (Phy.) with 3 (three) years experience. c) Must have passed 3 (three) months course in Computer Applications from a recognized Institute.	-	Age.No. Ql.a) No. b) No c) Yes	By promotion from Ward Keeper with 2 (two) years regular service in the grade failing which by Asst Ward keeper with 4 (four) years regular service in the grade failing which by Issue Clerk with 6 (six) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment .	Ward Keeper / Asst. Ward Keeper / Issue Clerk	-
10	01 (General Stores)	Depot Store Keeper	Cl.III	23600-56300	Selection	Must have completed 18 years but not 38 years	a) Must have passed B.E in Mechanical / Electrical Engineering from a recognized University with 2 (two) years experience in large Stores Organization. b) In case of departmental candidates, must have passed LME/LCE/LEE/LAE/ B.Sc (Phy.) with 4 (four) years experience. c) Must have passed 3 (three) months course in Computer Applications from a recognized Institute.	-	Age.No. Qlf. a) No. b) No c) Yes	a) In case of the vacancy of General Stores, promotion by selection from Sub-Store Keeper with 2 (two) years regular service in the grade failing which Ward Keeper with 4 (four) years regular service in the grade failing which Asst. Ward Keeper with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	a) Sub-store Keeper/ Ward Keeper / Asst. Ward Keeper of General Stores. b) Stores Incharge / Store Asst. Gr.I of OHC.	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

OHC STORES

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	11	Store Khallasi	Cl. IV	13500-27400	Selection	Completed 18 years but not 28 years	Must have passed SSC/ X or its equivalent.	2 years	Age. No. Qlf. Yes	By Direct Recruitment.	-NA-	Departmental / Suitability Test is compulsory before selecting the candidate.
2.	07	Store Asst. Gr.II	Cl.III	16300-38200	Selection	Must have completed 18 years but not 25 years	a) Must have passed B.E in Mechanical / Electrical Engineering from a recognized University with 1 (one) year experience in a large Stores Organization. b) Must have passed 3 (three) months course in Computer Applications from a recognized Institute.	2 Years	-NA-	By Direct Recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
3.	07	Store Asst. Gr.I	Cl.III	19100-51100	Non-Selection	Must have completed 18 years but not 32 years	a) Must have passed B.E in Mechanical / Electrical Engineering from a recognized University with 1 (one) year experience in a large Stores Organization. b) In case of departmental candidates, must have passed LME/LCE/L EE/LAE/ B.Sc (Phy.) with 3 (three) years experience. c) Must have passed 3 (three) months course in Computer Applications from a recognized Institute.	-	Age.No. Ql.a) No. b) No c) Yes	By promotion from Store Asst. Gr.II with 2 (two) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Store Asst. Gr.II	
4.	02	Store In charge	Cl.III	21000-53500	Selection	Must have completed 18 years but not 35 years	a) Must have passed B.E in Mechanical / Electrical Engineering from a recognized University with 1 (one) year experience in a large Stores Organization. b) In case of departmental candidates, must have passed LME/LCE/L EE/LAE/ B.Sc (Phy.) with 3 (three) years experience. c) Must have passed 3 (three) months course in Computer Applications from a recognized Institute.	-	Age. No. Ql. a) No. b) No c) Yes	By promotion from Store Asst. Gr.I with 2 (two) years regular service in the grade failing which Store Asst. Gr.II with 4 (four) years regular service in the grade failing which by departmental Circular among all the Departments failing which by Direct Recruitment.	Store Asst. Gr.I / Store Asst. Gr.II	

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VISAKHAPATNAM PORT TRUST
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT

OFFICERS:

Sl. No	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	04	Asst Engineer (Mech) Inner Harbour	CLII	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree/Diploma in Mechanical /Auto Engineering from a recognized University or its equivalent. b) 2 (two) years experience in case of Degree holders and 5 (five) years experience in case of Diploma holders in a large Mechanical or Marine or Auto Mobile Workshop in a responsible capacity. C) Must have passed 3(three) months certificate course in Computer Application from a recognized Institute.	2 years	Age. No Qlf. Yes	By promotion from Foreman of PWS, FC Section, BG Locos, ORS, Dry Dock, MVS, MCC, Chief Draughtsman / Draughtsman 'B' of CME's Office, Foreman (M) and Foreman [EC(OP)] with Mechanical qualification of E/M Section with 2 (two) years regular service in the grade failing which from Assistant Foreman of PWS, FC Section, BG Locos, ORS, Dry Dock, MVS, MCC, Draughtsman 'C', of CME's Office, A.F (Maint) and AF [EC (OP)] with Mechanical qualification of E/M Section with 4 (four) years regular service in the grade failing which from all Chargehands of PWS, FC., BG Locos, ORS, Dry Dock, MVS, MCC and Chargehand (Maint) and Chargehand [EC (OP)] with Mechanical qualification of E/M section with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Foreman of PWS, FC Section, ORS, BG Locos, MCC, MVS, Dry-Dock, Chief Draughtsman / Draughtsman 'B' of CME's office, Foreman (M) and Foreman [EC (OP)] with Mechanical qualification of E/M Section / All Assistant Foreman of PWS, FC Section, BG Locos, ORS, Dry Dock, MVS, MCC, Draughtsman 'C' of CME's office, AF (Maint) and AF [EC(OP)] with Mechanical qualification of E/M section, All Chargehands of PWS, FC Sec, BG Locos, ORS, Dry Dock, MVS, MCC and Chargehand (Maint) and Chragehand [EC(OP)] with Mechanical qualification of E/M Section.	
2	06	Asst.Engineer (Elec) Inner Harbour	CLII	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree / Diploma in Electrical Engineering from a recognized University or its equivalent. b) 2 (two) years experience in case of Degree holders and 5 (five) years experience in case of Diploma holders in a large Electrical Establishment in a responsible capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	2 years	Age. No Qlf. Yes	By promotion from Foreman (Elec.), Foreman [(EC (Op) with Electrical qualification of E/M Section with 2 (two) years regular service in the grade failing which from A.F (Electrical, A.F (E.C(Op.)) with Electrical qualification of Electrical Maintenance Section with 4 (four) regular service in the grade failing which from all Chargehands from Electrical Maintenance Section with Electrical qualification with 6(six) years service in the grade failing which by departmental circular among all the	Foreman (Elec), Foreman (E.C. (Op.) Electrical Maintenance Section / Assistant Foreman (Elec), Asst Foreman (E.C (Op) of E/M Section/ all Chargehands of E/M Section.	

									departments failing which by direct recruitment.	
3	12	Asst.Engineer (Mech) OHC	CLII	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree / Diploma in Mechanical / Auto Engineering from a recognized University or its equivalent. b) 2 (two) years experience in case of Degree holders and 5 (five) years experience in case of Diploma holders in Maintenance or Operation of large conveyor system or allied Plants or Workshops. c) Must have passed 3(three) months certificate course in Computer Application from a recognized Institute.	2 years	Age. No Qlf. Yes	By promotion from Foreman (Operation) (with Mechanical qualifications), Maintenance, Locos and TXR of OHC with 2 (two) years regular service in the grade failing which from AF(Operation) (with Mechanical qualifications), Maintenance, Locos and TXR of OHC with 4 (four) years regular service in the grade failing which from Operator Gr.I of OHC, Statistical Assistant of OHC (with Mechanical qualifications), Chargehand (Maintenance, Welder, Machinist and Blacksmith), Chargehand, (Locos & TXR).
4	12	Asst Engineer (Elec) OHC	CLII	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree / Diploma in Electrical Engineering from a recognized University or its equivalent. b) 2 (two) years experience in case of Degree holders and 5 (five) years experience in case of Diploma holders in maintenance or Operation of large conveyor system or allied Plants or Workshops. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	2 years	Age. No Qlf. Yes	By promotion from Foreman (Electrical) (with Electrical qualifications) with 2 (two) years regular service in the grade failing which from AF(Electrical), AF (Operation) (with Electrical qualification) with 4 (four) years regular service in the grade failing which Operator (Electrical), Chargehand (Electrical & Operator Gr.I of OHC (with Electrical qualification) with 6 (six) regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment
5	01	Asst Engineer (Electronics) OHC	CLII	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree/Diploma in Electronics and Telecommunication Engineering from a recognized University or its equivalent. b) 2 (two) years experience in case of Degree holders and 5 (five) years experience in case of Diploma holders in a large Electronics / Telecommunications Establishments in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	2 years	Age. No Qlf. Yes	By promotion from Foreman(E/T) with 2 (two) years regular service in the grade failing which by Assistant Foreman (E/T) with 4 (four) years regular service in the grade failing which from Electronic Technician Gr.I with 6 (six) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment

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DRAWING OFFICE

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	01	Chief Draughtsman (Mechanical)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Degree or Diploma in Mechanical Engineering from a recognized University / Polytechnic or its equivalent. b) 5 (five) years experience in a Mechanical Drawing Office in case of Degree holders and 10 (ten) years experience in case of Diploma holders. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	--	Age. No Qlf. No	By promotion from Draughtsman 'B' with 2 (two) years regular service in the grade failing which from Draughtsman 'C' with 4 (four) years regular service in the grade failing which from Draughtsman 'D' with 6 (six) years regular service in the grade failing which from Tracer with 8 (eight) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Draughtsman 'B' / Draughtsman 'C' / Draughtsman 'D' / Tracer.	--
2	01	Draughtsman 'B' (Mechanical)	Cl.III	23600-56300	Selection	Completed 18 years but not 35 years	a) Degree in Mechanical Engineering or its equivalent from a recognized University with 2 (two) years experience in Mechanical Engineering drawings b) In case of departmental candidates in the line of promotion, Diploma in Mech. Engg from a recognized Polytechnic with 4 (four) years experience in Mech. Engg drawings. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	--	Age. No Qlf. No	By promotion from Draughtsman 'C' (Mechanical) with 2 (two) years regular service in the grade failing which from Draughtsman 'D' (Mech.) with 4 (four) years regular service in the grade failing which from Tracer with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Draughtsman 'C' (Mechanical) / Draughtsman 'D' (Mechanical) / Tracer	--
3	02	Draughtsman 'C' (Mechanical)	Cl.III	21000-53600	Selection	Completed 18 years but not 35 years	a) Degree in Mechanical Engineering or its equivalent from a recognized University with 1 (one) year experience in Mechanical Engineering drawings b) In case of departmental candidates in the line of promotion, Diploma in Mech. Engg from a recognized Polytechnic with 4 (four) years experience in Mechanical Engineering Drawings. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	--	Age. No Qlf. No	By promotion from Draughtsman 'D' (Mechanical) with 2 (two) years regular service in the grade failing which from Tracer with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Draughtsman 'D' (Mechanical) / Tracer	--
4	02	Draughtsman 'D' (Mechanical)	Cl.III	17700-44600	Selection	Completed 18 years but not 30 years	a) Degree in Mechanical Engineering or its equivalent from a recognized University, with 2 (two) years experience in Mechanical Engineering drawings b) In case of departmental candidates must have passed SSC/X Class with ITI or NAC in relevant trade with 5 (five) years experience in Mech. Engg drawings. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	2 years	Age. No Qlf. No	Promotion from Tracer with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Tracer	--
5	01	Tracer	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Degree or Diploma in Mechanical Engineering or its equivalent. b) Must have 1 (one) year experience in Ferro Printing and Tracing. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	2 years	NA	By Direct Recruitment.	--NA--	Passing of Written Test / Departmental Test is compulsory.
6	-	Ferro Printer	Cl.III	9400-22000								
7	-	Fuel Supervisor	Cl.III	10200-25700								
RRs are not be framed since the post is abolished												
RRs are not be framed since the post is abolished												

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

Ministerial Cadre

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	08 (Peon) 03 (Peon) MM	Messenger / Peon / Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1)25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasia/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / Telugu. 2)75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
2	01 01 MM	Naik	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	--	Age: No Qlf: No	By promotion from Peon/ Messenger with 2 (two) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Peon/ Messenger	--
3	02 01 MM	Duplicating Machine Operator	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates must have passed III Form or VIII Class.	--	Age: No Qlf: a) No b) Yes	By promotion from Duftry with 2 (two) years regular service in the grade failing which from Naik with 4(four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Duftry / Naik/ Peon/ Messenger	--
4.	05	Lift Operator	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates must have passed III Form or VIII Class.	--	Age: No Qlf: a) No b) Yes	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter / DMO/ Naik / Peon / Messenger	--
5.	01 01 MM	Record Sorter	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must	--	Age: No Qlf: a) No b) Yes	By promotion from Lift Operator / DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik	Lift Operator / DMO/ Duftry / Naik/ Peon /	

						have studied upto SSLC and appeared for SSC / X Class examination from a recognized School or its equivalent.			with 4(four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Messenger		
6.	05	Checker	CLIII	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. OR Must have studied upto and including SSLC or must have studied and appeared for X class examination in a recognized School by the Govt. or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	2 Years	Age: No Qf: Yes	By promotion from Record Sorter / DMO / Lift Operator with 2 (two) years regular service in the grade failing which from Naik with 4(four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Record Sorter / DMO / Lift Operator Naik/ Peon / Messenger.	--
7.	01 (MM)	Junior Clerk	CLIII	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age: No Qf: a) No b) Yes c) Yes	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter/ DMO// Duftry / Naik /Peon/ Messenger	--
8	08	Store Issuer	CLIII	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC/ X Class or its equivalent. OR Must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognized School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qf: a) No b) Yes	By promotion from Checker with 2(two) years regular service in the grade failing which Record Sorter / Lift Operator / DMO with 4 (four) years regular service in the grade failing which from Duftry / Naik with 6(six) years regular service in the grade failing which from Peon / Messenger with 8 (eight) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Checker /Record Sorter / DMO// Lift Operator Duftry / Naik/ Peon / Messenger	--
9	07	Store Keeper	CLIII	16300-38200	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/ X Class or its equivalent. OR Must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognized School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No. Qf: a) Yes b) Yes	By promotion from Store Issuer with 2(two) years regular service in the grade failing which Checker with 2 (two) years regular service in the grade failing which from Record Sorter / DMO/ Lift Operator with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Store Issuer/ Checker / Record Sorter / DMO / Lift operator	--
10	15	Time Keeper	CLIII	16300-38200	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/ X Class or its equivalent. OR In case of departmental candidates, must have studied upto and including SSLC or must have studied and appeared for X Class examination	--	Age: No Qf: a) Yes b) Yes	By promotion from Checker with 2(two) years regular service in the grade failing which from Record Sorter / DMO / Lift Operator with 4(four) years regular service in the grade failing which from	Checker / Record Sorter /DMO /Lift Operator / Duftry / Naik	--

							in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute			Dutty / Naik with 6 (six) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.		
11	04	Sr. Time Keeper (Time Keeper -B)	CI.III	17700-44600	Non-Selection	Completed 18 years but not 30 years.	a) Must have passed SSC/ X Class or its equivalent. OR In case of departmental candidates, must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: a) Yes b) Yes	By promotion from Time Keeper with 2(two) years regular service in the grade failing which from Checker with 4(four) years regular service in the grade failing which from Record Sorter / DMO/ Lift Operator with 6 (six) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Time Keeper / Checker / Record sorter / DMO/ Lift Operator	
12	18 10 MM	Clerk	CH.III	16300-38200	Selection	Completed 18 yrs. but not 28 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age: No Qlf: Yes	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
13	48 14 MM	Junior Assistant	CI.III	17700-44600	Selection	Completed 18 yrs. but not 30 yrs	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf: a) No b) Yes	By promotion from Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk	--
14	20 05 MM	Senior Assistant	CI.III	19100-51100	Selection	Completed 18 yrs. but not 32 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) No b) Yes	By promotion from Junior Assistant with 2 (two) years regular service in the grade failing which from Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant / Clerk	--
15	08 03 MM	Head Assistant	CI.III	21000-53500	Selection	Completed 18 yrs. but not 35 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) No b) Yes	By promotion from Senior Assistant with 2 (two) years regular service in the grade failing which by Junior Assistant with 4 (four) years regular service in the grade failing which by Clerk with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Assistant / Junior Assistant / Clerk	--

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BG LOCOS

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	01	JE Gr.I / Foreman (Locos)	CLIII	23600-56300	Selection	Completed 18 years but not 38 years	a) Degree in Automobile or Mechanical Engineering or its equivalent from a recognized University with 2 (two) years experience in Operation & Maintenance of Locos. b) In case of departmental candidates in the line of promotion, Diploma in Automobile or Mechanical Engineering from a recognized Polytechnic with 5 (five) years experience in Operation & Maintenance of Locos. OR ITI or NAC in Motor Mechanic/ Diesel Mechanic/ Fitter/ Automobile with 7 (seven) years experience. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Qf. a and c OR b and c	By promotion from J.E / AF (OP) with 2 (two) years regular service in the grade failing which Sr.BG (DI) Loco Driver/ Chargehand (MM)/Chargehand (Fitter) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	JE /AF(OP)/ Sr.BG (DI) Loco Driver/Chargehand (MM)/ Chargehand (Fitter)	-
2	03	Junior Engineer (Locos) / Asst.Foreman (Locos)	CLIII	21000-53500	Selection	Completed 18 years but not 35 years	a) Degree in Automobile or Mechanical Engineering or its equivalent from a recognized University with 1 (one) year experience in Operation & Maintenance of Locos. b) In case of departmental candidates in the line of promotion, Diploma in Automobile or Mechanical Engineering from a recognized Polytechnic with 4 (four) years experience in Operation & Maintenance of Locos. OR ITI or NAC in Motor Mechanic/ Diesel Mechanic/Fitter/ Automobile with 7 (seven) years experience. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Qf. a and c OR b and c	50 % by promotion from Sr.BG (DL) Loco Driver with 2 (two) years regular service in the grade and 50% by promotion from Chargehand (Fitter) & Chargehand (MM) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr.Driver (DL) BG Locos/ Charge hand (Fitter) and Chargehand (MM)	-
3	10	Sr.BG (Diesel) Loco Driver	CLIII	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree In Automobile / Mechanical Engineering or its equivalent from a recognized University with 6 (six) months experience in operation of Locos OR Must have passed Diploma in Mechanical/ Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in operation of Locos. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with 6 (six) years experience in operation of locos. c) Must pass Eye Test and must have undergone training as Driver either at Khargpur or Gunthkal or	-	Age. No Qf. a) No b) No c) Yes d) Yes	By promotion from BG Diesel Loco Driver of the section with 2 (two) years regular service in the grade failing which from Loco Driver of other sections with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	BG (Diesel) Loco Driver/ Loco Drivers of other sections.	Pass in Trade Test is compulsory before selecting the candidate.

							any Indian Railway Institute and hold certificate of competency. d) Must have passed 3 (three) months certificate course in Computer Application from a recognized institute.					
4.	20	BG (Diesel Loco Driver) (CLW)	CLIII	17700-44600	Selection	Completed 18 years but not 32 years	a)Must have passed Degree In Automobile / Mechanical Engineering or its equivalent from a recognized University with 6 (six) months experience in operation of Locos OR Must have passed Diploma in Mechanical/ Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in operation of Locos. b)In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with 6 (six) years experience in operation of locos. c)Must pass Eye Test. d) Must have passed 3 (three) months certificate course in computer applications from a recognized institute.	-	Age No Qlf. a) No b) No c) Yes d) Yes	By promotion from Greaser/ MM Gr.I / Fitter Gr.I with 2 (two) years regular service in the grade failing which Greaser / MM Gr.II / Fitter Gr.II with 4 (four) years regular service in the grade 3:1:1 ratio failing which by departmental circular among all the departments failing which by Direct Recruitment.	Greaser/MM Gr.I/Fitter Gr.I/ Greaser/MM Gr.II/Fitter Gr.II	a) Pass in Trade Test is compulsory before selecting the candidate. b) This RRs subject to the final verdict of the Hon'ble High Court on WP Nos.27187/03, 13740/04 in respect of board resolution No.83/2002-2003 and interim stay orders dt.31-12-2003, 16-08-2004 and 14-2-2005, which are pending with Hon'ble High Court at Hyderabad.
5	31	Greaser (Locos)	CLIV	14400-32300	Non Selection	Completed 18 years but not 28 years	Must have passed SSC/Xth Class or its equivalent with ITI in the trade of Diesel Mechanic with 2 (two) years relevant experience	--	Age. No Qlf. Yes	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate.
6	02	Charge hand (Motor Mechanic)	CLIII	19100-51100	Selection	Completed 18 years but not 32 years	a)Must have passed Degree in Automobile / Mechanical Engineering or its equivalent from a recognized University with 6 (six) months experience in Loco workshop OR Diploma in Mechanical/ Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in Loco Workshop. b)In case of departmental candidates in the line of promotion, must have passed SSC/ Xth Class with ITI or NAC in relevant Trade with 6 (six) years experience in Loco Workshop. c)Must have passed 3 (three) months certificate course in Computers Application from a recognized institute.	--	Age. No Qlf. No	By promotion from Motor Mech.Gr-I with 2 (two) years regular service in the grade failing which Motor Mechanic Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	Motor Mechanic Gr-I/ Motor Mechanic Gr-II	--
7	04	Motor Mechanic Gr-I	CLIII	17700-44600	Non Selection	Completed 18 years but not 30 years	a)Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 2 (two) years experience in large Workshop. b) In case of departmental candidates, must have passed SSC/X Class with ITI or NAC in relevant Trade with 5 (five) years experience in Loco workshop.	-	Age. No Qlf. No	By promotion from Motor Mechanic Gr-II with 2 years regular service in the grade failing which Motor Mechanic Gr.III with 4(four) regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Motor Mechanic Gr-II / Motor Mechanic Gr.III	Pass in Trade Test is compulsory before selecting the candidate.
8	02	Motor Mechanic Gr-II	CLIII	16300-38200	Non Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 1 (one) year experience in Motor Mechanism. b)In case of departmental candidates in the line of	2 years	Age. No Qlf. No	By promotion from MM Gr-III of any other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which	MM Gr-III of any other sections of this department	Pass in Trade Test is compulsory before selecting the candidate.

							promotion, must have passed SSC/ X Class or its equivalent with ITI or NAC in relevant trade of Motor Mechanic or its equivalent with 4 (four) years experience in Motor Mechanism			by direct recruitment.		
9		Motor Mech Gr-III	CLIV									
10	02	Charge hand (Fitter)	CLIII	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Automobile / Mechanical Engineering or its equivalent from a recognized University with 6 (six) months experience in large Workshop OR Diploma in Mechanical/Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in large Workshop. b) In case of departmental candidates in the line of promotion, must have passed SSC/ Xth class or its equivalent with ITI or NAC in relevant trade with 6 (six) years experience in large Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	--	Age.No Qf. No	Promotion from Fitter Gr.I with 2 (two) years regular service in the grade failing which Fitter Gr.II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-I/ Fitter Gr-II	Pass in Trade Test is compulsory before selecting the candidate.
RR not framed since the post is abolished												
11	07	Fitter Gr-I	CLIII	17700-44600	Non Selection	Completed 18 years but not 30 years	a)Must have passed Degree In Automobile / Mechanical Engineering or its equivalent from a recognized university with 2 (two) years experience in large Workshop b)In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI or NAC certificate in Fitter trade with 5 (Five) years experience in large Workshop. c) Must have passed 3 (three) months certificate course in Computer Aapplication from a recognized Institute.	--	Age.No Qf. No	Promotion from Fitter Gr.II with 2 (two) years regular service in the grade failing which Fitter Gr.III with 4 (four) years service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-II/ Fitter Gr-III	Pass in Trade Test is compulsory before selecting the candidate.
12	01	Fitter Gr-II	CLIII	16300-38200	Non Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 1 (one) year experience in large Workshop b)In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC certificate in Fitter with 4 (four) years experience in a large Workshop	2 years	Age.No Qf. No	By promotion from Fitter Gr-III with 2 (two) years regular service in the grade failing which Fitter Gr.III of other sections with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-III/ Fitter Gr-III of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate.
13	01	Fitter Gr-III	CLIV	14400-32300	Non - Selection	Completed 18 years but not 25 years	Must have passed SSC/ Xth class or its equivalent with ITI certificate or NAC in Fitter Trade with 2 (two) years experience in a large Workshop	--	Age.No Qf. No	By promotion from Khallasi (Shore) of the section with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate.
14		Kh.(Sh)	CLIV	POSTING FROM GENERAL POOL FROM DRY DOCK SECTION								
15		Driver (Diesel) (NG Locos)		Not framed since the NG locos section is closed								
16		Fireman (NG Loco Steam Cranes)		Not framed since the NG locos section is closed								
17		Sr.Driver (NG Steam Locos & Steam Cranes)		Not framed since the NG locos section is closed								

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including probationary period.

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

Electrical Maintenance Section:

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	07	Foreman (Electrical) / J.E Gr-I (Electrical)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Electrical Engineering or its equivalent from a recognized University with 2(two) years experience in a supervisory capacity in a large Electrical undertaking b) In case of departmental candidates, must have passed Degree/ Diploma in Electrical Engineering from a recognized Polytechnic with 5 (five) years experience in a supervisory capacity in a large Electrical undertaking OR ITI or NAC in Electrical Trade with 7(Seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age.No Qlf. a and c OR b and c	By promotion from JE (Electrical) /Asst.Foreman(Elec)) with 2 (two) years regular service in the grade failing which Chargehand (Elec)/ Operator 150 Tonnes Floating Cranes (Bheema / Hanuman) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	JE (Electrical) / Asst. Foreman (Elec)/ Chargehand (Elec)/Operator of 150 TFC (Bheema / Hanuman)	--
2	01	J.E Gr.I (Mech) / Foreman (Mech) (Gantry Crane Operator)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Mechanical Engineering or its equivalent from a recognized University with 2 (two) years experience in a supervisory capacity in Mechanical / Fabricating works OR b) In case of departmental candidates, must have passed Degree / Diploma in Mechanical Engineering from a recognized Polytechnic with 5 (five) years experience in a supervisory capacity in Overhauling, Dismanting, Erection of Electrical Wharf Cranes. OR ITI or NAC in Mechanical Trade with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age.No Qlf. a and c OR b and c	By promotion from JE (EC Operation) / Assistant Foreman (EC Operation) with 2 (two) years regular service in the grade failing which from Chargehand (EC Operation) / Chargehand (Maintenance) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which direct recruitment.	JE /Asst Foreman (EC Operation) / Chargehand (EC Operation)/ Chargehand (Mechanical)	--
3	03	J.E (Electrical) / Asst.Foreman (Elec)	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Electrical Engineering or its equivalent from a recognized University, with 1 (one) year experience in a supervisory capacity in a large Electrical undertaking b) In case of departmental candidates, must have	-	Age. No Qlf. a and c OR b and c	By promotion from Operator of FC Bheema/ Hanuman / Chargehand (Elec) / Technical Assistant / Refrigerator Mechanic with Ellectrical qualification with 2 (two) years regular	Operator of FC Bheema/ Hanuman / Chargehand (Elec) / Technical Assistant (Elec) / Refrigerator Mechanic	--

						passed Degree/ Diploma in Electrical Engineering from a recognized Polytechnic with 4 (four) years experience in supervisory capacity in a large Electrical undertaking OR ITI or NAC in Electrical Trade with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.			service in the grade failing which by departmental circular among all the departments failing which by direct recruitment			
4	02	J.E (Electrical Cranes) / Asst.Foreman (Electrical Cranes)	CL.III	21000-53500	Selection	Completed 18 years but not 35 years	a)Must have passed Degree in Mechanical or Electrical Engineering or its equivalent from a recognized University, with 1 (one) year experience in a supervisory capacity in a large electrical undertaking b)In case of departmental candidates in the line of promotion, must have passed Degree / Diploma in Mechanical or Electrical Engineering from a recognized Polytechnic with 4 (four) years experience in a large Electrical undertaking OR ITI or NAC in Electrical and Mechanical Trade with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	-	Age. No Qlf. a and c OR b and c	By promotion from Charge hand (Elec.Cranes) with 2 (two) years regular service in the grade failing which by promotion from Operator (E.C) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Charge hand (EC Cranes) / Operator (EC)	--
5	10 8+2(T)	Chargehand (EC Operator)	CL.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical or Electrical Engineering or its equivalent from a recognized University, with 6 (six) months experience Or Diploma in Mechanical or Electrical Engineering from a recognized Polytechnic with 3 (three) years experience in highly skilled category. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC Mechanical or Electrical trades with 6 (six) years experience in operation of Electrical Cranes. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Qlf. No	By promotion from Operator (EC) with 2 (two) years regular service in the grade failing which by promotion from Driver (EC) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Operator (EC) / Driver (EC)	--
6	10 8+2 (T)	Chargehand (Elec)	CL.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Electrical Engineering or its equivalent from a recognized University with 6 (six) months experience Or Diploma in Electrical Engineering from a recognized Polytechnic with 3 (three) years experience in highly skilled category Gr-I b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC (Elec) with 6 (six) years experience in Operation of Electrical Workshops. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Qlf. No	By promotion from SSS with 2 (two) years regular service in the grade failing which highly skilled categories of E/M section with 4 years regular service failing which SSS of OHC with 2 years regular service in the grade failing which highly skilled category of OHC with 4 years regular service in the grade failing which by departmental circular among all departments failing which by Direct Recruitment	--	--
7	11	Electrician Gr-I	CL.III	17700-44600	Non Selection	Completed 18 years but not 30 years	a) Must have passed Diploma In Electrical Engineering from a recognized Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidates in the line of	-	Age. No Qlf. No	By promotion from Electrician Gr-II of the E/M section with 2 (two) years regular service in the grade failing which from Electrician Gr-II of other	Electrician Gr-II (E/M) Electrician Gr-II of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate

							promotion, must have passed SSC/X Class with ITI or NAC in Electrician Trade with 5 (five) years experience in the relevant field.			sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment		
8	01	Chargehand (Maintenance)	CL.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering or its equivalent from a recognized University with 6(six) months experience in relevant field Or Diploma in Mechanical Engineering from a recognized Polytechnic with 3 (three) years experience in highly skilled category Gr-I. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC certificate in relevant Trade with 6 (six) years experience as supervisor in charge of Mechanical /Electrical workshops. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	--	Age. No Qlf. No	By promotion from Fitter Gr-I of E/M Section with 2 (two) years regular service in the grade failing which Fitter Gr-II of E/M Section with 4 (four) years regular service in the grade failing which Fitter Grade I of other sections of this department with 2 (two) years regular service in the grade failing which Fitter Gr.II of other sections of this department with 4 (four) regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-I of E/M Section / Fitter Gr-II of E/M Section / Fitter Gr.I of other sections of this department / Fitter Gr.II of other sections of this department	-
9	71	Operator (EC)	CL.III	17700-44600	Non Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical or Electrical Engineering from a recognized Polytechnic with 2 (two) year experience in Operation/Maintenance of Cranes b) In case of departmental candidates, must have passed SSC/X Class with ITI or NAC in relevant Trade with working experience of 4 (four) years in Operation and Maintenance of Electrical Motors and Mechanical Gears and Safety Devices	--	Age. No Qlf. Yes	By promotion from Driver (EC) with 2 (two) years regular service in the grade failing which Greaser with 4 (four) years regular service in grade failing which by departmental circular among all the departments failing which by direct recruitment.	Driver (EC)/ Greaser (EC)	Pass in Trade Test is compulsory before selecting the candidate
10	--	Armature Winder Gr-I	CL.III	17700-44600	Non Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognized Polytechnic with 2 (two) years experience in rewinding jobs of Electrical Machineries of 30 KVA and above. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant Trade with working experience of 5 (five) years in rewinding jobs of Electrical Machineries of 30 KVA and above	--	Age. No Qlf. No	By promotion from Armature Winder Gr-II with 2 (two) years regular service in the grade failing which by Armature Winder Gr.III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Armature Winder GR-II/ Armature Winder Gr-III	Pass in Trade Test is compulsory before selecting the candidate
11	38	Electrician Gr-II	CL.III	16300-38200	Non Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Electrical Engineering from a recognized Polytechnic with 1 (one) year experience as Electrician. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 4 (four) years experience as an Electrician.	2 years	Age. No Qlf. No	By promotion from Meter Reader with 2 years regular service in the Grade failing which Electrician Gr.III of E/M Section with 2 (two) years regular service in the grade failing which similar Gr.III categories of E/M Section with 2 (two) years regular service in the grade failing which from similar Gr.III categories of other sections of this department with 2 years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Meter Reader / Electrician Gr.III of E/M Section / similar Elec Gr-III categories of E/M Section / similar Gr. III categories of this department.	Pass in Trade Test is compulsory before selecting the candidate

12	02	Fitter Gr-III	CLIV	14400-32300	Non Selection	Completed 18 years but not 28 years	Must have passed SSC/X or its equivalent with ITI or NAC certificate in relevant Trade with 2 (two) years experience.	--	Age.No Qlf. No	By promotion from Khallasi with 2 (two) years regular service in the grade failing which by Khallasi of other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi of E/M Section / Khallasi of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate
13	--	Wireman Gr-III	CLIV	RR not framed since the post is abolished								
14	02	Armature Winder Gr-II	CLIII	16300-38200	Non Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Electrical Engineering from a recognized Polytechnic with 1 (one) year experience in rewinding jobs of Electrical Machineries of 30 KVA and above b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant Trade with working experience of 4 (four) years in rewinding jobs of Electrical Machineries of 30 KVA and above	--	Age.No Qlf. No	By promotion from Armature Winder Gr-III with 2 (two) years regular service in the grade failing which from similar Gr-III categories of the same section with 2 (two) years regular service in the grade failing which from a similar Gr-III categories of other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Armature Winder Gr. III of E/M Section / Similar III categories of E/M section / Similar Gr. III categories of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate
15	01	Fitter Gr-I	CLIII	17700-44600	Non Selection	Complete 18 years but not 28 years	a) Must have passed Diploma in Electrical Engineering from a recognized Polytechnic with 2 (two) years experience in relevant Trade. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant Trade with working experience of 5 (five) years experience in relevant Trade.	--	Age.No Qlf. No	By promotion from Fitter Gr.II of E/M Section with 2 (two) years regular service in the grade failing which by Fitter Gr.III of E/M Section with 4 (four) years regular service in the grade failing which Fitter Gr.II of other sections of this department with 2 (two) years regular service in the grade failing which Fitter Gr.III of other sections of this department with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Fitter Gr. II of E/M Section / Fitter Gr. III of E/M Section / Fitter Gr. II of other sections of this department / Fitter Gr. III of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate
16	--	Lineman Gr.III	CLIV	RR not framed since the post is abolished								
17	01	Armature Winder Gr.III	CLIV	14400-32300	Non Selection	Complete 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC certificate in Electrician with 2 (two) years experience in Winding and Cable Jointing	--	Age.No Qlf. No	By promotion from Khallasi with 2 (two) years regular service in the grade failing which Khallasi of other sections of this department with 2 (two) years regular service failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi of E/M Section / Khallasi of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate
18	--	Pump Attendant	CLIV	RR not framed since the post is abolished								
19	01	Batterymen	CLIV	RR not framed since the post is abolished								
20	23	Greaser (EC)	CLIV	14400-32300	Non Selection	Complete 18 years but not 28 years	Must have passed SSC / X Class or its equivalent and possess HMV License with 2 (two) years experience in Oiling and Greasing Machinery and be able to work at elevated places.	--	Age.No Qlf. Yes	By promotion from Khallasi (Shore) of E/M Section with 2 (two) years regular service in the grade failing which Khallasi (Shore) from other Sections of this department with 2 (two) years regular service in the grade failing	Khallasi (Shore) of E/M Section / Khallasi (Shore) of other Sections of this department	Pass in Trade Test is compulsory before selecting the candidate

										which by departmental circular among all the departments failing which by direct recruitment		
21	07	Driver (EC)	Cl.III	16300-38200	Non Selection	Complete 18 years but not 28 years	a) Must have passed Diploma in Electrical Engineering from a recognized Polytechnic with 1 (one) year experience in relevant Trade. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with possess HMV License with 4 (four) years experience in Maintenance of Electrical Motors and Mechanic Gears and Safety Devices.	2 years	Age. No Qlf. a or b	By promotion from Greasers of E/M Section with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Greasers of the same section	Pass in Trade Test is compulsory before selecting the candidate.
22	--	Electrician Gr-III	Cl.IV	RR not framed since the post is abolished								
23	11	Fitter Gr-II	Cl.III	16300-38200	Non Selection	Complete 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognized Polytechnic with 1(one) year experience in relevant Trade. b) In case of departmental candidates in the line of promotion, must have passed SSC / X class with ITI or NAC in Fitter Trade with 4 (four) years experience.	2 years	Age. No Qlf. No	By promotion from Fitter Gr-III with 2 (two) years regular service in the grade failing which by promotion from Khallasi with 4 (four) years regular service in the grade failing which Fitter Gr.III of other sections of this department with 2 (two) years regular service failing which by departmental circular among all the departments failing which by direct recruitment	Fitter Gr.III / Khallasi (Shore) / Fitter Gr.III of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate.
24	03	Refrigerator Mechanic	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Electrical Engineering or its equivalent from a recognized University with 6 (six) months experience in relevant field Or Diploma in Electrical Engineering from a recognized Polytechnic with 3 (three) years experience in serving of all types of Refrigerators, Air Conditioners, Water Coolers etc., OR Must have passed SSC / X class with ITI (Ref. & Air Conditioning) with 6 (six) years experience in relevant field.	2 years	-NA-	By departmental circular among all the departments failing which by direct recruitment	NA	Passing of Written Test / Departmental Test is compulsory.
25	03	Khallasi(Sh.)	Cl.IV	13500-29400	Selection	Completed 18 years but not 28 years	Posted from common pool from Dry Dock	--	--			Passing of Written Test / Departmental Test / Swimming is compulsory.
26	01	Draughtsman 'B' (Elec)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Must have passed Degree In Electrical Engineering or its equivalent from a recognized University with 2 (two) years experience in Drawings / Electrical works. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	2 years	Age. No Qlf. Yes	By departmental circular among all the departments failing which by direct recruitment	NA	Passing of Written Test / Departmental Test is compulsory.
27	-	Draughtsman 'C' (Elec)	RRs not framed since the post is not in operation									
28	01	Technical Assistant	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree / Diploma in Electrical Engineering or its equivalent from a recognized University / Polytechnic with 2 (two) years experience in a supervisory capacity in Electrical establishment in supervisory capacity. OR b) In case of departmental candidates, must have passed Degree / Diploma in Electrical Engineering from a recognized Polytechnic with 5 (five) years experience in a supervisory capacity Electrical establishment. OR	-	Age.No Qlf. No	By promotion from Chargehand (Electrical) with 2 (two) years regular service in the grade failing which SSS with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Chargehand (E)/ SSS	--

						ITI or NAC in Electrical Trade with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.					
29	01	Chargehand (Pumps) (Elect.)	CL.III	19100-51100	Selection	Completed 18 years but not 32 years a) Must have passed Degree / Diploma in Electrical Engineering or its equivalent from a recognized University/ Polytechnic with 2 (two) years experience in a supervisory capacity in Electrical establishment in supervisory capacity. OR b) In case of departmental candidates, must have passed Degree / Diploma in Electrical Engineering from a recognized University/ Polytechnic with 5 (five) years experience in a supervisory capacity Electrical establishment. OR ITI or NAC in Electrical Trade with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	-	Age: No Qlf: No	By promotion from Driver (E) Pumps Gr.I with 2 (two) years regular service in the grade failing which Driver (E) Pump Gr.II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Driver (E) Pumps Gr.I / Driver (E) Pumps Gr.II	-
30	11	SSS	CL.III	19100-51100	Selection	Completed 18 years but not 32 years a) Must have passed Degree in Electrical Engineering or its equivalent from a recognized University with 6 (six) months experience Or Diploma in Electrical Engineering from a recognized Polytechnic with 3 (three) years experience in highly skilled category Gr-I b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC (Electn) with 6 (six) years experience in Operation of Electrical Workshops. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	--	Age. No Qlf. No	By promotion from highly skilled category grade -I category of E/M section with 2 (two) years regular service in the grade failing which grade -II categories of E/M section with 4 years regular service in the grade failing which by departmental circular among all departments failing which by Direct Recruitment.	Gr.-I and Gr.II categories of E/M Section.	--
31	03	Wireman Gr.I	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field.	-	Age: No Qlf: No	By promotion from Wireman Gr.-II with 2 (two) years regular service in the grade failing which other Gr.II categories of E/M Section with 2 (two) years regular service in the grade failing which from Electrician Gr.-III with 4 (four) years regular service in the grade failing which from Electrician Gr.II / Lineman Gr.II of OHC section with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Wireman Gr.II / Gr.II categories of E/M Section / Electrician Gr II / Lineman Gr.II of OHC	Pass in Trade Test is compulsory before selecting the candidate
32	06	Lineman Gr.I	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field	-	Age: No Qlf: No	By promotion from Lineman Gr.II / Electrician Gr.-II with 2 (two) years regular service in the grade failing which from Electrician Gr.-III with 4 (four) years regular service in the grade failing which from Lineman Gr.II / Electrician Gr.II of OHC with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Lineman Gr.II / Electrician Gr.II / Electrician Gr.III of E/M section / Lineman Gr.II / Electrician Gr II of OHC	Pass in Trade Test is compulsory before selecting the candidate

33	01	Meter Tester & Repairer Gr.I	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field	-	Age:No Qlf: No	By promotion from Electrician Gr-II with 2 (two) years regular service in the grade failing which from other Gr.II categories of E/M Section with 2(two) years regular service in the grade failing which from Electrician Gr-III of OHC with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electrician Gr II / other Gr.II categories of E/M Section / Electrician Gr.III of OHC.	Pass in Trade Test is compulsory before selecting the candidate
34	04	Driver Gr.I (Pumps)	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field	-	Age:No Qlf: No	By promotion from Driver (E) Pumps Gr.II with 2 (two) years regular service in the grade failing which from other Gr.II categories of E/M section with 2 (two) years regular service failing which by departmental circular among all the departments failing which by direct recruitment.	Driver (E) Pumps Gr.II / other Gr.II categories of E/M section	Pass in Trade Test is compulsory before selecting the candidate
35	03	Cable Jointer Gr.I	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field	-	Age:No Qlf: No	By promotion from Electrician Gr-II / Lineman Gr.II / Armature Winder Gr.II with 2 (two) years regular service in the grade failing which from Electrician Gr-III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electrician Gr II / Lineman Gr.II / Armature Winder Gr.II / Electrician Gr.III.	Pass in Trade Test is compulsory before selecting the candidate
36	09	Wireman Gr.II	CL.III	16300-38200	Non-selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field	-	Age:No Qlf: No	By promotion from Wireman Gr.III with 2 (two) years regular service in the grade failing which from similar Gr.III categories of E/M Section with 4 (four) years regular service in the grade failing which from similar gr.III categories of OHC with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Wireman Gr.III/ similar Gr.III categories of E/M section /Similar Gr.III categories of OHC.	Pass in Trade Test is compulsory before selecting the candidate
37	06	Lineman Gr.II	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field	-	Age:No Qlf: No	By promotion from similar Gr.III categories of E/M section with 2(two) years regular service in the grade failing which from similar Gr.III categories of other section with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Similar Gr.III categories of E/M Section / Similar Gr.III categories other sections.	Pass in Trade Test is compulsory before selecting the candidate
38	06	Pump Driver (Elect.) Gr.II	CL.III	16300-38200	Non-selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field. OR b) In case of departmental candidate in the line of	-	Age:No Qlf: No	By promotion from Pump Attendant with 2 (two) years regular service in the grade failing which Khallasi (Shore) of E/M Section with 4 (four) years regular service in the grade failing which from	Pump Attendant / Khallasi (shore) / E/M Section/ Khallasi (Shore) of other section.	Pass in Trade Test is compulsory before selecting the candidate

							promotion, must have passed SSC / X Class with 5 (five) years experience in an Electrical field			Khallasi (shore) of other section with 4 (four) regular service failing which by departmental circular among all the departments failing which by direct recruitment.		
39	06	Meter Reader	CLIII	16300-38200	Non-selection	Completed 18 years but not 30 years	<p>a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in an Electrical field.</p> <p>OR</p> <p>b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC its equivalent in Electrician Trade with 5 (five) years experience in an Electrical field</p>	-	Age/No Qlf. No	By promotion from Electrician Gr-III / Batteryman with 2 (two) years regular service in the grade failing which from other Gr.III categories of the section with 2 (two) years regular service in the grade failing which similar Gr.III categories of the other sections with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electrician Gr.III / Batteryman / other Gr.III categories of E/M Section / Similar Gr.III categories of this department.	Pass in Trade Test is compulsory before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

MC Complex

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1		Foreman/ JE Gr.I MCC	Cl.III	RR not framed since the post is abolished								
2	1	Asst Foreman (Op.) / Junior Engineer(Op.)	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Degree in Automobile or Mechanical Engineering or its equivalent from a recognized University with 1(one) year experience. b) In case of departmental candidates in the line of promotion, Diploma in Automobile or Mechanical Engineering from a recognized Polytechnic with 4 (four) years experience OR ITI or NAC in Motor Mechanic/ Diesel Mechanic./ Fitter / Automobile with 7 (seven) years experience. c) Must have passed 3 (three) months certificate course in Computers Applications from a recognized Institute	-	Age. No Qlf. a and c OR b and c	By promotion from Chargehand (Op) & Chargehand (Maint.) on 1:1 ratio basis with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Chargehand (Op) / Chargehand (Maint.)	--
3	4	Chargehand (OP)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in Driving Heavy Vehicles / Cranes and must hold HMV License. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent and possess HMV with 6 (six) years experience in driving Heavy Vehicles / Cranes c) Must have passed 3 (three) months certificate course in Computers Applications from a recognized Institute	-	Age. No Qlf. b & c	By promotion from Driver Gr-I with 2 (two) years regular service in the grade failing which Driver Gr-II with 4 (four) years service in the grade failing which Jr. Driver with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Driver Gr-I/ Driver Gr-II/ Junior Driver	--
4	-	Operator (Poclain Excavator)	Cl.III	RR not framed since the post is abolished								
5	8	Driver Gr-I	Cl.III	17700-44800	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognized Polytechnic with 2 (two) years experience in Driving Heavy Vehicles / Cranes b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent and possess HMV License with 5 (five) years experience in Driving Heavy Vehicles / Cranes. If not, III Form is essential with HMV License including 5 (five) years experience in Driving Heavy Vehicles / Cranes. c) Must hold Heavy Vehicles Driving License.	-	Age. No Qlf. a and c OR b and c	By promotion from Driver Gr-II with 2 (two) years regular service in the grade failing which Jr. Driver with 4 (four) years regular service in the grade failing which from Greaser with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Driver Gr-II / Jr. Driver / Greaser	Pass in Trade Test is compulsory before selecting the Candidate.

6	7	Driver Gr-II	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognized Polytechnic with 1(one) year experience in Driving Heavy Vehicles / Cranes OR must have passed SSC / X Class or its equivalent with 4 (four) years experience in Driving Heavy Vehicles / Cranes. If not, III Form is essential with 4 (four) years experience in Driving Heavy Vehicles / Cranes. b) Must hold Heavy Vehicles Driving License	-	Age. No Qlf. a) Yes b) Yes	By promotion from Jr Driver with 2 (two) years regular service in the grade failing which from Greaser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Junior Driver / Greaser	Pass in Trade Test is compulsory before selecting the Candidate.
7	23	Junior Driver	Cl.III	16300-38200	Non-selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognized Polytechnic with 1(one) year experience in Driving Heavy Vehicles / Cranes OR must have passed SSC / X Class or its equivalent with 4 (four) years experience in Driving Heavy Vehicles / Cranes. If not, III Form is essential with 4 (four) years experience in Driving Heavy Vehicles / Cranes. b) Must hold Heavy Vehicles Driving License	2 years	Age. No Qlf. a) Yes b) Yes	By promotion from Greaser with 2 (two) years regular service in the grade failing which from Khallasi (shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Greaser / Khallasi (shore)	Pass in Trade Test is compulsory before selecting the Candidate.
8	14	Greaser	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent with 2 (two) years experience on maintenance of Cranes/ other equipments. b) Must hold Heavy Vehicle Driving License	-	Age. No Qlf. Yes	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade of MCC section failing which Khallasi(Shore) of other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (MCC) / Khallasi of other sections of this department	Pass in Trade Test is compulsory before selecting the Candidate.
9	-	Khallasi	Cl.IV	12100-32300	Pooled category							
10	-	Asst.Foreman Jr.Engineer (Maint.)	Cl.III	12100-30800	RR not framed since the post is abolished							
11	1	Charge hand (Maint)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical / Automobile Engineering or its equivalent from a recognized University with 6(six) months experience in Motor Mechanism Or Diploma in Mechanical Engineering or Auto Mobile Engineering from a recognized Polytechnic with 3 (three) years experience in Motor Mechanism b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC certification in relevant Trade with 6 (six) years experience in the Motor Mechanism.	-	Age. No Qlf. No	By promotion from Motor Mechanic Gr-II (since MM Gr-I is not available) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Motor Mechanic Gr-II	--
12	-	Motor Mechanic Gr-I	Cl.III	RR not framed since the post is abolished								
13	10	Motor Mechanic Gr-II	Cl.III	16300-38200	Non Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical / Automobile Engineering or its equivalent from a recognized Polytechnic with 1 (one) year experience in Motor Mechanism b) In case of departmental candidates in the line of promotion, must have passed SSC / X class with ITI or NAC certification in relevant Trade with 4 (four) years experience in Motor Mechanism.	2 years	Age. No Qlf. No	By promotion from Motor Mechanic Gr-III of the section with 2 (two) years regular service in the grade failing which from Greaser with 4 (four) years regular service in the grade failing which from Motor Mechanic Gr. III of other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Motor Mechanic Gr-III / Greaser / Motor Mechanic Gr-III of other sections of the department	Pass in Trade Test is compulsory before selecting the Candidate
14	02	Motor Mechanic	Cl.IV	14400-	Non	Completed	a) Must have passed Diploma in Mechanical /	-	Age. No	By promotion from Greaser with 2 (two)	Greaser / Khallasi of the same	Pass in Trade Test

		Gr-III		32300	Selection	18 years but not 28 years	<p>Automobile Engineering or its equivalent from a recognized Polytechnic with 1 (one) year experience in Motor Mechanism.</p> <p>b) Must have passed SSC / X class with ITI or NAC certification in relevant Trade with 2 (two) years experience Motor Mechanism.</p>		Clf. No	year regular service in the grade failing which Khallasi (Shore) of the section with 4 (four) years regular service in the grade failing which Khallasi (Shore) of other sections of this department with 4 (four) years service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	section / Khallasi of other sections of this department	is compulsory before selecting the Candidate
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Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

PORT WORKSHOP

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	-	Foreman / Junior Engineer Gr-I	Cl.III							RR not framed since the post is abolished.		
2	-	1 st Asst Foreman / Junior Engineer Gr-II	Cl.III	--			RRs not framed since the post is kept in abeyance for a long time being					
3	02	Assistant Foreman / Junior Engineer	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) A Degree in Mechanical Engineering or its equivalent from a recognized University with 1 (one) year experience in a supervisory cadre in a large workshop OR b) In case of departmental candidates in the line of promotion, must have passed Diploma in Mechanical Engineering from a recognized Polytechnic with 4 (four) years experience in supervisory cadre in a large workshop OR ITI or NAC with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computers Application from a recognized Institute	-	Age No Qlf: Yes	By promotion from Chargehand of the section with 2 (two) years regular service in the grade failing which Gr-I (Highly Skilled) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Charge hand / Gr.(Highly Skilled) categories	-
4	08	Charge hand	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Degree in Mechanical Engineering with 6 (six) months experience in relevant Trade OR Diploma in Mechanical Engineering with 3 (three) years experience in a large Workshop in a supervisory cadre. OR b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC with 6 (six) years experience in the relevant trade. c) Must have passed 3 (three) months certificate course in Computers Application from a recognized Institute.	-	Age No Qlf: No	By promotion from Gr-I categories with 2 (two) years regular service in the grade failing which from GR-II categories with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Gr-I categories / Gr-II categories in the relevant trade	-
5	01 04 03 01 01 02	Highly Skilled Category T&C Smith Gr-I Fitter Gr-I Machinist Gr-I Blacksmith Gr-I Moulder Gr-I Welder Gr-I	Cl.III	17700-44600	Non Selection	Completed 18 years but not 30 years	a) Diploma in Mechanical Engineering from a recognized Polytechnic with 2 (two) years experience in a relevant Trade b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 5 (five) years experience thereafter.	-	Age No Qlf: No	By promotion from skilled categories (Gr-II) of relevant trade with 2 (two) years regular service in the grade failing which Gr-III categories of relevant trade with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Gr-II categories of relevant trade / Gr-III categories of relevant trade.	Pass in Trade Test is compulsory before selecting the candidate.
6	21 11 08 02 05	Gr-II Skilled Category- Fitter Gr-II Machinist Gr-II Blacksmith Gr-II Moulder Gr-II Welder Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Diploma in Mechanical Engineering from a recognized Polytechnic with 1 (one) year experience in a relevant trade b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 4 (four) years experience thereafter.	2 years	Age No Qlf: No	Promotion from Gr-III (semi-skilled) categories of relevant trade with 2 (two) years regular service in the grade failing which from Khallasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Gr-III (Semi skilled categories of relevant trade) / Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate.
7	05 01	Gr-III Semi Skilled Categories Fitter Gr-III Welder Gr-III	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class examination or its equivalent and ITI in relevant trade with 2(two) years experience in relevant field.	-	Age No Qlf: No	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate.

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

F.C SECTION

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	03	Junior Engineer (DL) Gr.I (VARAHA)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Must have passed Degree / Diploma in Mechanical Engineering / Automobile Engineering from a recognized University / Polytechnic b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent c) Must hold 1 st class Inland Diesel Drivers certificate under Harbour Craft Rules d) 2 (two) years experience in case of Degree holders OR 5 (five) years experience in case of Diploma holders OR 8 (eight) years in case of SSC / X Class candidates in operation of Floating Crafts. e) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Clf. a,c,d & e OR b,c,d & e	By Promotion from Sr.Operator (GHDSD) / Operator 150 TFC / Driver 1 st Class (DL) of the section with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr.Operator (GHDSD) / Operator 150 TFC / Driver 1 st class (DI)	--
2	40	Driver 1 st class (DI)	Cl.III	19100-51100	Non-Selection	Completed 18 years but not 38 years	a) Must have passed Degree / Diploma in Mechanical Engineering / Automobile Engineering from a recognized University / Polytechnic b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent or III Form or VIII Class is sufficient. c) Must hold 1 st class Inland Diesel Drivers certificate under Harbour Craft Rules d) 1 (one) year experience in case of Degree holders or 3 (three) years experience in case of Diploma holders or 6 (six) years in case of SSC / X Class candidates in Operation of Floating Crafts including for III Form or VIII Class candidates. e) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Clf. a,c,d & e OR b,c,d & e	By promotion from Driver 2 nd Class.(DL) with 2 (two) years regular service in the grade failing which Driver 3 rd Class (DL) with 4 (four) years regular service in the grade failing which from Greaser with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Driver II Class (DI) / Driver III Class (DI) Greaser	Pass in Trade Test is essential before selecting the candidate.
3	41	Driver 2 nd class (DI)	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Degree / Diploma in Mechanical Engineering / Automobile Engineering from a recognized University / Polytechnic b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent or III Form or VIII Class is sufficient. c) Must hold 2 nd class Inland Diesel Driver	-	Age. No Clf. a, c & d OR b, c & d	By promotion from Driver 3 rd Class (DL) with 2 (two) years regular service in the grade failing which from Greaser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct	Driver 3 rd Class (DL) / Greaser	Pass in Trade Test is essential before selecting the candidate.

							certificate under Harbour Craft Rules d) 1 (one) year experience in case of Degree holders or 3 (three) years experience in case of Diploma holders or 5 (five) years in case of SSC / X Class candidates in operation of Floating Crafts including for III Form or VIII Class candidates.			recruitment.		
4	16	Driver 3 rd Class (DL)	Cl.III	16300-38200	Non-selection	Completed 18 years but not 28 years	a)Must have passed Degree/ Diploma in Mechanical Engineering / Automobile Engineering from a recognized University / Polytechnic with 1 (one) year experience in Operation of Diesel Crafts/ Vehicles/ Mechanism of Engines OR must have passed SSC / X Class or its equivalent and have 4 (four) years experience in Operation of Diesel Crafts / Vehicles/ Mechanism of Engines or III Form or VIII Class is sufficient with 4 (four) years experience in Operation of Diesel Crafts/ Vehicles / Mechanism of Engines.	2 years	Age.No Qlf Yes	By promotion from Greaser (DL) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Greaser (DL)	Pass in Trade Test is essential before selecting the candidate.
5	46	Greaser	Cl.IV	14400-32300	Non-selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in the trade of Diesel Mechanic / Motor Mechanic. with 2 (two) years experience in repairing Diesel Engines	-	Age.No Qlf Yes	By promotion from Khallasi (Shore) of the section with 2 (two) years regular service in the grade failing which from Khallasi (Shore) from other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Khallasi (Shore) of the section / Khallasi (Shore) of other sections of this department.	Pass in Trade Test is essential before selecting the candidate .
6	01	Senior Operator	Cl.III	19100-51100	Non-Selection	Completed 18 years but not 32 years	a) Degree / Diploma in Mechanical Engineering / Automobile Engineering from a recognized University / Polytechnic. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent or III Form or VIII Class is sufficient. c) 1 st class or 2 nd Class Driver Certificate of Competency of Inland Vessels Act or under Harbor Craft Rules. d) 1 (one) year experience in case of Degree holders or 3 (three) years experience in case of Diploma holders or 6 (six) years in case of SSC / X Class candidate in operation of Floating Crafts including III Form or VIII Class candidates. e) Must have passed 3 (Three) months certificate course in Computer Application from a recognized Institute.	-	Age. No Qlf. a,c,d & e OR b,c,d & e	By promotion from Operator (GHD SD) with 2 (two) year regular service in the grade failing which Driver 2 nd Class (DL) / MM Gr.I (DI) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Operator (GHD SD)/ Driver 2 nd Class (DI) / MM Gr.I (DI)	Pass in Trade Test is essential before selecting the candidate.
7	07	Operator (GHD Sagar Durga)	Cl.III	19100-51100	Non-Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering / Automobile Engineering from a recognized University with 1 (one) year experience OR Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in Operation of Floating Crafts, 2 nd Class Driver's certificate is required for both the above candidates. b)In case of departmental candidates in the line of promotion, must have 2 nd Class Drivers (Motor) certificate of Inland Vessel Act or under Harbor Craft Rules and have 3 (three) years experience in	-	Age.No Qlf a & c OR b & c	50% by promotion from Driver 2 nd Class (Diesel) and 50% from MM Gr.I (DL) with 2 (two) years regular service in the grade failing which 50% from Driver 3 rd Class (DL) and 50% from Fitter (Marine) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Driver 2 nd Class (Diesel) / MM (DI) Gr.I / Driver 3 rd Class (DI) / Fitter (Marine)	Pass in Trade Test is essential before selecting the candidate.

							operation of Floating Crafts. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.					
8	01	Operator 150TFC	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Degree in Mechanical Engineering / Automobile Engineering from a recognized University with 1(one) year experience OR Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in Operation of Floating Crafts/equipments,	-	Age.No Qlf: Yes	By promotion from Senior Operator / Operator (GHDS) with 2 (two) years regular service in the grade failing which Operator (E.C) of E/M Section with 4 (four) years regular service in the grade failing which from Driver 2 nd Class (DL) / MM Gr.I (DL) with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr. Operator / Operator (GHDS) / Operator (E.C) of E/M Section / Driver 2 nd Class / MM Gr-I(DI)	Pass in Trade Test is essential before selecting the candidate
9	01	Jr.Engineer Gr.I / Foreman	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Degree in Mechanical Engineering / Automobile Engineering from a recognized University with 2 (two) years experience in a supervisory capacity in large Workshops. OR b) In case of departmental candidates in the line of promotion, must have Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 5 (five) years experience in a supervisory capacity OR ITI or NAC with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in a Computer Application from a recognized Institute.	-	Age.No Qlf: a & c OR b & c	By promotion from JE (AF) with 2 (two) years regular service in the grade failing which Sr. Operator (GHDS) / Operator 150 TFC / Chargehand (DL) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	J.E (AF) / Sr. Operator (GHDS) / Operator 150 TFC / Chargehand (DL)	-
10	2+1	J.E / Asst Foreman (Diesel)	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Degree in Mechanical Engineering / Automobile Engineering from a recognized University with 1 (one) year experience in supervisory capacity in large Workshops. OR b) In case of departmental candidates in the line of promotion must have Diploma in Mechanical / Automobile Engineering from a recognized Polytechnic with 4 (four) years experience in supervisory capacity. OR ITI or NAC with 7 (seven) years experience in a supervisory capacity. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	-	Age.No Qlf: No	By promotion from Chargehand (DI) with 2 (two) years regular service in the grade failing which from MM Gr.I (DL) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Chargehand (DI) / Motor Mechanic Gr.I	-
11	04	Charge hand (Diesel)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical / Automobile Engineering from a recognized University with 6 (six) months experience OR Diploma in Mechanical Engineering / Automobile Engineering from a recognized Polytechnic with 3 (three) years experience in Mechanism of Diesel and Marine Engines b) In case of departmental candidates in the line of	-	Age.No Qlf: No	By promotion from MM Gr-I with 2 (two) years regular service in the grade failing which from Fitter (Marine) / MM Gr.II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	MM Gr-I / Fitter (Marine) / MM Gr.II	-

							promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in Motor Mechanic or its equivalent with 6 (six) years experience in skilled category in Mechanism of Diesel and Marine Engines c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.					
12	08	Motor Mechanic Gr-I (Diesel)	CLIII	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering / Automobile Engineering from a recognized Polytechnic with 2 (two) years experience in Port or Railway Workshops b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in Motor Mechanic or its equivalent with 5 (five) years experience in skilled category in Port or Railway Workshops	-	Age.No Qlf: No	By promotion from Fitter (Marine) (DI) with 2 (two) years regular service in the grade failing which MM Gr-II with 3 (three) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter (M) / Motor Mech. Gr-II	Pass in Trade Test is essential before selecting the candidate.
13	06	Fitter (Marine)	CLIII	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering / Automobile Engg from a recognized Polytechnic with 1 (one) year experience in Port b) In case of departmental candidates in the line of promotion must have passed SSC/ X Class or its equivalent with ITI or NAC in Motor Mechanic or its equivalent with 4 (four) years experience in Port.	-	Age.No Qlf: No	By promotion from MM Gr-II with 2 (two) years regular service in the grade failing which from MM Gr-III / Greaser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Motor MechGr-II / MM Gr-III / Greaser	Pass in Trade Test is essential before selecting the candidate.
14	11	Motor Mechanic Gr-II	CLIII	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering / Automobile Engg from a recognized Polytechnic with 1 (one) year experience in repairing Floating Craft Engines b) In case of dept candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI or NAC in relevant Trade with 4 (four) years experience in repairing Floating Craft Engines	2 years	Age.No Qlf: No	By promotion from Greaser with 2 (two) years regular service in the grade failing which from Khallasi (Shore) of the section with 4 (four) years regular service failing which by departmental circular among all the departments failing which by direct recruitment.	Greaser / Khallasi (shore)	Pass in Trade Test is essential before selecting the candidate.
15.	02	Motor Mech. Gr.III	CLIV	14400-32300	Non-Selection	Completed 18 years but not 30 years	a) Must have passed SSC/ X Class or its equivalent with ITI or NAC in relevant Trade with 4 (four) years experience in repairing Floating Craft Engines	2 years	Age.No Qlf: No	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade failing which from Khallasi (Shore) of other sections with 2 (two) years regular service failing which by departmental circular among all the departments failing which by direct recruitment.	Khallasi (Shore) / Khallasi (Shore) of other sections of this department.	Pass in Trade Test is essential before selecting the candidate.
16	05	Kh.(Sh)	CLIV		Selection			Posting from General Pool recruited by GAD				

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

MV SECTION

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	01	Jr.Engineer Gr-I (Foreman)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Degree in Automobile / Mechanical Engineering or its equivalent from a recognized University with 2 (two) years experience in a supervisory capacity in the Operation and Maintenance of Motor Vehicles. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Automobile / Mechanical Engineering from a recognised Polytechnic with 5 (five) years experience in supervisory capacity in the Operation and Maintenance of Motor Vehicles OR ITI OR NAC with 7 (seven) years experience in supervisory capacity in Operation & Maintenance of Motor Vehicles. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Ql: a & c OR b & c	By promotion from JE (Asst. Foreman) of the section with 2 (two) years regular service in the grade failing which Chargehand of the section with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	JE (Asst.Foreman) / Chargehand	-
2	01	Jr.Engineer (Asst. Foreman)	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Degree in Automobile / Mechanical Engineering or its equivalent from a recognized University with 1 (one) year experience in a supervisory capacity in the Operation and Maintenance of Motor Vehicles. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Automobile / Mechanical Engineering from a recognised Polytechnic with 4 (four) years experience in a supervisory capacity in the Operation and Maintenance of Motor Vehicles OR ITI or NAC with 7 (seven) years experience in a supervisory capacity in Operation & Maintenance of Motor Vehicles. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Ql: a & c OR b & c	By promotion from Chargehand of the section with 2 (two) years regular service in the grade failing which Driver MV Gr-I / MM Gr-I with 4 (four) years regular service in the grade on 1:1 ratio basis failing which from Driver MV/MM Gr.II with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Charge hand / Driver(MV) Gr-I / MM Gr-I/ MM Gr.II/ Driver (MV)	-
3	01	Chargehand	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical / Automobile Engineering from a recognised University with 1 (one) year experience or must have passed Diploma in Mechanical and Automobile Engineering from a recognised Polytechnic with 3 (three) years experience in a big Workshop. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant Trade with 6 (six) years experience in a big Workshop.	-	Age: No Ql: No.	By promotion from MM Gr-I and Driver MV Gr-I with 2 (two) years regular service in the grade on 1:1 ratio basis failing which MM Gr-II and Driver MV with 4 (four) years regular service in the grade on 1:1 ratio basis failing which by departmental circular among all the departments failing which by direct recruitment.	MM Gr.I / Driver Gr.I / Motor Mechanic Gr.II / Driver MV	-

4	04	Motor Mechanic Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical / Automobile Engineering from a recognised Polytechnic with 2 (two) years experience in Motor Mechanism. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant Trade with 5 (five) years experience in Motor Mechanism	-	Age:No Qls:No	By promotion from MM Gr-II with 2 (two) years regular service in the grade failing which Greaser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	MM Gr-II / Greaser	Pass in Trade Test is essential before selecting the candidate.
5	07	MM Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical / Automobile Engineering from a recognised Polytechnic with 1 (one) year experience in Motor Mechanism. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant Trade with 4 (four) years experience in particular field.	2 years	Age:No Ql: No	Promotion from Greaser with 2 (two) years regular service in the grade failing which Khallasi (Shore) of the section with 4 (four) years regular service in the grade failing which Khallasi (Shore) of other sections of this department with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Greaser / Khallasi (Shore) / Khallasis (Shore) of other sections of this department	Pass in Trade Test is essential before selecting the candidate
6	09	Driver (MV) Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 Years but not 30 years	Must have passed SSC / X Class or its equivalent and must have Heavy Motor Vehicle Licence with 5 (five) years experience in relevant field.	-	Age: No Ql: Yes	By promotion from Driver (MV) with 2 (two) years regular service in the grade failing which from Greaser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Driver (MV) / Greaser	Pass in Trade Test is essential before selecting the candidate
7	27	Driver (MV)	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent and must have Heavy Motor Vehicle Licence with 4 (four) years experience in Mechanical field.	2 years	Age: No Ql: Yes	By promotion from Greaser with 2 (two) years regular service in the grade failing which Greaser of other sections of this department with 2(two) years regular service failing which by departmental circular among all the departments failing which by direct recruitment	Greaser/Greaser other sections.	Pass in Trade Test is essential before selecting the candidate
8	01	Greaser	Cl.IV	14400-32300	Non Selection	Completed 18 years but not 28 Years	Must have passed SSC / X Class or its equivalent and must have Heavy Motor Vechile or Light Motor Vehicle License with 2 (two) years experience in relevant field.	-	Age: No Ql: Yes	By promotion from Khallasi (Shore) of the section with 2 (two) years regular service failing which Khallasi (Shore) of other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi(Shore) of MV / Khallasi (Shore) of other sections of this department	Pass in Trade Test is essential before selecting the candidate
9	02	Khallasi	Cl.IV	13500-27400	Selection	Completed 18 years But not 28 years	Posted from common pooled					
10	-	Charge hand (operation)	Cl.III	RR NOT FRAMED SINCE THE POST IS ABOLISHED								
11	-	MM Gr-III	Cl.IV	RR NOT FRAMED SINCE THE POST IS NOT IN EXISTENCE AT PRESENT								
12	-	Operator (diesel)	Cl.III	RR NOT FRAMED SINCE THE POST IS NOT IN EXISTENCE AT PRESENT								

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

ORS:

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	01	Junior Engineer Gr-I / Foreman	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 2 (two) years experience in a supervisory capacity in a large Mechanical Workshop OR. b) In case of departmental candidate in the line of promotion, Diploma in Mechanical Engineering from a recognised Polytechnic with 5 (five) years experience in a supervisory capacity in a large Mechanical workshop. OR ITI or National Apprenticeship Certificate with 7 (seven) years experience in a large Workshop in a supervisory capacity in Mechanical and structural Engineering c) Must have passed 3 (three) months certificate course in Computers Application from a recognised Institute.	-	Age: no Qlf: Yes	By promotion from Technical Assistant / Chargehand of any Trade of ORS section with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Technical Assistant / Chargehand of any trade	--
2	-	Junior engineer (Asst. Foreman)	Cl.III	-			POST ABOLISHED					
3	-	Junior Engineer (General)/ Assistant Foreman (General)	Cl.III	-			POST ABOLISHED					
4	01	Technical assistant	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience in a large Mechanical Workshop. OR Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in a large Mechanical workshop. b) Must have passed 3 (three) months certificate course in Computers Application from a recognised Institute.	-	Age: No Qlf: Yes	By promotion from Gr-I categories of any trade of ORS with 2 years regular service in the grade failing which Gr-II categories of any trade of ORS with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Gr-I categories of any trade / Gr-II categories of any trade	Pass in Trade Test is essential before selecting the candidate.
5	05	Dollyman	Cl.IV	-	Non-selection	-	RR NOT FRAMED SINCE THERE WILL NOT BE FUTURE RECRUITMENT	-				
6	01	Riveter Gr-I	Cl.III				RR NOT FRAMED SINCE THERE WILL NOT BE FUTURE RECRUITMENT					
7	15	Riveter Gr-II	Cl.III				RR NOT FRAMED SINCE THERE WILL NOT BE FUTURE RECRUITMENT					
8	01	Chargehand (Riveter)	Cl.III	-	-	-	RR NOT FRAMED SINCE THERE WILL NOT BE FUTURE RECRUITMENT					
9	01	Hammer man	Cl.IV	14400-	Non-	Completed	Must have passed 8 th Class or its equivalent with ITI	-	Age: No	By promotion from Khallasi (Shore)	Khallasi (Shore)	Pass in Trade Test

				32300	Selection	18 years but not 28 years	or NAC in relevant trade with 2 (two) years experience in relevant field.		Qlf. No	of the section with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.		is essential before selecting the candidate.
10	07	Blacksmith Gr-II	Cl.III	16300-38300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant Trade with 4 (four) years experience in relevant field.	2 years	Age: No Qlf. No.	By promotion from Hammeman with 2 (two) years regular service in the grade failing which from Khallasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Hammeman / Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate.
11	02	Blacksmith Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in a relevant trade with 5 (five) years experience in relevant field.		Age: No Qlf. No	By promotion from Blacksmith Gr-II with 2 (two) years regular service in the grade failing which Hammeman with 4 (four) years regular service in the grade failing which departmental circular among all the departments failing which by direct recruitment	Blacksmith Gr-II / Hammeman	Pass in Trade Test is essential before selecting the candidate.
12	01	Chargehand (Blacksmith)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed a Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience in relevant field OR Must have passed Diploma in Mechanical Engineering from recognised Polytechnic with 3 (three) years experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant Trade with 6 (six) years experience in relevant field. c) Must have passed 3 (three) months certificate course in Computers Application from a recognised Institute.		Age: No Qlf. No	By promotion from Blacksmith Gr-I with 2 (two) years regular service in the grade failing which Blacksmith Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Blacksmith Gr-I / Blacksmith Gr-II	
13	02	Fitter Gr-III	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in Fitter with 2 (two) years experience relevant field	—	Age: No Qlf. No	By promotion from Mate with 2 (two) years regular service in the grade failing which from Khallasi (Shore) with 2 (two) year regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate / Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate.
14	16	Fitter Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 4 (four) years experience in relevant field	2 years	Age: No Qlf. No	By promotion from Fitter Gr-III with 2 years regular service in the grade failing which Khallasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-III / Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate.
15	03	Fitter Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering of recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidates in the line of	—	Age: No Qlf. No	By promotion from Fitter Gr-II with 2 (two) years regular service in the grade failing which Fitter Gr-III with 4 (four) years regular service in the	Fitter Gr-II / Fitter Gr-III	Pass in Trade Test is essential before selecting the candidate.

							promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 4 (four) years experience in relevant field			grade failing which by departmental circular among all the departments failing which by direct recruitment		
16	02	Chargehand(Fitter)	Cl.III	19100 - 51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience in relevant field in a large workshop. OR Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in a large workshop. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI or NAC in relevant trade with 6 (six) years experience in Mechanical Workshop. c) Must have passed 3 (three) months certificate course in computers Application from a recognized Institute.	-	Age: No Qlf: No	Promotion from Fitter Gr-I with 2 (two) years regular service in the grade failing which Fitter Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-I / Fitter Gr-II	-
17	02	Welder Gr-III	Cl.IV	14400- 37300	Non Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade (6G Welding) with 2 (two) years experience in relevant field.	-	Age: No Qlf: No	By promotion from Mate with 2 (two) years regular service in the grade failing which from Khallasi (Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate / Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate .
18	25	Welder Gr-II	Cl.III	16300- 38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering of recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade (6G welding) with 4 (four) years experience in relevant field	2 years	Age: No Qlf: No	By promotion from Welder Gr-III with 2 (two) years regular service in the grade failing which Khallasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which direct recruitment.	Welder Gr-III / Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate .
19	02	Welder Gr-I	Cl.III	17700- 44800	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2(two) years experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant Trade (6G welding) with 5(five) years experience in a relevant field	-	Age: No Qlf: No	Promotion from Welder Gr-II with 2 (two) years regular service in the grade failing which Welder Gr-III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Welder Gr-II / Welder Gr-III	Pass in Trade Test is essential before selecting the candidate .
20	01	Charge hand (Welder)	Cl.III	19100- 51100	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience in relevant field in a large workshop. OR Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in a large Workshop. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class with ITI or NAC in relevant trade with 6 (six) years experience in Mechanical Workshop.	-	Age: No Qlf: No	Promotion from Welder Gr-I with 2 (two) years regular service in the grade failing which Welder Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Welder Gr-I / Welder Gr-II	-

							c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.					
21	01	Machinist Gr-III	CI.IV	14400-37300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 2 (two) years experience in a relevant field	-	Age: No Qlf: No.	By promotion from Mate with 2 (two) years regular service in the grade failing which from Khalasi (Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Mate / Khalasi (Shore)	Pass in Trade Test is essential before selecting the candidate
22	09	Machinist Gr-II	CI.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in a relevant trade with 4 (four) years experience in a relevant field	2 years	Age: No Qlf: No	Promotion from Machinist Gr-III with 2 (two) years regular service in the grade failing which Khalasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Machinist Gr-III / Khalasi (Shore)	Pass in Trade Test is essential before selecting the candidate
23	02	Machinist Gr-I	CI.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience in a relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 5 (five) years experience in relevant field	-	Age: No Qlf: No	By promotion from Machinist Gr-II with 2 (two) years regular service in the grade failing which Machinist Gr-III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Machinist Gr-II / Machinist Gr-III	Pass in Trade Test is essential before selecting the candidate
24	02	Driver (Diesel Engine)	CI.III	16300-38200	Non-Selection	Completed 18 years but not 30 years	Passed ITI Motor Mechanic course and 3 (three) years experience in Diesel Engine. OR Must have passed III form and have experience in Greaser preferably on Diesel Engines	-	Age: No Qlf: Yes	Transfer from Drivers from Mobile Crane section or Floating Crafts section failing which by departmental circular among all the departments failing which by direct recruitment.	Drivers from MCC or FC Section	Pass in Trade Test is essential before selecting the candidate
25	03	Mate	CI.IV	-			RR's ARE NOT FRAMED SINCE THERE IS NO FURTHER RECRUITMENT					
26	01	Chargehand (Machinist)	CI.III	19100-51100	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience in relevant field in a large workshop. OR Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in a large Workshop. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 6 (six) years experience in Mechanical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: No	Promotion from Machinist Gr-I with 2 (two) years regular service in the grade failing which Machinist Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Machinist Gr-I / Machinist Gr-II	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

DRYDOCK SECTION

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	01	Jr.Engineer Gr-I/ Shipwright Foreman	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) A Degree in Mechanical Engineering from a recognized University with 2 (two) years experience in a supervisory capacity in large Shipwright Workshop. b) In case of departmental candidate in the line of promotion, Diploma in Mechanical Engineering with 5 (five) years experience in a supervisory capacity from a recognized polytechnic in a large shipwright workshop OR ITI OR National Apprenticeship with 7 (seven) years experience in a supervisory capacity in a large Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	--	Age.no Ql: a & c OR b & c	By promotion from JE /Asst Shipwright Foreman of the section with 2 (two) years regular service in the grade failing which Chargehand of any trade with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	JE/ Asst Shipwright Foreman / Chargehand of any trade	--
2	01	Jr. Engineer / Asst. Shipwright Foreman	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) A Degree in Mechanical Engineering from a recognized University with 1(one) year experience in a supervisory capacity in large Shipwright Workshop. b) In case of departmental candidate in the line of promotion, Diploma in Mechanical Engineering with 4 (four) years experience in a supervisory capacity in large shipwright workshop OR ITI OR National Apprenticeship with 7 (seven) years experience in a supervisory capacity in large Workshop. c) Must have passed 3 (three) months certificate course in computer Application from a recognised Institute.	--	Age.no Ql: a & c OR b & c	By promotion from Chargehand of any trade of the section with 2 (two) years service in the grade failing which Gr-I categories of any trade of the section with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Chargehand / Gr-I categories of any trade	--
3	01	Chargehand (Caulker)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience OR Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years relevant experience b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI or NAC in relevant Trade with 6 (six) years experience in Caulking of Wooden boats etc. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age.No Ql: No.	By promotion from Caulker Maistry Gr-II with 4 (four) years regular service in the grade failing which Senior Caulker/ Caulker with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Caulker Maistry Gr-II / Sr. Caulker / Caulker	--
4	02	Caulker Maistry Gr-II	Cl.III	16300-36200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in Masula Boat repairing and Caulking of Wooden Boats etc. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 4 (four) years experience in Masula Boat repairing and Caulking of Wooden Boats etc.	2 years	Age.No Ql: No.	By promotion from Caulker with 2 (two) years regular service in the grade failing which by Khallasi Gr-I with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Cauler / Khallasi Gr-I	Pass in Trade Test is essential before selecting the candidate
5	01	Caulker	Cl.IV	14100-32300	Non-Selection	Completed 18 years but	Must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 2 (two) years	-	Age.No Ql: No	By promotion from Khallasi Gr-I with 2 (two) years regular service in the grade failing which	Khallasi Gr-I / Khallasi (Shore)	Pass in Trade Test is essential before

						not 28 years	experience in Caulking of Wooden boats etc.			Khallesi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment		selecting the candidate
6	01	Chargehand (Carpenter)	Cl.III	19100- 51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University or its equivalent with 6 (six) months experience OR Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in a relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 6 (six) years experience in Mechanical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Ql: No	By promotion from Carpenter Gr-I with 2 (two) years regular service in the grade failing which Carpenter Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Carpenter Gr-I / Carpenter Gr-II	Pass in Trade Test is essential before selecting the candidate
7	03	Carpenter Gr-I	Cl.III	17200- 44600	Non Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience in a relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in Carpentry with 5 (five) years experience in relevant field	-	Age: No Ql: No	By promotion from Carpenter Gr-II / Boat Repairer Gr-II with 2 (two) years regular service in the grade failing which Carpenter Gr-III / Boat Repairer with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Carpenter Gr-II / Boat Repairer Gr-II / Carpenter Gr-III / Boat Repairer	Pass in Trade Test is essential before selecting the candidate
8	16	Carpenter and Boat Repairer Gr- II	Cl.III	16300- 38200	Non Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in a relevant trade with 4 (four) years experience in relevant field	2 years	Age: No Ql: No	By promotion from Carpenter Gr-III / Boat Repairer with 2 (two) years regular service in the grade failing which from Khallesi (Shore) Gr-I with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Carpenter Gr-III / Boat repairer / Khallesi (S) Gr.I	Pass in Trade Test is essential before selecting the candidate .
9	01	Carpenter Gr-III	Cl.IV	14000- 32300	Non Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in a relevant trade with 2 (two) years experience.	-	Age: No Ql: No	By promotion from Khallesi Gr-I with 2 (two) years regular service in the grade failing which Khallesi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallesi Gr-I / Khallesi (Shore)	Pass in Trade Test is essential before selecting the candidate .
10	01	Khallesi Gr-I	Cl.IV	14100- 31600	Non Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with 1 (one) year relevant experience and must know Swimming	-	Age: No Ql: No	By promotion from Khallesi with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallesi (Shore)	Pass in Trade Test is essential before selecting the candidate .
11	-	Sign Writer Gr-I	Cl.III	17700- 44600	Non Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in a relevant field. b) In case of departmental candidates, must have passed SSC / X Class or its equivalent with ITI or NAC in a relevant trade with 5 (five) years experience in relevant field.	-	Age: No Ql: No	By promotion from Sign Writer Gr-II with 2 (two) years regular service in the grade failing which from Painter Tindel with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Sign writer Gr-II / Painter Tindel	Pass in Trade Test is essential before selecting the candidate .
12	04	Sign Writer Gr-II	Cl.III	16300-	Non	Completed	a) Must have passed Diploma in Mechanical	2 years	Age: No	By promotion from Painter Tindel with 2	Painter Tindel / Khallesi Gr.I	Pass in Trade Test, if

				38200	Selection	18 years but not 28 years	Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 4 (four) years experience in relevant field		QI: No	(two) years regular service in the grade failing which Khallasi Gr-I with 4 (four) years regular service in the Grade failing which by departmental Circular among all the departments failing which by direct recruitment.		any is essential before selecting the candidate .
13	01	Boat Repairer Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in a relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in Carpentry Trade with 4(four) years experience in relevant field	2 years	Age:No QI:yes	By promotion from Boat Repairer with 2 (two) years regular service in the grade failing which Khallasi Gr-I with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Boat Repairer / Khallasi Gr-I	Pass in Trade Test is essential before selecting the candidate .
14	01	Boat Repairer	Cl.IV	16300-38200	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 2 (two) years experience in repairing of boats (FRP/Wood)	2 years	Age:No QI: Yes	By promotion from Khallasi Gr-I with 2 (two) years regular service in the grade failing which Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi Gr-I / Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate .
15	02	Serang	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent and must have passed Swimming Test with 4 (four) years experience in relevant field. b) Must be able to read the drawings in relevant field.	-	Age:No QI: No	By promotion from Khallasi Gr-I of the section with 4 (four) years regular service in the grade failing which Khallasi Gr-II with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi Gr-I / Gr-II	1. Pass in Trade Test is essential before selecting the candidate . 2. The cadre of Tindal is merged with Serang.
16	01	Sawyer Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidates in the line of promotion, must have passed SSC/ X Class or its equivalent with ITI or NAC in relevant trade with 4 (four) years experience in relevant field.	2 years	Age:No QI: No	By promotion from Sawyer Gr-III with 2 (two) years regular service in the grade failing which Khallasi Gr-I with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Sawyer Gr-III / Khallasi Gr-I	Pass in Trade Test is essential before selecting the candidate.
17	01	Sawyer Gr-III	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with ITI or NAC in the trade with 2 (two) years experience as a Sawyer in a large Industry.	-	Age:No QI: No	By promotion from Khallasi Gr-I with 2 (two) years regular service in the grade failing which from Khallasi Gr-II with 4 (four) years regular service in the grade failing which from Khallasi (s) with 6 years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi Gr-I / Khallasi Gr-II (Shore) Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate .
18	04	Khallasi Gr.II	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent with 1 (one) year relevant experience and must know Swimming	-	Age:No QI: Yes	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore)	Pass in Trade Test is essential before selecting the candidate .
19	44	Khallasi (Shore)	Cl.IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) National Trade Apprenticeship Certificate (AITT) or ITI certificate in any Trade with 2 (two) years experience in a relevant trade. c) Must pass in Swimming.	2 Years	Age: Yes QI: Yes	By Direct Recruitment: a) 50% of vacancies are to be filled by departmental candidates. b) 50% of vacancies are to be filled from Trade (Act) Apprentices trained in VPT by notifying in local Newspapers.	-	1. The academic & Technical qualifications and pass in Swimming Test of column no. 8 are essential for all

2. The Technical qualifications at Sl.No. b of column no.8 is not applicable in respect of departmental candidates and also in case of compassionate appointments.

In case, there is no response from the above 4 categories, the 25% of vacancies earmarked to them will be filled by departmental candidates.

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Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

OHC (ELEC.)

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	01	Junior Engineer Gr-V Foreman(Elec.)	Cl.III	23600-56300	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in Electrical Engineering from a recognised University with 2 (two) years experience in a supervisory capacity in a large Electrical Undertaking b) In case of departmental candidate in the line of promotion, must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 5 (five) years experience in a supervisory capacity in a large recognised Electrical Undertaking OR ITI or NAC in Electrical Trade with 7 (seven) years experience in a supervisory capacity in a large Electrical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	--	Age: No Q: a & c OR b & c	By promotion from J.E / A.F (Electrical) and J.E / A.F (Operation) with Electrical qualification on 1:1 ratio basis with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	JE (AF) (Electrical) / JE (AF) (Operation) in 1:1 ratio	
2	06	Junior Engineer (Electrical) / Assistant Foreman (Electrical)	Cl.III	21000-53600	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Electrical Engineering from a recognised University with 2 (two) years experience in a supervisory capacity in a large Electrical Undertaking. b) In case of departmental candidate in the line of promotion, must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 4 (four) years experience in a supervisory capacity in a large recognised Electrical Undertaking OR ITI or NAC in Electrical Trade with 7 (seven) years experience in a supervisory capacity in a large Electrical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Q: a & c OR b & c	By promotion from Chargehand (Electrical) and Operator (Electrical) with 2 (two) years regular service in the grade on 1:1 on ratio basis failing which SSS with 4 (four) years regular service in the grade failing which all Gr.I categories of OHC with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Chargehand (Electrical) / Operator (Electrical) / SSS / All Gr.I categories of OHC.	
3	12	Electrician Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in a relevant field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI OR its equivalent in Electrician Trade with 5 (five) years experience in Electrical field	-	Age: No Q: No	By promotion from Electrician Gr-II with 2 (two) years regular service in the grade failing which from Electrician Gr-II of Electrical Maintenance Section with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electrician Gr II of OHC / Electrician Gr II of E/M Section	Pass in Trade Test is compulsory before selecting the candidate
4	04	Chargehand (Elec)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Electrical Engineering from a recognised University with 6 (six) months experience. OR Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 3 (three) years experience in highly skilled category Gr.I	-	Age: No Q: No	By promotion from SSS with 2 (two) years regular service in the grade failing which Electrician Gr- I / Instrumental Mechanic Gr-I / Cable Jointer Gr. I with 4 (four) years regular service in the grade failing which from Electrician Gr-II with 6 (six) years regular service in the	SSS/ All Grade-I categories of OHC/ Electrician Gr.II of OHC	Pass in Trade Test is compulsory before selecting the candidate

						b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI in Electrician Trade with 6 (six) years experience in operation of Electrical workshop			grade failing which by departmental circular among all the departments failing which by direct recruitment.			
5	23	Electrician Gr II	CI.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 1 (one) year experience as Electrician. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant Trade with 4 (four) years experience as Electrician.	2 years	Age: No Qlf: No	By promotion from Electrician Gr-III with 2 (two) years regular service in the grade failing which from Electrician Gr-III of the Electrical Maintenance section with 2 (two) regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Electrician Gr-III / OHC Electrician Gr-III of E/M section	Pass in Trade Test is compulsory before selecting the candidate
6	27	Electrician Gr III	CI.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class with ITI or NAC in the relevant Trade of Electrician with 2 (two) years experience in Electrical field.	--	Age: No Qlf: No	By promotion from Khallasi (shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate
7	03	Jr.Engineer (Electronics) / Asst. Foreman (Electronics)	CI.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Electronics and Telecommunications Engineering from a recognised University or its equivalent with 1 (one) year experience in Maintenance of Electronics systems. b) In case of departmental candidates in the line of promotion, must have passed Diploma in Electronics and Telecommunications Engineering from a recognised Polytechnic of Government of AP or its equivalent with 3 (three) years experience in Maintenance in Electronics systems. OR ITI or NAC with 7 years experience in supervisory capacity in a large Establishment in the field of erection and maintenance of VHF sets, PAS, Telephone Exchange, CC TV, Nuclear level Guages, Metal Detectors, Navigation Aids, Wireless sets, Z Ray equipments, Oscilloscopes Radiographic equipment etc. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: a & c or b & c	By promotion from Electronic Technician Gr-I with 2 (two) years regular service in the grade failing which from Electronic Technician Gr.II with 4 (four) years regular service in the Grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electronic Technician Gr-I / Electronic Technician Grade -II.	-
8	08	Electronic Technician Gr I	CI.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Electronics and Telecommunications Engineering from a recognised University or its equivalent with 6 (six) months experience in maintenance of Electronic systems OR must have passed Diploma in Electronics & Telecommunications Engineering or its equivalent from a recognised Polytechnic of Government of AP or its equivalent with 3 (three) years experience in Maintenance of Electronic systems. b) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: Yes	By promotion from Electronic technician Gr.II with 2(two) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	Electronic Technician Gr.II	Pass in Trade Test is compulsory before selecting the candidate
9	01	Instrument Mechanic Gr-I	CI.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Instrument Mechanic from a recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of Departmental candidate in the line of promotion, must have passed ITI course in relevant Trade with 5 (five) years experience in relevant field.	-	Age: No Qlf: No	By promotion from Electrician Gr-II / Lineman Gr.II with 2 (two) years regular service in the grade failing which from Electrician Gr.III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electrician Gr-II / Lineman Gr.II / Electrician Gr.III	Pass in Trade Test is compulsory before selecting the candidate
10	-	Electronic Technician Gr-II	CI.III	16300-38200	Selection	Completed 18 years but not 30 years	a) Must have passed Degree in Electronics and Telecommunications Engineering from a recognised University or its equivalent with 6 (six) months experience in maintenance of Electronic systems OR must have passed Diploma in Electronics &	2 years	Age: No Qlf: Yes	50% vacancies are to be filled by issuing departmental circular among all the departments. Remaining 50% vacancies are to be filled from Degree & Diploma	-NA-	Pass in Trade Test, if any is essential before selecting the candidate.

						Telecommunications Engineering or its equivalent from a recognised Polytechnic of Government of AP or its equivalent with 3 (three) years experience in Maintenance of Electronics systems. b) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.			Apprentices trained in VPT in relevant Trades failing which by Direct Recruitment.		
11	12	Operator (Electrical)	CL.III	19100-51100	Selection	Completed 18 years but not 32 years a) Must have passed Degree in Electrical Engineering from a recognised University with 6 (six) months experience in Electrical field or Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 3 (three) years experience in Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI in Electrician Trade with 6 (six) years experience in a large Electrical Organization	-	Age: No Qlf: No	By promotion from SSS with 2 (two) regular service in the grade failing which from Electrician Gr- I / Instrumental Mechanic Gr-I / Cable Jointer Gr. I with 4 (four) years regular service in the grade failing which from Electrician Gr-II / Lineman Gr.II with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	SSS/ Electrician Gr-I / Instrumental Mechanic Gr-I / Cable Jointer Gr.I / Electrician Gr-II / Lineman Gr.II	--
12	08	SSS	CL.III	19100-51100	Selection	Completed 18 years but not 32 years a) Must have passed Degree in Electrical Engineering from a recognised University with 6 (six) months experience in Electrical field or Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 3 (three) years experience in Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class and ITI in Electrician Trade with 6 (six) years experience in a large Electrical Organization	-	Age: No Qlf: No	By promotion from Electrician Gr- I / Instrumental Mechanic Gr-I / Cable Jointer Gr. I with 2 (two) years regular service in the grade failing which from Electrician Gr-II / Lineman Gr.II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Electrician Gr-I / Instrumental Mechanic Gr-I / Cable Jointer Gr.I / Electrician Gr-II / Lineman Gr.II	--
13	01	Cable Jointer Gr.I	CL.III	17700-44600	Non-selection	Completed 18 years but not 30 years a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in a Electrical field. OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or its equivalent in Electrician Trade with 5 (five) years experience in Electrical field	-	Age:No Qlf: No	By promotion from Electrician Gr-II / Lineman Gr.II with 2 (two) years regular service in the grade failing which from Electrician Gr-III with 4 (four) years regular service in the grade failing which from Electrician Gr.II / Lineman Gr.II of E/M section with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Electrician Gr II / Lineman Gr.II / Electrician Gr.III / Lineman Gr.III of E/M Section	Pass in Trade Test is compulsory before selecting the candidate
14	03	Lineman Gr.II	CL.III	16300-38200	Non-Selection	Completed 18 years but not 28 years a) Must have passed Diploma in Electrical Engineering from a recognised Polytechnic with 1 (one) year experience in Electrical field OR b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or its equivalent in Electrician Trade with 4 (four) years experience in Electrical field.	2 years	Age: No Qlf: No	By promotion from Electrician Gr-III with 2 (two) years regular service in the grade failing which from Khallasi (Shore) with 4 (four) years regular service in the grade failing which from Electrician Gr-III of the Electrical Maintenance section with 2 (two) regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Electrician Gr-III / Khallasi (Shore) of OHC / Electrician Gr-III of E/M section	Pass in Trade Test is compulsory before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

OHC(OP)

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	04	Jr Engineer (Operation) / Asst Foreman (Operation)	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Mechanical / Electrical Engineering from a recognised University with 1 (one) year experience in a supervisory capacity in a large Mechanical / Electrical Undertaking. b) In case of departmental candidate in the line of promotion, must have passed Diploma in Mechanical / Electrical Engineering from a recognised Polytechnic with 4 (four) years experience in a supervisory capacity in a large recognised Mechanical / Electrical Undertaking. OR I.T.I or NAC with 7 years experience in a supervisory capacity in a large recognized Mechanical / Electrical undertaking. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: a OR b & c	By promotion from Operator Gr-I and Statistical Assistant of OHC with 2 (two) years regular service in the grade failing which Operator Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Operator Gr-I / Statistical Assistant of OHC / Operator Gr-II	--
2	64	Operator Gr-I	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical / Electrical Engineering from a recognised University with 1 (one) year experience in Operations and Maintenance of Mechanical / Electrical equipment OR b) Must have passed Diploma in Mechanical / Electrical Engineering from a recognised Polytechnic with 3 (three) years experience in Operations and Maintenance of Mechanical / Electrical equipments. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: Yes	By promotion from Operator Gr-II with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Operator Gr. II	Pass in Trade Test is compulsory before selecting the candidate
3	54	Operator Gr-II	Cl.III	17700-44600	Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical / Electrical Engineering from a recognised Polytechnic with 2 (two) years experience in Operations and Maintenance of Mechanical / Electrical equipments. b) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	2 years	Age: No Qlf: Yes	1) 50% vacancies are reserved for Degree / Diploma Apprenticeship of VPT 2) 50% by departmental circular among all the departments failing which by direct recruitment.	NA	Pass in Trade Test is compulsory before selecting the candidate
4	01	Statistical Assistant	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University with 1 (one) year experience in a large Workshop in Mechanical and Structural Engineering. OR b) Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in a large Workshop in Mechanical and Structural Engineering c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	2 years	Age: No Qlf: Yes	By promotion from Operator Gr.II with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Operator Gr.II	Pass in Trade Test is compulsory before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

OHC (LOCOS)

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	-	Jr.Gr-I (Locos) (Foreman) (Locos)	Cl.III	13600-32400	-	-	RR NOT FRAMED SINCE THE POST IS NOT EXISTING AT PRESENT	-	-	-	-	-
2	04	Jr.Engineer (Locos)/ AF (Locos)	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Automobile or Mechanical Engineering from a recognised University or its equivalent with 1 (one) year experience in Operation & Maintenance of Locos. b) In case of departmental candidate, must have passed Diploma in Automobile or Mechanical Engineering from a recognised Polytechnic or its equivalent with 4 (four) years experience in a recognised Loco Workshop OR ITI or NAC with 7 (seven) years experience in a supervisory capacity in a large recognized workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Q: a & c OR b & c	By promotion from Sr. B.G Diesel Loco Driver and Chargehand (Locos) on 1:1 ratio basis with 2 (two) years regular service in the grade failing which BDO with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Sr BG Diesel Loco Driver / Chargehand (Locos) / BDO	--
3	04	Chargehand (Locos)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical/Automobile Engineering from a recognised University with 6 (six) months experience in Locos or Diploma in Mechanical / Auto Mobile Engineering from a recognised Polytechnic with 3 (three) years experience in a big Loco Workshop. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 6 (six) years experience in Mechanical Loco / workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Q: No	By promotion from Motor Mechanical Gr-I with 2 (two) years regular service in the grade failing which MM Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Motor Mechanic Gr-I / Motor Mechanic Gr-II	--
4	02	Motor Mechanic Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical /Automobile Engineering from a recognised Polytechnic with 2 (two) years experience in a relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 5 (five) years experience in relevant field.	-	Age: No Q: No	By promotion from Motor Mechanic Gr-II with 2 (two) years regular service in the grade, failing which MM Gr-III with 4 (four) years regular service in the grade, failing which by departmental circular among all the departments, failing which by direct recruitment	Motor Mechanic Gr-II / Motor Mechanic Gr-III	Pass in Trade Test is compulsory before selecting the candidate
5	16	Motor Mechanic Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical /Automobile Engineering from a recognised Polytechnic with 1 (one) year experience in a relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 4(four) years experience in relevant field.	2 years	Age: No Q: No	By promotion from Motor Mechanic Gr-III with 2 (two) years regular service in the grade, failing which Khallasi (Shore) with 4 (four) years regular service in the grade, failing which by departmental circular among all the departments, failing which by direct recruitment	Motor Mechanic Gr-III / Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate
6	01	Motor Mechanic Gr-III	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 6 (six) months experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with ITI or NAC in relevant trade with 2 (two) years experience in relevant field.	-	Age: No Q: No	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate

7	06	Sr B.G.Loco Driver	CI.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in Diesel Loco Engines. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with 6 (six) years experience on Diesel Loco Engine. c) Must have passed Eye Test and must have undergone training as Driver either at Khargpur or Gunthkal or any Indian Railway Institute and hold certificate of competency. d) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Q: a) No b) No c) Yes d) Yes	By promotion from Diesel Loco Driver OHC with 2 (two) years regular service in the grade failing which from Driver (MV) Gr-I with 4 (four) years regular service in the grade failing which from Driver (MV) with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Diesel Loco Driver / Driver (MV) Gr-I / Driver (MV)	Pass in Trade Test is compulsory before selecting the candidate
8	22	Diesel Loco Driver	CI.III	17700-44600	Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience on Diesel Loco Engine. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with 5 (five) years experience on Diesel Loco Engine. c) Must have passed Eye Test.	-	Age: No Q: a & c OR b & c	By promotion from Driver (MV) Gr-I with 2 (two) years regular service in the grade, failing which by Driver (MV) with 4 (four) years regular service in the grade, failing which by departmental circular among all the departments, failing which by direct recruitment	Driver (MV) Gr-I / Driver (MV)	Pass in Trade Test is compulsory before selecting the candidate
9	08	Bull Dozer Operator	CI.III	19100-51100	Non Selection	Completed 18 years but not 32 years	Must have passed SSC / X Class or its equivalent and 6 (six) years experience on Operation of Motor Vehicles/ Dozers. Must have HMV Licence.	-	Age: No Q: Yes	By promotion from Operator (SWCA)/ Driver MV Gr-I with 2 (two) years regular service failing which by Driver MV with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Operator (SWCA) / Driver MV Gr-I / Driver MV	Pass in Trade Test is compulsory before selecting the candidate
10	06	Operator (Shovel with Crane attachment)	CI.III	17700-44600	Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Auto Mobile Engineering from a recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class or its equivalent with 5 (five) years experience on Operation of Heavy Motor Vehicles. Must have HMV Licence.	-	Age: No Q: a or b	By promotion from Driver (MV) Gr-I with 2 (two) years regular service in the grade failing which by Driver MV with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Driver (MV) Gr-I / Driver (MV)	Pass in Trade Test is compulsory before selecting the candidate
11	01	Driver (MV) Gr-I (OHC)	CI.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	Must have passed SSC / X Class or its equivalent and must have Heavy Motor Vehicle Licence with 5 (five) years experience in Operation of Motor Vehicles.	-	Age: No Q: Yes	By promotion from Driver (MV) with 2 (two) years regular service in the grade failing which Greaser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Driver (MV) / Greaser	Pass in Trade Test is compulsory before selecting the candidate
12	09	Driver (MV)	CI.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent and must have Heavy Motor Vehicles License with 4 (four) years experience in operation of Motor Vehicles	2 years	Age: No Q: Yes	By promotion from Greaser with 2 (two) years regular service in the grade failing which from Greaser from other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Greaser of OHC / Greaser of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate
13	18	Greaser (Locos)	CI.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent and must have Heavy Motor Vehicle License with 2 (two) years experience in operation of Motor Vehicles	-	Age: No Q: Yes	By promotion from Khallasi (Shore) of OHC with 2 (two) years regular service in the grade failing which khallasi (Shore) of other sections of this department with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore) of OHC / Khallasi (Shore) of other sections of this department	Pass in Trade Test is compulsory before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

OHC (TXR)

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	-	J.E Gr-I /Foreman (TXR)	Cl.III				RR NOT FRAMED SINCE THE POST IS NOT EXISTING AT PRESENT					
2	03	Jr.Engineer / Asst. Foreman (TXR)	Cl.III	21000-53600	Selection	Completed 18 years but not 35 years	a) Must have passed Degree in Mechanical Engineering from a recognised University with 1(one) year experience in a supervisory capacity in a large Mechanical Workshop undertaking. b) In case of departmental candidate in the line of promotion, Degree / Diploma in Mechanical Engineering from a recognised University / Polytechnic with 4 (four) years experience in a supervisory capacity in a large recognised Mechanical Workshop undertaking. OR ITI or NAC with 7 (seven) years experience in a supervisory capacity in a large Mechanical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: No	By selection from Chargehand (TXR) with 2 (two) years regular service in the grade failing which Fitter Gr-I (TXR) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Chargehand (TXR) / Fitter Gr-I (TXR)	-
3	10	Chargehand(TXR)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University with 6 (six) months experience OR must have passed Diploma in Mechanical Engineering from a recognised Polytechnic and should have 3 (three) years experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 6 (six) years experience in relevant field. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: No	By promotion from Fitter Gr-I (TXR) with 2 (two) years regular service in the grade failing which Fitter Gr-II (TXR) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-I (TXR) / Fitter Gr-II (TXR)	-
4	08	Fitter Gr-I (TXR)	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in relevant trade with 5 (five) years experience in relevant field.	-	Age: No Qlf: No	By promotion from Fitter Gr-II (TXR) with 2 (two) years regular service in the grade failing which Fitter Gr-III (TXR) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-II(TXR)/ Fitter Gr-III(TXR)	Pass in Trade Test is compulsory before selecting the candidate
5	21	Fitter Gr-II (TXR)	Cl.III	16300-36200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) years experience in a relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC in Fitter Trade with 4 (four) years experience in relevant field.	2 years	Age: No Qlf: No	By promotion from Fitter Gr-III (TXR) with 2 (two) years regular service in the grade failing which Khallasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Fitter Gr-III (TXR) / Khallasi (Shore) of other sections of this department.	Pass in Trade Test is compulsory before selecting the candidate
6	11	Fitter Gr-III (TXR)	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 26 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 6 (six) months experience in a relevant field. b) Must have passed SSC/ X Class or its equivalent with ITI or NAC in Fitter Trade with 2 (two) years experience.	-	Age: No Qlf: No	By promotion from Khallasi (Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

OHC(Maint.)

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	06	Jr.Engineer (Maint.) / AF(Maint.)	Cl.III	21000-53600	Selection	Completed 18 years but not 35 years	a) A Degree in Mechanical Engineering from a recognised University with 1 (one) year experience in a supervisory capacity in a large Mechanical Workshop undertaking. b) In case of departmental candidate in the line of promotion, Diploma in Mechanical Engineering from a recognised Polytechnic with 4 (four) years experience in a supervisory capacity in a large recognised Mechanical Workshop undertaking OR ITI or NAC with 7 (seven) years experience in a supervisory capacity in a large Mechanical Workshop c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age.No Qlf.No	By promotion from Chargehand (Maintenance) / Chargehand (B/S) / Chargehand (Mechanist) with 2 (two) years regular service in the grade failing which Gr-I of any trade except TXR with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Chargehand(M) / Chargehand (B/S) / Chargehand (Mechanist) / Gr-I categories of OHC in any Trade.	-
2	06	Chargehand (Maintenance)	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mechanical Engineering from a recognised University with 1 (one) year experience or must have passed Diploma in Mechanical Engineering from a recognised Polytechnic and should have 3 (three) years experience in relevant field in a large Mechanical Workshop. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class with ITI or NAC in relevant trade with 7 (seven) years experience in Mechanical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age.No Qlf.No	By promotion from Fitter Gr-I with 2 (two) years regular service in the grade failing which Fitter Gr-II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Fitter Gr-I / Fitter Gr-II	-
3	10	Fitter Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class with ITI or NAC course in relevant trade with 5 (five) years experience in relevant field. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age.No Qlf.No	By promotion from Fitter Gr-II with 2 (two) years regular service in the grade failing which Fitter Gr-III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Fitter Gr-II / Fitter Gr-III	Pass in Trade Test is compulsory before selecting the candidate
4	44	Fitter Gr-II	Cl.III	16300-36200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1(one) year experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class with ITI or NAC course in relevant trade with 4 (four) years experience in a relevant field. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	2 years	Age.No Qlf.No	By promotion from Fitter Gr-III with 2 (two) years regular service in the grade failing which Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Fitter Gr-III / Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate
5	16	Fitter Gr-III	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) year experience in relevant field.	-	Age.No Qlf.No	By promotion from Khallasi with 2 (two) years regular service in the grade failing which by departmental circular among	Khallasi (shore)	Pass in Trade Test is compulsory before selecting the

						28 years	b) Must have passed SSC/ X Class or its equivalent with ITI or NAC course in Fitter trade with 2 (two) years experience. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.			all the departments failing which by direct recruitment		candidate
6	01	Machinist Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 2 (two) years experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC course in relevant trade with 5 (five) years experience in the relevant field c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No Qlf: No	By promotion from Machinist Gr-II with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Machinist Gr-II	Pass in Trade Test is compulsory before selecting the candidate
7	02	Machinist Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from recognised Polytechnic with 1 (one) year experience in relevant field. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC course in relevant trade with 4 (four) years experience in relevant field. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	2 years	Age:No Qlf:No	By promotion from Gr-III Machinist of other sections with 2(two) years regular service in the grade failing which Khallasi (Shore) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Machinist Gr-III of other sections / Khallasi (shore)	Pass in Trade Test is compulsory before selecting the candidate
8	05	Welder Gr-I	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed Diploma in Mechanical Engineering from recognised Polytechnic with 2 (two) years experience in Welding. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC course in Welding trade with 5(five) years experience in Welding. c) Must have passed 3 months certificate course in Computer Application from a recognised Institute.	-	Age:No Qlf: No	By promotion from Welder Gr-II with 2 (two) years regular service in the grade failing which Welder Gr-III with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Welder Gr-II / Welder Gr-III	Pass in Trade Test is compulsory before selecting the candidate
9	20	Welder Gr-II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from recognised Polytechnic with 1 (one) year experience in Welding. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC course in Welding trade with 4 (four) years experience in Welding. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute	2 years	Age:No Qlf:No	By promotion from Welder Gr-III with 2 (two) years regular service in the grade failing which by transfer of Welder Gr-III with 2 (two) years regular service in the grade from other sections of the same Department failing which by departmental circular among all the departments failing which by direct recruitment	Welder Gr-III / Welder Gr-III of other section	Pass in Trade Test is compulsory before selecting the candidate
10	01	Chargehand (Machinist)	Cl.III									
11	11	Welder Gr-III	Cl.IV	14400-32700	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from recognised Polytechnic with 6 (six) months experience in relevant field. OR b) Must have passed SSC/ X Class with ITI or NAC course in Welding trade with 2 (two) years experience in Welding . c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute	-	Age: No Qlf: No	By promotion from Khallasi (shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate

12	01	Chargehand (B/Smith)	CI.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must have passed Degree in Mech Engineering from a recognised University with 2 (two) years experience OR Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 3 (three) years experience in relevant field in a large Mechanical Workshop. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class with ITI or NAC course in relevant trade with 6 (six) years experience in Mechanical Workshop. c) Must have passed 3 (three) months certificate course in Computer Application from a recognised Institute.	-	Age: No QI: No	By promotion from Welder Gr.I / Machinist Gr. I with 2 (two) years regular service in the grade failing which from Blacksmith Gr.II / Welder Gr.II / Machinist Gr.II/ T&C smith Gr.II with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Welder Gr.I / Machinist Gr.I / Blacksmith Gr-II /Welder Gr.II/ Machinist Gr.II/ T&C Smith Gr.II	Pass in Trade Test is compulsory before selecting the candidate
13	01	Blacksmith Gr-II	CI.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) years experience in smithy work. b) In case of departmental candidate in the line of promotion, must have passed SSC/ X Class with ITI or NAC course in Blacksmith trade with 4 (four) years experience in smithy work. c) Must have passed 3 (three) months certificate course in Computers Application from a recognised Institute	2 years	Age: No QI: No	By promotion from Hammerman with 2 (two) years regular service in the grade failing which by transfer from other similar categories from other sections of the same department failing which by departmental circular among all the departments failing which by direct recruitment	Hammerman	Pass in Trade Test is compulsory before selecting the candidate
14	-	Hammer man	CI.IV	14400-32200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 6(six) month experience in smithy work.. b) Must have passed SSC / X Class with ITI or NAC course in Blacksmith trade with 2 (two) years experience.	-	Age: No QI: No	By promotion from Khallasi(Shore) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	Khallasi (Shore)	Pass in Trade Test is compulsory before selecting the candidate
15	01	T&C smith Gr-II	CI.III	16300-38200	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) years experience in smithy work. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC course in Blacksmith trade with 4 (four) years experience in smithy work.	2 years	Age: No QI: No	By promotion from T&C Smith Gr-III of any other section with 2 (two) years regular service in the grade failing which Khallasi with 4(four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment	T&C Smith Gr-III of any section/ Khallasi (Shore).	Pass in Trade Test is compulsory before selecting the candidate
16	-	Khallasi	CI.IV				RECRUITMENT WILL BE MADE AND POSTED					
17	-	Machinist Gr-III	CI.IV				RR NOT FRAMED SINCE THE POST IS NOT EXISTING AT PRESENT					
18	15	Carpenter Gr-II	CI.III	16300-38200	Non-Selection		a) Must have passed Diploma in Mechanical Engineering from a recognised Polytechnic with 1 (one) years experience in relevant field of work. b) In case of departmental candidate in the line of promotion, must have passed SSC / X Class with ITI or NAC course in similar trade with 4 (four) years experience in relevant trade. c) Must have passed 3 months certificate course in Computer Application from a recognised Institute	-	-	By transfer from Dry Dock section	-NA-	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

**VISAKHAPATNAM PORT TRUST
GENERAL ADMINISTRATION DEPARTMENT**

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF GENERAL ADMINISTRATION DEPARTMENT

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Mess(P)-2 Peon(P)-9 Peon(A)-8	Messenger / Peon / Office Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1)25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasis/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / Telugu. 2)75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
2	(P)-3 (A)-2	Naik	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Peon/ Messenger with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Peon/ Messenger	--
3	(P)-1 (A)-Nil	Duftry	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which from Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik/ Peon/ Messenger	--
4	(P)-1 (A)-Nil	Duplicating Machine Operator	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class.	---	Age: No Qlf: a) No b) Yes	By promotion from Duftry with 2 (two) years regular service in the grade failing which from Naik with 4 (four) years regular service in the grade failing which from Peon/ Messenger with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Duftry / Naik / Peon/ Messenger	--
5	(A)-2 (P)-Nil	Record Sorter	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have studied upto SSLC and appeared for	---	Age: No Qlf: a) No b) Yes	By promotion from DMO with 2 (two) years regular service in the grade failing which from Duftry/ Naik with 4 (four) years regular service in the grade failing which from	DMO/ Duftry/ Naik/ Peon/ Messenger	--

							SSC / X Class examination from a recognized School or its equivalent.			Peon/ Messenger with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.		
6	(A)-3 (P)-Nil	Khallasi (Sports)	Cl.IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed VIII Class. b) In case of departmental candidates, must be literate. c) Experience:- (I) Minimum 5 (five) years experience in marking various Sports and Games fields, cutting of grass in play field, laying and maintenance of Cricket pitch, Tennis Court, Volley Ball, Kabbadi and other play fields. (II) Basic knowledge on Sports and Games items and equipment.	2 Years	Age: No Qlf: a) No b) Yes c) (I) Yes (II) Yes	By Direct Recruitment	-NA-	Preference will be given to Games Attendant who are working under VPSC in Sports related activities, treating them as departmental candidates.
7	(P)-2 (A)-3	Junior Clerk	Cl.III	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter/DMO// Duftry / Naik /Peon/ Messenger	-
8	(P)-1 (A)-Nil	Clerk	Cl.III	16300-38200	Selection	Completed 18 years but not 28 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age: No Qlf: Yes	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
9	(P)-9 (A)-10	Junior Assistant	Cl.III	17700-44600	Selection	Completed 18 years but not 30 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf: a) No b) Yes	By promotion from Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk	-
10	(P)-16 (A)-14	Senior Assistant	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf: a) No b) Yes	By promotion from Junior Assistant with 2 (two) years regular service in the grade failing which from Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant / Clerk	-
11	(P)-10 (A)-12	Head Assistant	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf : a) No b) Yes	By promotion from Senior Assistant with 2 (two) years regular service in the grade failing which by Junior Assistant with 4 (four) years regular service in the grade failing which by Clerk with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Assistant / Junior Assistant/ Clerk	-

12	08	Office Superintendent	Cl.III	23600-56300	Selection	Completed 18 Years but not 35 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: Yes	1) By selection from Head Assistants with 2 (two) years regular service in the grade of whole Port failing which Senior Assistant with 4 (four) years regular service in the grade of whole port failing which by departmental circular among all the departments failing which by direct recruitment.	Head Assistant of whole Port /Senior Assistant of whole Port	--
13	01	Helper to Cook (Cook Gr.II)	Cl.IV	14900-34600	Selection	Completed 18 years but not 35 years	a) Literate b) 2 (two) years experience in cooking and serving of Vegetarian & Non-vegetarian food both in Indian & Western style in established Hotels.	2 years	-NA-	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
14	08	Telephone Operator	Cl.III	17700-44600	Selection	Completed 18 years but not 30 years	a) Must have passed Intermediate / 10+2 examination or its equivalent. b) Should be able to speak English, Telugu & Hindi fluently. c) Experience in Telephone Operation of 1 (one) year is required d) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. e) Must be willing to work in shifts.	2 years	-NA-	By Direct Recruitment	-NA-	Passing of Written / Department Test is compulsory.
15	01	Sr. Telephone Operator	Cl.III	19100-51100	Selection	Completed 18 years but not 30 years	a) Must have passed Intermediate / 10+2 examination or its equivalent. b) Should be able to speak English, Telugu & Hindi fluently. c) Experience in Telephone Operation of 1 (one) year is required d) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. e) Must be willing to work in shifts.	--	Age: No Qlf: Yes	By promotion from Telephone Operator with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Telephone Operator	-
16	--	Legal Asst.	Cl.III	23600-56300	Selection	Completed 18 years but not 35 years.	a) Must have passed Degree with Law from any recognized University. b) Experience of 5 (five) years in dealing with Legal matters, Disciplinary matters and Establishment matters including handling departmental Court cases both at local Courts and at Higher Courts. c) Experience in Legal documentation (preparing Counters, Affidavits and other related matters).	2 years	Age: No Qlf: a) Yes b) Yes c) Yes	By promotion from Head Assistants of all departments with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Head Assistants of all departments	Passing of Written / Department test is compulsory.
17	23	Typist	Cl.III	16300-38200	Selection	Completed 18 years but not 28 years	a) Must be a Graduate of any discipline from any recognized University b) Should have passed Government Technical Examination in Type Writing (English) Higher Grade with 2 (two) years experience. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. d) <u>Desirable:</u> Preference will be given to the candidates who	2 years	-NA-	By Direct Recruitment.	-NA-	Passing of Written / Department test is compulsory.

							passed Hindi Typewriting in Lower Grade conducted by Govt. Of A.P or its equivalent.					
18	06	Senior Typist	Cl.III	17700-44600	Selection	Completed 18 years but not 30 years	a).Must be a Graduate of any discipline from any recognized University b)Should have passed Government Technical Examination in Type Writing (English) Higher Grade with 2 (two) years experience. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) No b) Yes. c) Yes.	By promotion from Typist with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Typist	--
19	07	Head Typist	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a).Must be a Graduate of any discipline from any recognized University b)Should have passed Government Technical Examination in Type Writing (English) Higher Grade with 2 (two) years experience. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a)No b)Yes c) Yes.	By promotion from Senior Typist with 2 (two) years regular service in the grade failing which from Typist with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Typist/ Typist	--
20	01	Typing Superintendent	CH.III	21000-53500	Selection	Completed 18 years but not 35 years	a).Must be a Graduate of any discipline from any recognized University b)Should have passed Government Technical Examination in Type Writing (English) Higher Grade with 2 (two) years experience. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age:No Qlf: a) No b) Yes c) Yes.	By promotion from Head Typists with 2 (two) years regular service in the grade failing which Senior Typist with 4 (four) years regular service in the grade failing which by Typist with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Head Typist/ Senior Typist/Typist	--
21	02	Stenographer C	Cl.III	17700-44600	Selection	Completed 18 years but not 30 years.	a)Must be a Graduate of any discipline from any recognized University b)Should have passed Type Writing Higher Grade & Shorthand Higher Grade conducted by Board of Tech. Education & Training, Government of AP or its equivalent. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 years	Age: No Qlf: a)Yes b)Yes c)Yes.	By promotion from Senior Typist with 2 (two) years regular service in the grade failing which from Typist with 4(four) years regular service in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.	Senior Typist/ Typist	Passing of Skill Test / Department Test is compulsory
22	07	Stenographer B	Cl.III	21000-53500	Selection	Completed 18 years but not 35 years.	a)Must be a Graduate of any discipline from any recognized University b)Should have passed Type Writing English Higher Grade & Shorthand English Higher Grade conducted by Board of Tech. Education & Training, Government of AP or its equivalent. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) Yes b) Yes (However, Typewriting English Higher grade and Lower grade English in Shorthand examination conducted by Govt. of AP or its equivalent is essential for the existing candidates) c) Yes	By promotion from Stenographer C with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Stenographer C	--

23	05	Stenographer 'A'	Cl.III	23600-56300	Selection	Completed 18 years but not 35 years	a) Must be a Graduate of any discipline from any recognized University b) Should have passed Type Writing English Higher Grade & Shorthand English Higher Grade conducted by Board of Tech. Education & Training, Government of AP or its equivalent. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) Yes b) Yes (However, Typewriting English Higher grade and Lower grade English in Shorthand examination conducted by Govt. of AP or its equivalent is essential for the existing candidates) c) Yes	By promotion from Stenographer 'B' with 2 (two) years regular service in the grade failing which from Stenographer 'C' with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Stenographer 'B' / Stenographer 'C'	--
24	01	Hindi Translator	Cl.III	17700-44800	Selection	Completed 18 years but not 35 years	a) Masters Degree from a recognized University in Hindi with English as one of the subjects at Degree level. b) Should have proficiency in Telugu. d) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	2 years	Age: No Qlf: a) Yes b) Yes c) Yes	By departmental circular among the employees of all the departments who are in one scale below only failing which by departmental circular among all the departments failing which by direct recruitment.	Employees one scale below to the scale of pay of Rs. 17700-44800	Passing of Skill test / Department test (translation work from English to Hindi and vice versa) is compulsory
25	--	Vigilance Assistant	Cl.III	23600-56300	Selection	Completed 18 years but not 35 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have experience of 2 (two) years in Disciplinary / Establishment matters in any of the Government Organization or Industrial undertaking. c) Knowledge in Court matters. d) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute	NA	By deputation / Transfer	Deputation / Transfer of the Staff holding the analogous posts or staff holding in the pay scale of Rs.21000-53500 with 2 (two) years regular service in the grade from any Major Port / Central Government / Semi Government / Public Sector Undertakings or Autonomous bodies.	-NA-	Deputation will normally be for a period of 3 (three) years and in any case not to exceed 5 (five) years.
26	01	Junior Labour Welfare Inspector	Cl.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must be a Graduate with Post-graduate Degree / Diploma in Labour Welfare / HRD/ Industrial Relations / Personnel Management/Social Work b) Must have 2 (two) years experience in Welfare / Establishment matters. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	2 years	-NA-	By departmental circular among all the departments failing which by direct recruitment.	NA-	Passing of Written Test / Department Test is compulsory.
27	01	Senior Labour Welfare Inspector	Cl.III	23600-56300	Selection	Completed 18 years but not 35 years.	a) Must be a Graduate with Post-graduate Degree / Diploma in Labour Welfare / HRD/ Industrial Relations / Personnel Management/Social Work b) Must have 2 (two) years experience in Welfare / Establishment matters. c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.	--	Age: No Qlf: a) Yes b) Yes c) Yes	By promotion from Junior Labour Welfare Inspector with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior. Labour Welfare Inspector.	--

28	04	Asst Secretary Gr.II	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	<p>a) Must have passed Degree of any discipline from any recognized University.</p> <p>b) 2 (two) years experience in a responsible supervisory / executive capacity in the field of General Administration, Personnel and Industrial Relations etc. in Industrial / Commercial / Government Undertaking..</p> <p>c) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute</p> <p><u>Desirable</u></p> <p>Must have P.G Degree / Diploma in Business Administration / IRPM / HRD/ Social Work</p>	2 years	Age: No Qlf: a) Yes b) Yes c) Yes	By promotion from Office Superintendent with 2 (two) years regular service in the grade failing which Head Assistant of whole Port with 4 (four) years regular service in the grade failing which by transfer/ deputation from Major Ports/ Government Organization, failing which by direct Recruitment	O.S/ Head Assistant	-
29	01	Asst Law Officer (Junior Law Officer)	CL.II	16400-40500	Selection	Completed 18 years. but not 40 years	<p>a) Must have passed Degree in Law from a recognized University</p> <p>b) 2 (two) years experience in Legal establishment of an Industrial / Commercial / Government Undertaking.</p> <p>c) Must have passed 3 months certificate course in computer application from a recognized institute.</p> <p>Preference will be given for Bar experience in handling Service and other Court cases.</p>	2 years	Age: No Qlf: a) Yes b) Yes c) Yes	By promotion from Legal Assistant with 2 (two) years regular service in the grade failing which by transfer/ deputation from Major Ports/ Government Organization, failing which by direct Recruitment.	Legal Assistant	-
30	01	Asst Director (HRDC)	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	<p>a) Must have passed Degree in any discipline from a recognized University.</p> <p>b) 2 (two) years experience in training and teaching or in operations in a supervisory capacity. Must be able to write and speak Telugu.</p> <p>c) Must have experience in organizing Training programmes for all cadres.</p> <p>d) Must have passed 3 months certificate course in computer application from a recognized institute.</p>	2 years	-NA-	By Direct Recruitment	-NA-	Passing of Written Test / Department Test is compulsory
31	02	Sports Officer	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	<p>a) Degree from a recognized University.</p> <p>b) Master's Degree in Physical Education.</p> <p>c) Certificate in coaching issued by NIS for any one of the Games or for Athletics.</p> <p>d) Knowledge in at least in one game and two athletic events.</p> <p>e) Should have 2 (two) years experience either in organizing games/tournaments or sports meets in any Degree College, University. Autonomous Bodies, Public Sector Undertaking, Government Institutions.</p> <p>f) Must have passed 3 (three) months certificate course in Computer Application from a recognized Institute.</p>	2 years	Age :No Qlf : Yes	By Direct Recruitment	-NA-	Passing of Written Test / Department Test is compulsory
32	01	Asst Vigilance Officer Gr.II	CL.II	16400-40500	Selection	-NA-	<p>a) Must have passed Degree of any discipline from any recognized University.</p> <p>b) 5 (five) years experience in Vigilance matters in a supervisory cadre in any</p>	2 years	By Deputation / Transfer	By Deputation / Transfer. Officers / Staff holding analogous posts or Officers / Staff holding the pay scale of Rs. 23600-56300 with 2 (two) years	Vigilance Asst	Deputation will normally be for a period of 3 (three) years and in any case not to exceed 5

							Government / Industrial. Organization. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.			regular service in the grade, in any Major Port Trusts / Central Government / State Government / Semi Government / Public Sector Undertakings or Autonomous Bodies.		(five) years.
33	02	P.A to HOD	CL.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree of any discipline from any recognized University. b) Should have passed English Higher grade in Type Writing and English Higher Grade in Shorthand examination conducted by Government of Technical Examination of AP or its equivalent. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 years	Age: No Qlf: a) Yes b) Yes (However, Typewriting English Higher grade and Lower grade English in Shorthand examination conducted by Govt of AP or its equivalent is essential for the existing candidates) c) Yes	By promotion from Stenographer 'A' of the Port with 2 (two) years regular service in the grade failing which from Stenographer 'B' of the Port with 4 (four) years regular service in the grade failing which by direct recruitment	Stenographer- A/ Stenographer- B	—
34	01	Junior Hindi Officer	CL.II	16400-40500	Selection	Completed 18 years but not 35 years	a) Master's Degree from a recognized University in Hindi with English as one of the subjects at Degree level (or) Master's Degree from of a recognized University in English with Hindi as one of the subjects at the Degree level (or) Master's Degree from a recognized University in any subject with Hindi and English as one of the subjects at the degree level (or) Masters degree of a recognized university in any subject with Hindi medium and English as a subject at the degree level. b) 5 (five) years experience of terminological work in Hindi and / or translation work from English to Hindi or vice versa preferably of technical or scientific literature with 5 (five) years experience of Teaching, Research, Writing or journalism in Hind. <u>Desirable:</u> 1) Knowledge of Sanskrit and or a modern Indian Language. 2) Admin. Experience 3) Experience of organizing Hindi classes or workshop's for noting and drafting.	2 years	Age: No Qlf: Yes	By promotion from Hindi Translator with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Hindi Translator	—

*Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

**VISAKHAPATNAM PORT TRUST
MARINE DEPARTMENT**

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF THE MARINE DEPARTMENT

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
(A)	SIGNAL STATION											
1		Lascar Gr.I (Signal Station)	CL.IV	NOT FRAMED, since this cadre is abolished under VRS and this cadre need not be maintained in future.								
2		Signalman:	CL.III	NOT FRAMED, since this cadre is abolished under VRS and this cadre need not be maintained in future.								
3	10	Sr.Signalman	CL.III	17700-44600	Non-Selection	Completed 18 years but not 34 years	a) Must have passed SSC/ X Class or its equivalent. b) Passed Civilian CL.II certificate of the Navy. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age: No Qlf: Yes	By Promotion from Lascar Gr-I of other sections of the departments with 1 (one) year regular service in the grade possessing the qualification failing which by departmental circular among all departments failing which by direct recruitment.	Lascar Gr-I of other sections of Marine Department	Trade Test is necessary before selecting the candidate.
4	04	Jr.Signal Bason	CL.III	17700-44600	Non-Selection	Completed 18 years but not 34 years	a) Must have passed Intermediate / 10+2 or its equivalent. b) Passed Civilian CL.I Certificate of the Navy. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf.a) No b) Yes c) Yes	By Promotion from Sr.Signal Man with 2 (two) years regular service in the grade failing which lascar Gr-I with 3 (three) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr.Signal Man/ Lascar Gr-I of other sections of Marine Department	Trade Test is necessary before selecting the candidate.
5	01	Signal Bason	CL.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) Passed Civilian CL.I Certificate of the Navy. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.		Age: No Qlf.a) No b) Yes c) Yes	By Promotion from Sr.Signal Bason with 2 (two) years regular service in the grade failing which from Jr. Signal man with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Jr. Signal Bason /Sr. Signal Man	Trade Test is necessary before selecting the candidate.

6	01	Signal Superintendent	CL.III	19100-51100	Selection	Completed 18 years but not 36 years.	a) Must have passed Intermediate/ 10+2 or its equivalent. b) Must have passed Civilian Certificate CL.I from Navy. c) Should pass Trade Test / VHF Holding Test for operating VHF set conducted by Dept. Officer of Marine Dept. d) Must have passed 3 (three) months Certificate course in Computer Applications from a recognized Institute.	Age: No Qlf.a)No b)Yes c)Yes d)Yes	By promotion from Signal Bosan with 2 (two) years regular service in the grade failing which from JSB with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	S.B/J.S.B	Trade Test is necessary before selecting the candidate.
7		Light house									
		Lascar	CL.IV								
		Asst. Light Keeper Gr.II	CL.III								
		Asst. Light Keeper Gr.I	CL.III								
		Head Light Keeper	CL.III								

(B) Fire Section:

1	68	Fireman	CI.IV	14400-32300	Selection	Must have completed 18 years but not 32 years.	a) Must have passed SSC/ X Class or its equivalent. b) Must know Swimming c) Should have a minimum height of 5'6" and Chest measurement of 31" to 33" and have Light Motor Vehicle License.	2 Years	-NA-	By Direct Recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate. If necessary.
2	19	Leading Fireman	CI. III	16300-38200	Non-Selection	Must have completed 18 years but not 32 years.	a) Must have passed Intermediate/ 10+2 or its equivalent. b) Must know Swimming. c) Should have a minimum height of 5'6" and Chest measurement of 31" to 33" d) Should have Light Motor Vehicle License.	2 Years	Age: No Qlf a) No b) Yes c) Yes d) No	By promotion from Fireman with 2 (two) years regular service in the grade failing which departmental circular among all the departments failing which by direct recruitment.	Fireman	Trade Test is necessary before selecting the candidate.
3	03	Driver Cum-pump Operator (F.S.)	CH.III	16300-38200	Selection	Must have completed 18 years but not 32 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) Must know Swimming c) Should have a minimum height of 5'6" and Chest measurement of 31" to 33" and should have Heavy Motor Vehicle License.	-	Age: No Qlf a) No b) Yes c) Yes	By promotion from Leading Fireman with 2 (two) years regular service in the grade failing which from Fireman with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Leading Fireman / Fireman	Trade Test is necessary before selecting the candidate.
4	01	Fitter (F.S)	CI.III	16300-38200	Selection	Completed 18 years but not 32 years.	a) Must have passed SSC/ X Class or its equivalent b) ITI certificate in Fitter Trade with 3 (three) years experience. c) Must know Swimming.	-	Age: No Qlf a) Yes b) Yes c) Yes	By promotion from DCPO with 2 (two) years regular service in the grade failing which from Leading Fireman with 4 (four) years regular service in the grade failing which by transfer from Fitter, M.F. Section failing which by departmental circular among all the departments failing which by direct recruitment.	D.C.P.O. Leading Fireman/ Fitter (M.F. Section)	Trade Test is necessary before selecting the candidate.
5	04	Sr. D.C. P.O	CI.III	17700-44600	Non-Selection	Completed 18 years but not 34 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) Must have Heavy Transport Driving License. c) Should have 5 (five) years of actual experience in Pump Operation and Mechanism d) Should have 3 (three) years experience as DCPO Mechanism. e) Must know Swimming f) Should have a minimum height of 5'6" and Chest measurement of 31" to 33"	--	Age: No Qlf a) No b) Yes c) Yes d) Yes e) Yes f) Yes	By promotion by selection from the post of DCPO with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	DCPO	-
6	04	Operator	CI.III	17700-44600	Selection	Completed 18 years but not	a) Must have passed Intermediate/ 10+2 or its equivalent.	2 Years	Age: NO Qlf a) No	By promotion from the post of Sr.DCPO with 2 (two) years	Sr.DCPO / DCPO	Trade Test is necessary

(D) T&FC Section

1	02	Messenger (T&FC)	Cl.IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC/X Class or its equivalent b) Must know Swimming.	2 Years	-NA-	By Direct Recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
2	02	Topaz	Cl.IV	14100-31600	Selection	Completed 18 years but not 30 years	a) Must have passed VIII Class or its equivalent b) Must know Swimming.	-	Age: No. Qlf: a) No b) Yes	By promotion from Messenger (T&FC) with 2 (two) years regular service in the grade failing which by departmental circular among all departments failing which by direct recruitment.	Messenger	-
3	02	Table Attendant	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed VIII class or its equivalent b) Must know Swimming	-	Age: No. Qlf: a) No b) Yes	By promotion from Topaz with 1 (one) year regular service in the grade failing which from Messenger (T&FC) with 2 (two) years regular service in the grade failing which by Departmental circular among all the departments failing which by direct recruitment.	Topaz Messenger (T&FC) /	-
4	05	Lascar Gr-II	Cl. IV	The cadre of Lascar Gr.II is merged with Lascar Gr.I since both are same scale.								
5		Shore Mate	Cl. IV	NOT FRAMED SINCE THE CADRE IS ABOLISHED								
6	254	Lascar Gr-I (T&FC)	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 30 years.	a) Must have passed VIII class or its equivalent b) Must know Swimming	-	Age: No. Qlf: a) No b) Yes	By promotion from Table Attendant with 1 (one) year regular service in the grade failing which Topaz with 2 (two) years regular service in the grade failing which Messenger with 3 (three) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Table Attendant / Topaz / Messenger.	-
7		Tarpaulin Repairer	Cl. IV	Not framed since the post does not exist at present.								
8	01	Cassab	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 30 years.	a) Must have passed VIII class or its equivalent b) Must know Swimming	-	Age: No Qlf: a) No b) Yes	By promotion from Lascar Gr.I (T&FC) with 1 (one) year regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Lascar Gr.I (T&FC)	Trade Test is necessary before selecting the candidate.

9	05	Winchman	Cl. IV	14900-34600	Not framed since winchman cadre is abolished.							
10	21	Tindel	Cl.III	14900-34600	Non-Selection	Completed 18 years but not 35 years.	a) Must have passed VIII class or its equivalent b) Must know Swimming.	--	Age : No Qlf. a) No b) Yes	By promotion from Cassab with 1 (one) year regular service in the grade failing which from Lascar Gr. I (T&FC) with 2 (two) years regular service in the grade failing which by Departmental circular among all the departments failing which by direct recruitment.	Cassab /Lascar Gr.I (T&FC)	Trade Test is necessary before selecting the candidate.
11		Seacunny	Cl.III	Not framed since the post does not exist at present.								
12	02	Serang Gr.II	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 32 years.	a) Must have passed VIII class or its equivalent b) Must know Swimming	2 years	Age : No Qlf. a) No b) Yes	By promotion from Tindel with 2 (two) years regular service in the grade failing which from Cassab with 4 (four) years regular service in the grade failing which from Lascar Gr.I, (T&FC) with 5 (five) years regular service in the grade failing which by Departmental circular among all the departments failing which by direct recruitment.	Tindel / Cassab /Lascar Gr.I (T&FC)	Trade Test is necessary before selecting the candidate.
13	04	Sr.Serang Gr.II	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 34 years.	a) Must have passed VIII class or its equivalent b) Must know Swimming	--	Age : No Qlf. a) No b) Yes	By promotion from Serang Gr.II failing which Tindel / Cassab / Lascar Gr.I (T&FC) failing which by departmental circular among all the departments failing which by direct recruitment.	Serang Gr.II/ Tindel/ Cassab/ Lascar Gr.I(T&FC)	Trade Test is necessary before selecting the candidate.
14	46	Serang Gr-I (Tugs)	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 34 years	a) Must have passed SSC /X Class or its equivalent. b) Must know Swimming and have Serang certificate of competency issued by MMD	2 Years	Age : No Qlf. a) No b) Yes	By promotion from Sr.Serang Gr.II with 2 (two) years regular service in the grade failing which from Serang Gr.II with 3 (three) years regular service in the grade failing which from Tindel with 3 (three) years regular service in the grade failing which from Cassab with 3 (three) years regular service in the grade failing which Lascar Gr.I with 3 (three) years regular service	Sr.Serang Gr.II/ Serang Gr.II / Tindel/ Cassab / Lascar Gr.I(T&FC)	Trade Test is necessary before selecting the candidate.

												in the grade failing which by departmental circular among all the departments failing which by Direct Recruitment.			
15		Tug Master Gr.III	CLIII	Not framed since the post is not in operation											
16	13	Tug Master Gr.II	CLIII	19100-51100	Selection	Completed 18 years but not 36 years.	a) Must have passed SSC/X Class or its equivalent.. b) Should have 2nd class Inland Master Certificate of competency issued by M.M.D. c) Should pass Tug Handling Test, on shipping Tugs. d) Must know Swimming.	-	Age : No Qlf a)No b)Yes c)Yes d)Yes	By promotion from Serang Gr.I with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Serang Gr-I	-			
17	04	Tug Master Gr.I	CLIII	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed SSC/X Class or its equivalent. b) Must have passed 1st class Inland Master certificate issued by M.M.D. c)Should have passed Tug Handling Test d) Must know Swimming.	-	Age: No Qlf a)No b)Yes c)Yes d)Yes	By promotion from Tug Master Gr.II with 2 (two) years regular service in the grade failing which Serang Gr.I with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Tug Master Gr.II / Serang Gr-I	-			
18	08	Master (Inland)	CLIII	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed SSC/X Class or its equivalent. b) Must have passed 1st class Inland Master Certificate issued by M.M.D. c)Should have passed Tug Handling Test d) Must know Swimming	--	Age : No Qlf a)No b)Yes c)Yes d)Yes	By promotion from Tug Master Gr-I failing which from Tug Master Gr-II failing which from Serang Gr.I after passing Handling Test conducted by Marine Department on Cyclodial Propulsion Tugs Steerable Rudder Propulsion Tugs, failing which by departmental circular among all the departments failing which by direct recruitment.	Tug Master Gr.I Tug Mester Gr.II / Serang Gr.I	-			
19		Fitter (Highly Skilled)	CLIII	10200 - 25700											
20		Tube Operator	Not framed since the cadre not exists at present.												
21	03	Asst. Marine Foreman	CLIII	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed VIII Class b) Practical sea experience for 4 (four) years as able bodied seaman or qualified Ex. Naval Boatswain or cadet c) Must know Swimming.	2 Years	-NA-	By Direct Recruitment.	-NA-	Department al Test is compulsory before selecting the candidate. If necessary			

122	01	Dredging Foreman	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed SSC/X Class or its equivalent. b) Educational Test-I of Indian Navy. c) Practical Sea experience for 4 (four) years as able-bodied Seaman or qualified ex. Naval Boatswain or cadet d) Must know Swimming.	-	Age: No Qlf.a) Yes b) Yes c) Yes d) Yes	By promotion from A.M.F. failing which by departmental circular among all the departments failing which by direct recruitment.	Asst. Marine Foreman	-
23	01	Marine Foreman	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree from a recognized University or its equivalent. b) Educational Test -I of Indian Navy. c) Practical sea experience for 4 (four) years as able-bodied seaman or qualified Ex. Naval Boatswain or cadet d) Must know Swimming.	-	Age: No Qlf.a) No b) Yes c) Yes d) Yes	By promotion from Dredger Foreman with 1 (one) year regular service in the grade failing which A.M.F with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	D.F/ A.M.F	-
24		Mate	Cl. III	Not framed since the post was abolished								
25		The posts of Linesman, Sr.Linesman, Driver BTM, Driver, Head driver, Carpenter Gr.III, Gr.II & Gr.I, Fitter(BTM) were abolished and hence, RRs not framed.										
26	01	Fitter (T&FC)	Cl.III	16300-38200	Selection	Completed 18 years but not 32 years.	a) Must have passed VIII Class or its equivalent and ITI certificate in Particular Trade with 3 (three) years experience. b) Must know Swimming.	2 Years	Age: No Qlf. Yes	By promotion from Lascar Gr.I with 2 (two) years regular service in the grade failing which by transfer from Fitter, (Fire Service section) failing which by departmental circular among all the departments failing which by direct recruitment.	Lascar Gr.I (T&FC)/ Fitter of Fire Service Section.	Trade Test is necessary before selecting the candidate.
27	01	P& MO	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years.	a) Must have passed Graduation in any discipline from a recognized University. b) Must know Swimming.	-	Age: No. Qlf.a) No b) Yes	By promotion from Serang Gr-I with 2 (two) years regular service in the grade failing which by Sr.Serang Gr.II with 3 (three) years regular service in the grade failing which by Serang Gr.II with 5 (five) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Serang Gr-I / Sr.Serang Gr.II / Serang Gr.II	Trade Test is necessary before selecting the candidate.
28		Meter Reader	Cl. IV	Not framed since the post was abolished.								
29	04	Senior Meter Reader	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 32 years.	a) Must have passed VIII Class or its equivalent b) Must know Swimming.	2 Years	Age: No Qlf.a) Yes b) Yes	By promotion from Lascar Gr.I (T&FC) failing which by departmental circular	Lascar Gr.I (T&FC)	Trade Test is necessary

										among all the departments failing which by direct recruitment.		before selecting the candidate.
30	01	Head Meter Reader	CI.III	16300-38200	Selection	Completed 18 years but not 32 years.	a) Must have passed Intermediate or 10+2 or its equivalent b) Must know Swimming	-	Age:No. Qlf. a)No b)yes	By promotion from Sr.Meter Reader failing which by departmental circular among all the departments failing which by Direct recruitment.	Sr.Meter Reader	-

(E) MARINE SURVEY SECTION

1		Messenger	CLIV	Not framed since the post was abolished.								
2	20	Lascar Gr.I (MS)	CLIV	14100-31600	Selection	Completed 18 years but not 30 years.	a) Must have passed VIII Class I or its equivalent b) Must know Swimming. C) Must have experience in handling Boats.	2 Years	-NA-	By Direct Recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate. If necessary.
3	01	Cassab (MS)	CLIV	14400-32300	Non-Selection	Completed 18 years but not 32 years	a) Must have passed VIII Class or its equivalent b) Must know Swimming.	--	Age No Qlf a)No b) Yes	By promotion from Lascar Gr.I (MS) with 2 (Two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Lascar Gr.I (MS)	Trade Test is necessary before selecting the candidate.
4	02	Leadsman (MS)	CLIV	14400-32300	Non-Selection	Completed 18 years but not 32yrs.	a) Must have passed VIII Class or its equivalent b) Must know Swimming.	--	Age: No Qlf a)No b)Yes	By promotion from Cassab (MS) with 1 (one) year regular service in the grade failing which Lascar Gr.I (MS) with 2 (two) years regular service in the grade failing which departmental circular among all the departments failing which by direct recruitment.	Cassab (MS) / Lascar Gr. I (MS)	Trade Test is necessary before selecting the candidate.
5	01	Tindel (MS)	CLIV	14900-34600	Non-Selection	Completed 18 years but not 35 years	a) Must have passed VIII Class or its equivalent b) Must know Swimming.	--	Age: No Qlf a)No b)Yes	By promotion from Leadsman(MS) with 2 (two) years regular service in the grade failing which Cassab (MS) with 3 (three) years regular service in the grade failing which Lascar Gr.I (MS) with 4 (four) years regular service in the grade failing which departmental circular among all the departments failing which by direct recruitment.	Leadsman(MS) / Cassab (MS) / Lascar Gr.I (MS)	Trade Test is necessary before selecting the candidate.
6	01	Sarang Gr-II (MS)	CLIII	16300-38200	Non-Selection	Completed 18 years but not 32 years	a) Must have passed VIII Class or its equivalent b) Must know Swimming.	2 Years	Age: No Qlf a)No b)Yes	By Promotion from Tindel (MS) with 2 (two) years regular service in the grade failing which from Leadsman (MS) with 3 (three) years regular service in the grade failing which from Cassab (MS)with 4 (four) years regular service in the grade failing which from Lascar Gr.I (MS)with 5 (five) years regular service in the grade failing which by departmental circular among all	Tindel (MS) / Leadsman (MS) / Cassab(MS) / Lascar Gr.I (MS)	Trade Test is necessary before selecting the candidate.

										the departments failing which by direct recruitment.		
7	02	Boat Repairer	Cl. IV	14400-32300	Non-Selection	Completed 18 years but not 32 years	a) Must have passed VIII Class or its equivalent b) Should know Swimming. c) ITI in Carpenter Trade is preferred.	--	Age: No Qlf a) No b) Yes c) Yes	By promotion from Lascar Gr.I (MS) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Lascar Gr-I (MS)	Trade Test is necessary before selecting the candidate.
8		Boat Repairer Carpenter	Cl. III	Not framed since the post was abolished								
9		Ferro Printer	Cl. III	Not framed since the post was abolished								
10		Tracer	Cl. III	Not framed since the post was abolished								
11		Draughtsman cum Estimator	Cl. III	Not framed since the post was abolished								
12	03	Jr. Marine Surveyor	Cl. III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed BE (Civil) or its equivalent with 1 (one) year experience in Marine Survey/Engineering Drawing Office b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Must know Swimming d) A Diploma in Civil Engineering is sufficient for departmental Candidates.	2 Years	--	By deputation from CE department failing which by departmental circular among all the departments failing which by direct recruitment.	--	-
13	02	Senior Draughtsman	Cl. III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed BE (Civil) or its equivalent with 1 (one) year experience in estimating and drawing work connected with Marine Survey b) Must know Swimming. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. d) A Diploma in Civil Engineering is sufficient for departmental Candidates.	--	Age: No Qlf a) No b) Yes c) Yes	By promotion from J.M.S. with 2 (two) years regular service after passing suitability test failing which by deputation from CE Department, failing which by departmental circular among all the departments failing which by direct recruitment.	JMS	-
14	03	Marine Surveyor	Cl. III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed BE (Civil) or its equivalent with 1 (one) year experience in Marine survey. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Should know Swimming d) A Diploma in Civil Engineering is sufficient for departmental Candidates.	--	Age: No Qlf a) No b) Yes c) Yes d) Yes	By promotion from Sr. D.Man, with 2 (two) years regular service in the grade failing which J.M.S. with 4 (four) years regular service in the grade failing which by deputation from CE Dept., failing which by departmental circular among all the departments failing which by direct recruitment.	Sr. D. Man, / JMS	-
15	01	Cartographer	Cl. III	23600-56300	Selection	Completed 18 years but not 40	a) Must have passed BE (Civil) or its equivalent with 1 (one) year experience	--	Age: No Qlf a) No	By promotion from Marine Surveyor with 2 (two) years	MS/ Sr.D.Man/JMS	-

Officers: (Cl.II)

1	12	Sr.Master	Cl.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Degree of any discipline from a recognized University. b) Must have 1st Class Inland Masters certificate of competency issued by the MMD. c) Must have passed Handling Test on Tugs & Floating crafts. d) Must have passed 3 months certificate course in Computer Applications from a recognized Institute e) Must know Swimming	2 years	Age: No. Qlf: a) No b) Yes c) Yes d) No e) Yes	By promotion from Master(Inland) failing which by departmental circular among all the departments failing which by direct recruitment.	Master (Inland)	--
2	03	Fire & Asst.Safety Officer Gr.II	Cl.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must be a graduate of recognized University. b) Must have undergone 6 (six) months training in a recognized Fire Training School. c) Experience of not less than 3 (three) years in a supervisory capacity in a large Fire Service establishment in an Industry. d) Should possess Driving License for Light & Heavy Vehicles. e) Must have passed 3 months certificate course in Computer Applications from a recognized Institute.	2 years	Age: No Qlf: a) Yes b) Yes c) Yes d) Yes e) Yes	-NA-	By Direct Recruitment	Departmental Test, if any is necessary before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

Ministerial Cadre

Sl. No	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	02 (Peon) 03 (Messenger)	Messenger / Peon / Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1) 25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasia/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / Telugu. 2) 75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
2	01	Naik	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	--	Age: No Qlf: No	By promotion from Peon/ Messenger with 2 (two) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Peon/ Messenger	--
3.	01	Dutry	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	----	Age: No Qlf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which from Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik / Peon/ Messenger	--
4	01	Duplicating Machine Operator	Cl. IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates must have passed III Form or VIII Class.	--	Age: No Qlf: a) No b) Yes	By promotion from Dutry with 2 (two) years regular service in the grade failing which from Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Dutry / Naik/ Peon / Messenger	--

5.	02	Record Sorter	CL.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates must have studied upto SSLC and appeared for SSC / X Class examination from a recognized school or its equivalent.	--	Age: No Qlf: a) No b) Yes	By promotion from DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik with 4(four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	DMO/ Duftry / Naik/ Peon / Messenger	
6.	07	Checker	CL.III	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent OR Must have studied upto and including SSLC or must have studied and appeared for X class examination in a recognized School by the Govt. or its equivalent.	2 Years	Age: No Qlf: No	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Duftry / Naik with 4(four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Record Sorter / DMO / Duftry / Naik/ Peon / Messenger.	--
7	01	Store Issuer	CL.III	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC/ X Class or its equivalent OR Must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognized School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	---	Age: No Qlf: a) No b) Yes	By promotion from Checker with 2(two) years regular service in the grade failing which Record Sorter / DMO with 4 (four) years regular service in the grade failing which from Duftry / Naik with 6(six) years regular service in the grade failing which from Peon / Messenger with 8 (eight) years regulars service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Checker /Record Sorter / DMO/Duftry / Naik/ Peon / Messenger.	--
8.	01	Store Keeper	CL.III	16300-38200	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/ X Class or its equivalent OR must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognized School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: a) Yes b) Yes	By promotion from Store Issuer with 2(two) years regular service in the grade failing which Checker with 2 (two) years regular service in the grade failing which from Record Sorter / DMO with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Store Issuer/ Checker / Record Sorter / DMO	--
9	11	Time Keeper	CL.III	16300-38200	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/ X Class or its equivalent OR In case of departmental candidates, must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: a) Yes b) Yes	By promotion from Checker with 2(two) years regular service in the grade failing which from Record Sorter / DMO with 4(four) years regular service in the grade failing which from Duftry / Naik with 6 (six) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Checker / Record Sorter / DMO / Duftry / Naik	--

10	02	Sr. Time Keeper (Time Keeper-B)	Cl.III	17700-44600	Non-Selection	Completed 18 years but not 30 years.	a) Must have passed SSC/ X Class or its equivalent. OR In case of departmental candidates, must have studied upto and including SSLC or must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf. a) Yes b) Yes	By promotion from Time Keeper with 2(two) years regular service in the grade failing which from Checker with 4(four) years regular service in the grade failing which from Record Sorter / DMO with 6 (six) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Time Keeper / Checker / Record sorter / DMO	
11	02	Clerk	Cl-III	16300-38200	Selection	Completed 18 yrs. but not 28 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age: No Qlf. Yes	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
12	10	Junior Assistant	Cl.III	17700-44600	selection	Completed 18 yrs. but not 30 yrs	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf. a) No b) Yes	By promotion from Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk	--
13	13	Senior Assistant	Cl.III	19100-51100	Selection	Completed 18 yrs. but not 32 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf. a) No b) Yes	By promotion from Junior Assistant with 2 (two) years regular service in the grade failing which from Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant / Clerk	--
14	03	Head Assistant	Cl.III	21000-53500	Selection	Completed 18 yrs. but not 35 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf. a) No b) Yes	By promotion from Senior Assistant with 2 (two) years regular service in the grade failing which by Junior Assistant with 4 (four) years regular service in the grade failing which by Clerk with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Assistant / Junior Assistant/ Clerk	--

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

**VISAKHAPATNAM PORT TRUST
MEDICAL DEPARTMENT**

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF THE MEDICAL DEPARTMENT

Sl. No	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentage of vacancies to be filled by various methods	In-case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	01	Matron	Cl.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed BSc (Nursing) from a recognized University or its equivalent with 8 (eight) years experience or Diploma in General Nursing including Mid-wifery (after passing Intermediate) with 9 (nine) years experience in a Govt./Industrial/Reputed Hospitals. b) For departmental candidates, a Govt. Nursing certificate as a Staff Nurse from a recognized Institute with experience as a Staff Nurse for 15 (fifteen) years in Govt./Industrial/Reputed Hospital and should have held independent charge of Hospital/ Wards/ Operation Theatre for at least 5 (five) years, would be sufficient. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age.No Qlf.a) No b) Yes c) Yes	Promotion from Sister in charge with 2(two) years regular service in the grade failing which Sr. Staff Nurse with 4 (four) years regular service in the grade failing which Staff Nurse with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sister in-charge/ Sr. Staff Nurse/ Staff Nurse	--
2	01	Sister In-charge	Cl.III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed BSc (Nursing) from a recognized University or its equivalent with 6 (six) years experience in Nursing or Diploma in General Nursing including Midwifery with 7 (seven) years experience in Nursing in a Govt./Industrial/reputed Hospital. b) For Departmental candidates, must have passed SSC/X class examination conducted or its equivalent and must have undergone 3 ½ (three and half) years training as Mid-wife and should possess a Govt. Nursing certificate as a Staff Nurse from a recognized Institute. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age. No Qlf. a) No b) Yes c) Yes	By promotion from Sr.Staff Nurse with 2 (two) years regular service in the grade failing which from Staff Nurse with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr.Staff Nurse/ Staff Nurse	-

3	01	Sr. Staff Nurse	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	<p>a) Must have passed BSc (Nursing) from a recognized University or its equivalent with 4 (four) years experience in Nursing or Diploma in General Nursing including Mid wifery (after passing Intermediate) with 5 (five) years experience in Nursing in Govt./ Industrial/ reputed hospital.</p> <p>b) for Departmental candidates, must have passed SSC /X class examination or its equivalent and must have undergone 3 ½ (Three and half) years training including Mid-wife and should possess a Govt. Nursing certificate from a recognized Institute.</p> <p>C) Preference will be given to the candidate having experience in Theatre work.</p> <p>D) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.</p>	--	<p>Age. No Qlf. a) No</p> <p>b) Yes</p> <p>c) Yes</p> <p>d) Yes</p>	By promotion from Staff Nurse with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Staff Nurse	--
4	46	Staff Nurse	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years	<p>a) Must have passed BSc (Nursing) from a recognized University or its equivalent with 2 (two) years experience in Nursing or Diploma in General Nursing including Mid wifery (after passing intermediate) with 3 (three) years experience in Nursing in Govt./ Industrial/ Reputed Hospital</p> <p>b) Must have passed 3 (three) months certificate course in computer applications from a recognized Institute</p>	--	NA	By Direct Recruitment.	-NA-	Departmental test (Written Test) will be conducted, if necessary before selecting the candidate.
5	01	Pharmacist Gr.I	Cl.III	21000-53500	Selection	Completed 18 years but not 38 years	<p>a) Must have passed Degree in Pharmacy from a recognized University with 3 (three) years experience in a Govt./ Industrial/reputed hospital as Pharmacist/ Store keeper</p> <p>b) In case of departmental candidates, Diploma in Pharmacy from a Govt. recognized Institute with 7 (seven) years experience as Pharmacist or Medical Store Keeper in any Govt./ reputed Hospital would be sufficient</p> <p>c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute</p>	--	<p>Age. No Qlf. a) No</p> <p>b) Yes</p> <p>c) Yes</p>	By promotion from Pharmacist Gr.II with 2 (two) years regular service in the grade failing which from Pharmacist Gr.III with 4 (four) years regular service in the grade, failing which by departmental circular among all the departments failing which by direct recruitment.	Pharmacist Gr.II/ Pharmacist Gr.III	--
6	01	Pharmacist Gr.II	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	<p>a) Must have passed Degree in Pharmacy from a recognized University with 2 (two) years experience in Govt./Industrial/reputed Hospital as Pharmacist or Store keeper</p> <p>b) In case of departmental candidates, Diploma in Pharmacy from a Govt. recognized Institute with not less than 4 (four) years experience as Pharmacist or Medical Store Keeper in Govt./Industrial/reputed Hospitals would be sufficient.</p> <p>c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute</p>	--	<p>Age. No Qlf. a) No</p> <p>b) Yes</p> <p>c) Yes</p>	By promotion from Pharmacist Gr.III with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Pharmacist Gr.III	--

7	11	Pharmacist Gr.III	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed Degree in Pharmacy (B-Pharmacy) from a recognized University with 1 (one) year experience (OR) Diploma in Pharmacy ('D' Pharmacy) with 2 (two) years experience as Pharmacist/Medical Store Keeper in Govt./Industrial/reputed Hospital. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institution.	2 Years	NA	By Direct Recruitment.	-NA-	Departmental Test (written / trade) will be conducted, if necessary before selecting the candidate.
8	01	Sr. Laboratory Asst.	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed BSc (MLT)/ BSc (Bio-Chemistry) with 4 (four) years work experience thereafter in a Govt./Industrial/reputed Hospital in laboratory works. b) In case of Departmental candidates, intermediate with Science/MLT and possess a certificate from a recognized Institution that undergone training in clinical laboratory work such as examination of Blood, Urine, Motion, Sputum and other allied work with experience of 5 (five) years. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age. No Qlf. a) No b) yes c) Yes	By promotion from Laboratory Technician with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Laboratory Technician	--
9	04	Laboratory Technician	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed BSc (MLT) / BSc(Bio-Chemistry) with 2 (two) years work experience thereafter in laboratory works in a Govt./Industrial/reputed Hospital. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 years	NA	By Direct Recruitment.	-NA-	Departmental Test (written / trade) will be conducted, if necessary before selecting the candidate
10	07	Radiographer -cum-Dark Room Asst.	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed BSc (Radiology/ Radiography) with 2 (two) years experience thereafter in Radiology/Radiography in a Govt./Industrial/reputed Hospital. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	2 Years	NA	By Direct Recruitment	-NA-	Departmental Test (written / trade) will be conducted, if necessary before selecting the candidate.
11	01	X-Ray Technician	Cl.III	21000-53500	Non- Selection	Completed 18 years but not 36 years	a) Must have passed BSc (Radiology/ Radiography) with 4 (four) years experience thereafter in a Govt./Industrial/reputed Hospital. b) In case of departmental candidates, Intermediate /PUC and possess certificate of Dark Room Assistant and also Radiographer issued by the Government work experience of 5 (five) years. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age. No Qlf.a)No b)Yes c)Yes	By promotion from Radiographer-cum-Dark Room Assistant with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	RG cum DRA	--

12	01	Physiotherapist	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed BPT (Degree) from a Govt. recognized Institute with 2 (two) years experience in a Govt./Industrial/reputed Hospital. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	NA	By Direct Recruitment.	-NA-	Departmental Test (written / trade) will be conducted, if necessary before selecting the candidate.
13	01	Dietician	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) BSc (Nutrition or Home science) with 2 (two) years experience in a Govt./Industrial/reputed Hospital as a Dietician. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	NA	By Direct Recruitment.	-NA-	Departmental Test (written / trade) will be conducted, if necessary before selecting the candidate.
14	01	Store Khallasi	Cl.IV	13500-27400	Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	2 years	NA	By Direct Recruitment	-NA-	Departmental Test is compulsory before selecting the candidate. If necessary.
15	122	S&S Khallasi, Anti Malaria Khallasi and Sweeper	Cl.IV	13500-27400	Selection	Completed 18 years but not 28 years.	a) Must have passed SSC / X Class or its equivalent. b) Must be willing to do Sanitary and Conservancy work.	2 Years	NA	By Direct Recruitment	-NA-	Departmental Test is compulsory before selecting the candidate. If necessary.
16	119	S&S Khallasi	Cl.IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed VII Class examination or its equivalent examination. b) Must be willing to do Sanitary and conservancy work.	2 Years	NA	By Direct Recruitment.	-NA-	Departmental Test (written / trade) will be conducted, if necessary before selecting the candidate.
17	01	Theatre Asst.	Cl.III	17700-44600	Non-selection	Completed 18 years but not 34 years	a) Must have passed intermediate (10+2) or its equivalent and 2 (two) years experience thereafter in Operation Theatre of a Govt./Industrial/Reputed Hospital. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	Age.No Qlf. Yes	By promotion from Sr.Dresser with 2 (two) years regular service in the grade failing which Dresser with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr. Dresser / Dresser	--
18	01	Sr.Dresser	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 32 years	a) Must have passed Intermediate or its equivalent with 2 (two) years experience in a Govt./Industrial/Reputed Hospital as a Dresser. b) In case of Departmental candidate, must have passed SSC/X Class or its equivalent with 2 (two) years experience in dressing. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	--	Age.No Qlf. a) No b) Yes c) Yes	By promotion from Dresser with 2 (two) years regular service in the grade failing which from First Aider with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Dresser / First Aider	--

19	11	Dresser	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 32 years	a) Must have passed Intermediate or its equivalent with 2 (two) years experience in a Govt./Industrial/Reputed hospital as a Dresser. b) In case of Departmental candidate, must have passed SSC/X Class or its equivalent with 2 (two) years experience in dressing. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	--	Age.No Qlf. a) No b) Yes c) Yes	By promotion from First Aider with 2 (two) years service in the grade failing which from Ward Boy with 3 (three) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	First Aider / Ward Boy	--
20	01	First Aider	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 32 years	a) Must have passed Intermediate (10+2) or its equivalent and should have holder of St.John Ambulance Assistant Certificate. b) For departmental candidates, must have passed SSC/ X Class or its equivalent with 1 (one) year experience in Ward Boy / Hospital wards.	--	Age.No Qlf. a) No b) Yes	By promotion from Ward Boy with 2 (two) years regular service in the grade failing which Ayah with 3 (three) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Ward Boy / Ayah	--
21	14	Ward Boy	Cl.IV	14400-32300	Selection	Completed 18 years but not 32 years	Must have passed Intermediate (10+2) or its equivalent and should possess First Aid certificate/ Male/Female Nursing orderly certificate or its equivalent.	2 years	NA	By Direct Recruitment.	-NA-	1)Departmental Test (written / trade) will be conducted, if necessary, before selecting the candidate. 2)Preference will be given to the categories of Ayah / Sweepers / S&S Khallasi provided they are eligible for the post and opt for the line.
22	06	Ayah	Cl.IV	13500-27400	Selection	Completed 18 years but not 25 years	Must have passed SSC /X Class or its equivalent and should possess Nursing orderly certificate or its equivalent	2 Years	NA	By Direct Recruitment.	-NA-	Departmental Test (written / trade) will be conducted, if necessary, before selecting the candidate
23	01	Sr.Ayah	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 25 years	a) Must have passed SSC/X Class or its equivalent and should possess Nursing orderly certificate. b) For departmental candidates, must have passed V Class examination and should possess Nursing orderly certificate or its equivalent.	2 Years	Age. No Qlf. a) No b) Yes	By promotion from Ayah with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Ayah	--
24	01	Chief Health Inspector	Cl.III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Graduation in any discipline from a recognized University and should have passed Diploma examination of Sanitary Inspector course recognized by the Govt. with 5 (five) years work experience	--	Age: No Qlf. a) No b) Yes c) Yes	By promotion from Sr.Sanitary Inspector/(S&MI Gr-I) with 2 (two) years regular service in the grade failing which from Sanitary Inspector/(S&MI Gr-II)	Sr. Sanitary Inspector /(S&MI Gr-I).	--

							thereafter in Govt./ Industrial/reputed organization b) In case of Dept. candidates, must have passed Intermediate or its equivalent and should have passed Diploma examination of Sanitary Inspectors course recognized by the Govt. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.			with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.		
25	03	Sanitary & Malaria Inspector Gr.I/ Sr.sanitary Inspector	Cl.III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Graduation in any discipline from a recognized University and should have passed Diploma examination of Sanitary Inspector course or its equivalent with 2 (Two) years work experience in Industrial/Reputed Organization. b) In case of Dept. candidates, must have passed Intermediate or its equivalent and should have passed Diploma examination of Sanitary Inspector's course recognized by the Govt. and have 3 (three) years work experience thereafter. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf:a) No b) Yes c) Yes	By promotion from Sanitary inspector /(S&MI Gr-II) with 2 (two) years regular service in the grade failing which from Asst. Health Inspector with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sanitary Inspector/(S &MI Gr-II)/ Asst.Health Inspector	--
26	06	Sanitary & Malaria Inspector Gr.II/ Sanitary Inspector	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Graduation in any discipline from a recognized University and should have passed Diploma examination of Sanitary Inspector course or its equivalent with 2 (two) years work experience in Industrial/Reputed Organization. b) In case of Departmental candidates, must have passed Intermediate or its equivalent and should have passed Diploma examination of Sanitary Inspector's course or its equivalent and have 3 (three) years work experience thereafter. c) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf:a) No b) Yes c) Yes	By promotion from Asst. Health Inspector with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Asst. Health Inspector	--
27	04	Asst.Health Inspector	Cl.III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed Graduation in any discipline from a recognized University and should have passed Diploma examination of Sanitary Inspector course or its equivalent with 2 (two) years work experience in a /Industrial/Reputed Organization. b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	2 Years	NA	By Direct Recruitment .	-NA-	Departmental Test (written / trade) will be conducted, if necessary, before selecting the candidate.

28	01	Sr.Sanitary Jamedar	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 32 years	a) Must have passed SSC/X or its equivalent with 1 (one) year experience in anti-mosquito work/Sanitary. b) For departmental candidates, a pass in VII Class examination or its equivalent.	--	Age.No. Qlf. a)No b)No	By promotion from Sanitary Jamedar with 2 (two) years regular service in the grade failing which S&S Khallasi with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sanitary Jamedar/ S & S Khallasi	--
29	06	Sanitary Jamedar	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 30 years	a) Must have passed SSC/X Class or its equivalent with 1 (one) year experience in anti-mosquito work/Sanitary. b) For departmental candidates, a pass in VII Class or its equivalent.	--	Age: No Qlf: a)No b)No.	By promotion from S&S Khallasi with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	S & S Khallasi	--
30	01	Sr.Asst. (MSW)	Cl.III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed M.A (Medical Psychiatry/ Social Work) with 2 (two) years experience thereafter in Govt./Industrial/reputed organizations.	2 Years	NA	By Direct Recruitment .	--	Departmental Test (written / trade) will be conducted, if necessary, before selecting the candidate

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

Ministerial Cadre

Sl. No	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation if any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	08 (Peon)	Messenger / Peon / Office Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1)25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasi/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / Telugu. 2)75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate. Before invoking the method prescribed at column No. 11, Store Khallasi should be considered for the post of Peon under promotion quota out of 75%.
2	01	Naik	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	--	Age: No Qlf: No	By promotion from Peon/ Messenger with 2 (two) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Peon/ Messenger	--
3.	01	Duftry	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik / Peon/ Messenger	--
4	01	Duplicating Machine Operator	Cl. IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates must have passed III Form or VIII Class.	--	Age: No Qlf: a) No b) Yes	By promotion from Duftry with 2 (two) years regular service in the grade failing which from Naik with 4(four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental Circular among all the departments failing which by Direct Recruitment.	Duftry / Naik/ Peon / Messenger	--

5	01	Store Issuer	Cl.III	15600-36800	Non-Selection	Completed 18 yrs. but not 28 years	a) Must have passed SSC/ X Class or its equivalent. OR Must have studied upto and including SSLC or Must have studied and appeared for X Class examination in a recognized School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age; No Qlf: a) No b) Yes	By promotion from Record Sorter / DMO with 4(four) years regular service in the grade failing which Duftry / Naik with 6 (six) years regular service in the grade failing which from Peon / Messenger with 8 (eight) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter / DMO/Duftry / Naik/ Peon / Messenger.	--
6	01	Junior Clerk	Cl.III	15600-36800	Non-Selection	Completed 18 yrs. But not 28 yrs.	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 years	Age; No Qlf: a) No b) Yes c) Yes	By promotion from Store Issuer with 2 (two) years regular service in the grade failing which from DMO with 4 (four) years regular service in the grade failing which from Duftry / Naik with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Store Issuer / DMO// Duftry / Naik	--
7	05	Time Keeper	Cl.III	16300-38200	Non-Selection	Completed 18 years but not 28 years.	a) Must have passed SSC/ X Class or its equivalent. OR In case of departmental candidates, must have studied upto and including SSLC or Must have studied and appeared for X Class examination in a recognised School by the Government or its equivalent. b) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute	--	Age; No Qlf: a) Yes b) Yes	By promotion from Junior Clerk / Store Issuer with 2(two) years regular service in the grade failing which from DMO with 4(four) years regular service in the grade failing which from Duftry / Naik with 6 (six) years regular service in the grade failing which by Departmental Circular among all the departments failing which by Direct Recruitment.	Junior Clerk / Store Issuer / DMO / Duftry / Naik	--
8	02	Clerk	Cl-III	16300-38200	Selection	Completed 18 yrs. but not 28 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age; No Qlf: Yes	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
9	05	Junior Assistant	Cl.III	17700-44600	selection	Completed 18 yrs. but not 30 yrs	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a	-	Age; No Qlf: a) No b) Yes	By promotion from Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk	--

10	03	Senior Assistant	CI.III	19100-51100	Selection	Completed 18 yrs. but not 32 yrs.	recognized Institute. a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: a) No b) Yes	By promotion from Junior Assistant with 2 (two) years regular service in the grade failing which from Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant / Clerk	--
11	02	Head Assistant	CI.III	21000-53500	Selection	Completed 18 yrs. but not 35 yrs.	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf : a) No b) Yes	By promotion from Senior Assistant with 2 (two) years regular service in the grade failing which by Junior Assistant with 4 (four) years regular service in the grade failing which by Clerk with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Assistant / Junior Assistant / Clerk	--

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009 for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time.

**VISAKHAPATNAM PORT TRUST
TRAFFIC DEPARTMENT**

A) RESEARCH & PLANNING DIVISION

RECRUITMENT RULES FOR CLASS II, III & IV POSTS

Sl. No.	Cadre strength	Name of the post	Classi- fica- tion	Scale of pay	Whether selection or non selection post	Age limit for direct recruitees	Educational and other qualifications prescribed for direct recruitees	Period of probation	Whether age and educational qualification as prescribed for direct recruitees will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	02	Research Assistant (Statistical Assistant)	Cl. III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree with Economics or Statistics or Mathematics or Commerce as one of the subjects from a recognized University. b) 3 (three) months certificate course in Computer Applications, with specific reference to spread sheet applications from a reputed Institution.	2 years	Age .No Qlf. Yes	By Direct Recruitment	-NA-	1) The cadre of Computer is re- designated as Research Assistant. 2) Departmental test will be conducted, if necessary, before selecting the candidate.
2.	04	Senior Research Assistant (Statistical Analyst)	Cl. III	23600-56300	Selection	Completed 18 years but not 40 years.	a) Must have passed Degree with Economics or Statistics or Mathematics or Commerce as one of the subjects from a recognized University with 2 (two) years of experience in Quantitative Analysis/ Economic Analysis/ Research Applications. b) 3 (three) months certificate course in Computer Applications, with specific reference to spread sheet applications from a reputed Institution.	-	Age.No Qlf. Yes	By promotion from Research Assistant with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Research Assistant	The cadre of Senior Investigator /Research Assistant is re- designated as Senior Research Assistant.
3.	--	IT Assistant	Cl. III	17700-44600	Selection	Completed 18 years but not 34 years.	a) Degree in any discipline from a recognized University with 1 (one) year experience in Port service. b) 3 (three) months certificate course in Computer Application from a recognized Institute. c) Proficiency in Typing (OR) d) Engineering Degree in Computer Science / IT/ Electronics or MCA/M.Sc.(IT) will be considered without experience.	2 years	Age No Qlf. Yes	By selection from all departmental candidates in entire Port by departmental circular among all the departments failing which by direct recruitment.	-NA-	1) The cadre of KPO is re- designated as IT Assistant. 2) Departmental test will be conducted, if necessary, before selecting the candidate.

4.	04	Sr.IT Assistant (Statistical Assistant Gr.I)	Cl.III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in any discipline from a recognized University with 1 (one) year experience in Programming/ Networking/ Computer Hardware Maintenance / Data Centre Maintenance. b) 3 (three) months certificate course in Computer Applications from a recognized Institute. (OR) c) Engineering Degree holders in Computer Science/ IT/ Electronics or MCA/ M.Sc. (IT) will be considered without any experience.	--	Age: No Qlf. Yes	By promotion from IT Assistant with 2 (two) years regular service in the grade failing which departmental circular among all the departments failing which by direct recruitment.	IT Assistant	The cadre Sr.KPO is re-designated as Sr.IT Assistant.
5.	02	Supervisor (IT)	Cl.III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in Computer Hardware Maintenance/DATA Centre Maintenance. b) 3 (Three) months certificate course in Computer Applications from a recognized Institute. (OR) c) Engineering Degree in Computer science/IT/Electronics or MCA/MSc (IT) with 1 (one) year experience in Hardware Maintenance/ Data Centre Maintenance.	--	Age.No Qlf. Yes	By promotion from Sr. IT Assistant with 2(two) years regular service in the grade failing which IT Assistant with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Sr.IT Assistant / IT Assistant	The cadre of Punch Supervisor is re-designated as Supervisor (IT).
6.	—	Assistant Director Gr.II (IT)	Cl.II	16400-40500	Selection	Completed 18 years but not 40 years	a) Must have passed Engineering Degree in Computer Science / IT / Electronics / MCA/ M.Sc.(IT) from a recognised University with 2 (two) years experience in programming / Networking /Computer Hardware maintenance / DATA Centre maintenance. b) In case of departmental candidates Degree in any Discipline from a recognized University with 2 (two) years experience in Programming/ Net-working/ Computer Hardware Maintenance/ DATA Centre Maintenance would be sufficient.	2 years	Age : No Qlf. Yes	By promotion from Supervisor (IT) with 2 (two) years regular service in the grade failing which from Sr.IT Assistant with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Supervisor (IT) / Sr.IT Assistant	1) The cadre of DPO is re-designated as AD Gr.II (IT) 2) Departmental test will be conducted if necessary, before selecting the candidate.

NB: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of Cl-II, III & IV posts from time to time.

**VISAKHAPATNAM PORT TRUST
TRAFFIC DEPARTMENT**

RECRUITMENT RULES FOR CLASS II, III & IV POSTS OF THE TRAFFIC DEPARTMENT

Sl No	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non-selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	In case of recruitment by promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	07	Asst. Traffic Manager Gr.II (Shipping)	CL-II	16400-40500	Selection	Completed 18 years but not 40 years.	a) Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in Shipping Operations or Handling Labour in a supervisory capacity in any Port / Railway s / reputed organization. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	2 years	Age: No Qlf: Yes	By Promotion from Dock Inspector with 2 (two) years regular service in the grade failing which by promotion from Quay Foreman with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Dock Inspector/ Quay Foreman	-
2	04	Asst. Traffic Manager Gr.II (Railways / Commercial)	CL-II	16400-40500	Selection	Completed 18 years but not 40 years.	a) Must have passed Degree in any discipline from a recognized University with 3 (three) years experience in Railway working in a supervisory capacity in any Port / Railway s / reputed organization. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	2 years	Age: No Qlf: Yes	For ATM(Rlys): By promotion from Traffic Inspector (Rlys) with 2 (two) years regular service in the grade failing which from Station Master/ Area Controller with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment. For ATM (Commercial): By promotion from Traffic Inspector (Comm) with 2 (two) years regular service in the grade failing which Goods Supervisor with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	T.I (Railways) / SM / AC T.I (Commercial) / GS	One post of ATM Gr.II (Rlys) is earmarked for commercial wing and called as ATM Gr.II (Commercial)

RAILWAY OPERATING STAFF

3	10	Railway khallasi	CHV	13500-27400	Selection	Completed 18 years but not 25 years.	a) Must have passed SSC / X Class or its equivalent. b) Must know Cycling or hold two Wheeler Driving License.	2 Years	-NA-	By Direct Recruitment.	-NA-	Passing of Written Test / Departmental Test is compulsory
4	85	Coupling Porter Gr.II	CHV	14400-32300	Non-Selection	Completed 18 years but not 32 Years	a) Must have passed Intermediate/ 10+2 from a Govt. recognized Institute or its equivalent with 2 (two) years experience in Railway operations. b) In case of departmental candidates, must have passed SSC/X class from a Govt. recognized school or its equivalent with 2 (two) years experience in Railway Operations.	--	Age: No Qlf: No	By promotion from Railway Khallasi (working in Rly. Section) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Railways Khallasi (working in Rly. Section)	
5	121	Coupling Porter Gr-I	CH-II	14900-34600	Selection	Completed 18 years but not 34 years	a) Must have passed Intermediate/ 10+2 from a Govt. recognized Institute or its equivalent with 2 (two) years experience in Railway Operations. b) In case of departmental candidates, must	2 years	Age: No Qlf: No	By promotion from Coupling Porter Gr.II with 2 (two) years regular service in the grade failing which from Rly. Khallasi (working in Rly. Section) with 4 (four)	Coupling Porter Gr.II / Rly Khallasi	

						have passed SSC/X class from a Govt. recognized school or its equivalent with 2 (two) years experience in Railway Operations.			years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.			
6	80	Shunting Traffic Jamedar (STJM)	CH-III	16300-38200	Selection	Completed 18 years but not 32 Years	a) Must have passed Degree in any discipline from a recognized University with 2 (two) year experience in Railway operations. b) In case of Dept. candidates, must have passed SSC/X class from a Govt. recognized school or its equivalent with 2 (two) Years experience in Railway Operations.	--	Age: No Qlf: No	By promotion from Coupling Porter. Gr.I with 2 (two) years regular service in the grade failing which Coupling Porter Gr.II with 4 (four) years. regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Coupling Porter Gr.I / Coupling Porter Gr.II	
7	06	Chief Shunting Master	CH-III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed Degree in any discipline from a recognized University with 2 (two) year experience in Railway operations. b) In case of Dept. candidates, must have passed SSC/X class from a Govt. recognized school or its equivalent with 2 (two) Years experience in Railway Operations.	--	Age: No Qlf: No	By promotion from Shunting Traffic Jamedar with 2 (two) years. regular service in the grade failing which from CP Gr.I with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	STJM / Coupling Porter Gr.I	
8	39	Clerk (Trains)	CH-III	16300-38200	Selection	Completed 18 years but not 28 years	a) Must be a graduate of any discipline of any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the departments.	2 years	Age: No Qlf: Yes	By Direct recruitment.	NA	1)Passing of Written Test / Departmental Test is compulsory. 2) Preference will be given to those who under gone apprenticeship training in relevant commercial trade in the post previously subject to fulfilling the prescribed recruitment rules.
9	13	Junior Assistant (Trains)	CH-III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. c)The direct recruits should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which, he will be reverted / his services will be terminated	--	Age: No Qlf: No	By promotion from Clerk (T) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk (T)	--
10	05	Senior Assistant (Trains)	CH-III	19100-51100	Selection	Completed 18 years but not 36 years	a)Must have passed Degree in any discipline from a recognized University b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institution. c) The direct recruits should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which he will be reverted / his services will be terminated	--	Age: No Qlf: No	By promotion from Jr.Asst. (Trains) with 2 (two) years regular service in the grade failing which Clerk (T) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Jr.Asst. (Trains) / Clerk (T)	--
11	24	Yard Foreman	CH-III	17700-44600	Selection	Completed 18 years but not 34 years	a)Must have passed Degree in any discipline from a recognized University b)Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. c)The direct recruits should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which he will be reverted / his services will be terminated	--	Age: No Qlf: No	By promotion 50% from Clerk (Trains) and 50 % from Chief Shunting Master with 2 (two) years regular service in the grade failing which STJM with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Clerk(Trains)/ Chief Shunting Master/ Shunting Traffic Jamedar	--

12	12	Assistant Yard Master	CH-III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree in any discipline from a recognized University with 2 (two) years experience in Railway Operations. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. c) The direct recruits and other departmental candidates should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which he will be reverted / his services will be terminated	--	Age: No Qlf. No	By promotion from Yard Foreman (originally promoted from the cadre of Clerk(Trains) for 66-2/3% of vacancies) and from Yard Foreman (originally promoted from the cadre of Chief Shunting Master / Shunting Traffic Jamadar for 33 1/3% of the vacancies) failing which by departmental circular among all the departments, failing which by direct recruitment	Yard Fore-man & CSM/ Shunting Traffic Jamadar	Must have passed training as Guard at the Zonal Training School "SINI" or at any Railway Training Institute as decided before they could be considered for promotion to the post of Asst. Yard Master
13/14	10	Yard Master/ Area Controller	CH-III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in any discipline from a recognized University with 2 (two) years experience in Railway Operations. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. c) The direct recruits and other departmental candidates should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which, he will be reverted / his services will be terminated	--	Age: No Qlf. No	66 2/3% by promotion from Asst. Yard Master with 2 (two) years regular service in the grade and 33 1/3% by promotion from Sr. Asst (Trains) with 2 (two) years regular service in the grade failing which from Jr. Asst (Trains) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment	Asst. Yard Master & Sr. Asst (Trains)/ Jr. Asst(Trains)	The cadres of Area Controller & Yard Master are merged and designated as Yard Master
15	17	Assistant Station Master	CH-III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree in any discipline from a recognized University with 2 (two) years experience in relevant field. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. c) The direct recruits and other departmental candidates should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which he will be reverted / his services will be terminated	--	Age: No Qlf. No	By promotion from Jr. Asst (Trains) (who have passed training as ASM at any Zonal Rly. Trng. Institute) with 2 (two) years regular service in the grade failing which by promotion from Clerk (T) (who have passed training as ASM at any Zonal Rly. Training Institute) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment	Jr. Asst (Trains) / Clerk(Trains)	--
16	03	Station Master	CH-III	21000-53500	Selection	Completed 18 years but not 38 years.	a) Must have passed Degree in any discipline from a recognized University with 2 (two) years experience in relevant field. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) The direct recruits and other departmental candidates should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which he will be reverted / his services will be terminated	--	Age: No Qlf. No	By promotion from A.S.M with 2 (two) years regular service in the grade failing which from Jr. Asst(Trains) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment	Assistant Station Master / Jr. Asst (Trains)	Direct Recruits shall be taken into consideration after passing Assistant Station Master (Trains) at Zonal Railway Training Institute.
17	04	Traffic Inspector (Railways.)	CH-III	23600-56300	Selection	Completed 18 years but not 40 years.	a) Must have passed Degree in any discipline from a recognized University with 2 (two) years experience in the relevant field. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) The direct recruits and other departmental candidates should undergo relevant training (if not undergone training earlier) as sponsored by the Management failing which he will be reverted / his services will be terminated	--	Age: No Qlf. No	By promotion from Yard Master / Station master with 2 (two) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment	Yard Master / Area Controller/ Station Master	--

RAILWAY COMMERCIAL SECTION

1	58	Hamal	CHV	13500-27400	Selection	Completed 18 years but not 25 years	Must have passed SSC/X Class from a Govt. recognized school or its equivalent.	2 years	Age: No Qlf: Yes	By transfer / selection from Rly Khallasis (working in Railway section).	-NA-	Departmental Test / Written / Trade will be conducted, if necessary before selecting the candidate.
2	01.	Marker	CHV	14400-32300	Non-selection	Completed 18 years but not 32 years	Must have passed SSC/X Class from a Govt. recognized school or its equivalent with two years experience	--	Age: No Qlf: No	By promotion from Hamal with 2 (two) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Hamal	--
3	02	Junior Clerk (Commercial)	CH-III	15600-36800	Selection	Completed 18 years but not 30 years	a) Must have passed SSC/X Class from a Govt. recognized school or its equivalent. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute	--	Age: No Qlf: No	By promotion from Markers with 2 (two) years regular service in the grade failing which from Hamals with 4 (four) years regular service in the grade, failing which by departmental circular among all the departments, failing which by direct recruitment.	Marker / Hamal	--
4	10	Clerk (Commercial)	CH-III	16300-38200	Selection	Completed 18 years but not 28 years	a) Must be a graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 years	Age: No Qlf: Yes	By direct recruitment	-NA-	1) Passing of Written Test / Departmental Test is compulsory. 2) Preference will be given to those who under gone apprenticeship training in relevant commercial trade in the post previously subject to fulfilling the prescribed recruitment rules.
5	17	Junior Assistant (Commercial)	CH-III	17700-44600	Selection	Completed 18 years but not 34 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: No	By promotion from Clerk (Commercial) with 2 (two) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Clerk (Comm.)	
6	17	Sr. Asst (Commercial I)	CL-III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: No	By promotion from Jr. Asst. (Comm.) with 2 (two) years regular service in the grade failing which Clerk (Comm.) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Jr. Asst. (Comm.) / Clerk (Comm.)	Must undergo training in commercial aspects as decided by the Management from any Rly. Training Institute failing which the incumbent will be reverted / services will be terminated
7	05	Goods Supervisor	CH-III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Qlf: No	By promotion from Sr. Asst. (Comm.) with 2 (two) Years regular service in the grade failing which from Jr. Asst. (Comm.) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Sr. Asst. (Comm.) / Jr. Asst. (Comm.)	Must undergo training in commercial aspects as decided by the Management from any Rly. Training Institute failing which the incumbent will be reverted / services will be terminated
8	01	Traffic Inspector (Commercial)	CH-III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	--	Age: No Ql: No	By promotion from Goods supervisor with 2 (two) years regular service in the grade failing which by promotion from Sr. Asst. (comm.) with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Goods Supervisor / Sr. Asst. (comm.)	1) Must undergo training in commercial aspects as decided by the Management from any Rly. Training Institute failing which the incumbent will be reverted / services will be terminated

SHIPPING SECTION

1	14	Tally clerk	CH-III	16300-38200	Selection	Completed 18 years but not 32 years.	a) Must be a Graduate of any discipline of any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Must have passed Swimming Test. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age: No Qlf: Yes.	By Direct Recruitment	NA	1) Passing of Written Test / Departmental Test is compulsory. 2) Preference will be given to those who under gone apprenticeship training in relevant commercial trade in the post previously subject to fulfilling the prescribed recruitment rules.
2	01	Upgraded Tally Clerk	CH-II	17700-44600	Selection	Completed 18 years but not 34 years.	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Must have passed Swimming test.	--	Age: No Qlf: No	By promotion from Tally Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Tally Clerk	-
3	93	Assistant Quay Foreman	CH-III	19100-51100	Selection	Completed 18 years but not 36 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Must have passed Swimming test.	--	Age: No Qlf: No	By selection from Upper Tally Clerk with 2 (two) Years regular service in the grade failing which from Tally Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Upper Tally Clerk/ Tally Clerk	The cadres Asst Quay Foreman & Shed Foreman are merged and designated as Asst Quay Foreman.
4	17	Quay Foreman	CH-III	21000-53500	Selection	Completed 18 years but not 38 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Must have passed Swimming test.	--	Age: No Qlf: No	By promotion from Assistant Quay Foreman with 2 (two) years regular service in the grade failing which Upper Tally Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Assistant Quay Foreman / Upper Tally Clerk	The cadres Quay Foreman / Shed Supervisor are merged and designated as Quay Foreman.
5	05	Dock inspector	CH-III	23600-56300	Selection	Completed 18 years but not 40 years	a) Must have passed Degree in any discipline from a recognized University b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute c) Must have passed Swimming test.	--	Age: No Qlf: No	By promotion from Quay Foreman with 2 (two) years regular service in the grade failing which Assistant Quay Foreman with 4 (four) years regular service in the grade failing which by departmental circular among all the departments, failing which by direct recruitment.	Quay Foreman / Assistant Quay Foreman	

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time

MINISTERIAL CADRE

Sl. No.	Cadre Strength	Name of the post	Classification	Scale of pay	Whether selection or non selection post	Age limit for direct recruits	Educational and other qualifications prescribed for direct recruits	Period of probation any	Whether age and educational qualifications prescribed for direct recruits will apply to promotees	Method of recruitment whether by direct recruitment or by promotion or by transfer and percentages of vacancies to be filled by various methods	Incase of recruitment promotion grades from which promotion to be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	10	Messenger /Peon / Office Attender Gr.III	Cl. IV	13500-27400	Selection	Completed 18 years but not 25 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have passed III Form or VIII Class c) Should know Cycling or hold Two Wheeler Driving License.	2 Years	Age: No Qlf: a) No b) Yes c) Yes	1)25% of the vacancies reserved exclusively for Sweepers/ S&S Khallasis/Watchman who have put in minimum 5 (five) years regular service even though they may not be possessing minimum educational qualification prescribed for direct recruitment for the post of Messenger/Peon. They should however possess elementary literacy and proof of ability to read English / telugu. 2)75% by Departmental circular among all departments failing which by Direct recruitment.	-NA-	Departmental Test is compulsory before selecting the candidate.
2	01	Naik	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Peon/ Messenger with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Peon/ Messenger	-
3	01	Duftry	Cl. IV	14100-31600	Non-Selection	Completed 18 years but not 28 years	Must have passed SSC / X Class or its equivalent.	---	Age: No Qlf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which from Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik/ Peon/ Messenger	-
4	01	Land Guard	Cl.IV	14100-31600	Non-Selection	Completed 18 years but not 30years	Must have passed SSC / X Class or its equivalent with 1 (one) years experience in security aspects.	--	Age: No Qalf: No	By promotion from Naik with 2 (two) years regular service in the grade failing which Peon/ Messenger with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Naik / Peon / Messenger	-
5	01	Record Sorter	Cl.IV	14400-32300	Non-Selection	Completed 18 years but not 28 years	a) Must have passed SSC / X Class or its equivalent. b) In case of departmental candidates, must have studied upto SSLC and appeared for SSC / X Class examination from a recognized School or its equivalent.	---	Age: No Qlf: a) No b) Yes	By promotion from Land Guard / Duftry / Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Land Guard / Duftry/ Naik/ Peon / Messenger.	-

6	03	Junior Clerk	CI.III	15600-36800	Non-Selection	Completed 18 years but not 28 years	a) Must have passed Intermediate/ 10+2 or its equivalent. b) In case of departmental candidates, must have passed SSC/ X Class or its equivalent. c) Must have passed 3(three) months certificate course in Computer Applications from a recognized Institute.	2 years	Age: No Qlf: a) No b) Yes c) Yes	By promotion from Record Sorter / DMO with 2 (two) years regular service in the grade failing which from Lang Guard / Duftry / Naik with 4 (four) years regular service in the grade failing which from Peon / Messenger with 6(six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Record Sorter/ DMO / Land Guard / Duftry / Naik / Peon/ Messenger	
7	03	Clerk	CH.III	16300-38200	Selection	Completed 18 years but not 28 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute. Preference will be given to the Time Keepers of all the Departments.	2 Years	Age: No Qlf: Yes	By Direct Recruitment.	-NA-	Passing of Written / Department Test is compulsory.
8	19	Junior Assistant	CI.III	17700-44600	selection	Completed 18 years but not 30 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf: a) No b) Yes	By promotion from Clerk with 2 (two) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Clerk	-
9	09	Senior Assistant	CI.III	19100-51100	Selection	Completed 18 years but not 32 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf: a) No b) Yes	By promotion from Junior Assistant with 2 (two) years regular service in the grade failing which from Clerk with 4 (four) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Junior Assistant / Clerk	-
10	3 + 1	Head Assistant	CI.III	21000-53500	Selection	Completed 18 years but not 35 years	a) Must be a Graduate of any discipline from any recognized University. b) Must have passed 3 (three) months certificate course in Computer Applications from a recognized Institute.	-	Age: No Qlf : a) No b) Yes	By promotion from Senior Assistant with 2 (two) years regular service in the grade failing which by Junior Assistant with 4 (four) years regular service in the grade failing which by Clerk with 6 (six) years regular service in the grade failing which by departmental circular among all the departments failing which by direct recruitment.	Senior Assistant / Junior Assistant / Clerk	-

Note: Probation period and other conditions will be as per VPTE (RS&P) Amendment Regulations, 2009, for the above posts including directions issued by the Ministry on filling up of CI-II, III & IV posts from time to time