

VISAKHAPATNAM PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
(PERSONNEL DIVISION)

EMPLOYMENT NOTICE No. C2/03/2026/4468, Dated : **28.09.2026**

Visakhapatnam Port Authority required engagement of Fire Officer to work in Marine Department, on contract basis, initially for a period of one year on the terms and conditions specified, on payment of consolidated monthly remuneration as follows:

Post	Qualifications (As on the date of Notification)	Age and Physical Standards	Remuneration (consolidated)	Number of Posts
Fire Officer. (Contract Basis)	<u>Essential Educational Qualifications:</u> 1. Must be a Graduate from recognized University / Institution. 2. Must have undergone 6 (six) months training in a recognized Fire Training Institute / College. 3. Should Possess Driving License for Light & Heavy Vehicles. <u>Experience:</u> (a) Minimum 3 (three) years working experience in a supervisory capacity in a large Fire Service Establishment in an Industry / Govt Undertaking. (b) The candidates recommended for Interview have to undergo Heavy Vehicle driving test.	<u>Age:</u> 18 to 40 Years as on the date of notification. <u>Physical Standards:</u> (a) Minimum Height: 167 CM. (b) Chest (Normal): Min. 81 CM. (c) Chest (Expanded): Min. 05 CM (d) Weight: Min. 50 KG	Rs. 60,000/- (per month)	ONE (1)

Capabilities:

- Should have excellent communication skills, especially in English, Hindi, Telugu etc and should be adept in operating computers & MS office.
- Should be capable in all Fire Fighting and fire prevention arrangements in the Port area.
- Should attend to all correspondence on Fire Service matters relating to Establishment, stores etc.
- Should be capable to supervise the work of Fire Safety Inspector in all his duties and responsibilities prescribed.
- Should advice and instruct the Fire Safety Inspector in maintaining in all Fire Fighting Units in Port in Good repair.
- Should be capable to supervise all safety arrangements for handling of Hazardous Cargo in Port Area.
- Should be capable to maintain liaison with other Fire Fighting Services in Visakhapatnam and implement the mutual aid scheme.
- Should be capable to assist in drawing and implementation of a Civil Defence Plan when called upon.
- Should be capable to attend all other duties and responsibilities as and when prescribed by the Competent Authorities.

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Applications are invited from the interested eligible candidates who fulfill the requirements, to submit their candidature as in the Model Application Format (Annexure-I) along with self-attested Photocopies of all certificates in support of educational qualification, experience and Age **on or before 28.10.2026** to the following address :

Address: **SECRETARY**
1st Floor, Administrative Office Building
Visakhapatnam Port Authority.
Visakhapatnam-530035.

The crucial date of determining the eligibility is as on the date of notification i.e. **29.09.2026**. Canvassing in any form will be a disqualification and VPA reserve the right either to cancel the notification or increase or decrease number of posts including device its own method in selecting the candidates. Mere submission of application is not a right to call for selection / interview. Only eligible candidates recommended by the certificate verification committee will only be considered for selection / Interview.

For further details, visit Port Website i.e. www.vpt.shipping.gov.in (careers section)

Copy to: DC for necessary action

for **SECRETARY**
VISAKHAPATNAM PORT AUTHORITY
अजय तेजा वि / Ajay Teja. V
सहायक सचिव श्रेणी-I / Asst. Secretary Gr-I
विशाखपट्टणम पोर्ट प्राधिकरण / Visakhapatnam Port Authority
(एम ओ पी एस डब्ल्यू, भारत सरकार / MoPSW, Govt. of India)
विशाखपट्टणम / VISAKHAPATNAM

VISAKHAPATNAM PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT

Sub:- Terms and Conditions applicable to Fire Officer (Engaged on contract basis)
in Marine Department – Reg.

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1. Duration of the contract of Fire Officer : The tenure of contract is for a period of one year initially from the date of joining / reporting to VPA. The contract is extendable at the discretion of the Port Authority, which will be renewed (any number of times) on satisfactory performance of the Officer. The temporary engagement is strictly need based on contract basis which does not confer any right on the candidate for claiming continuous engagement or any appointment for any Post in the Port Authority.
2. Remuneration: Fire Officer (engaged on Contract basis) will be paid a monthly consolidated remuneration of Rs. 60,000/- (Rupees Sixty Thousand only) subject to applicability of DoPT OM on fixation of pay in respect of retired government employees. Fire Officer (engaged on contract basis) will not be entitled to any benefit except the monthly consolidated remuneration prescribed.
3. He shall report to duty immediately from the date of issue of appointment order and work under the control of Dy. Conservator (HoD), VPA. He has to work at Fire Service Section as assigned from time to time. Minimum Duty 8 Hours per day (General / Shifts). The Fire Officer (Engagement on contract basis) may be assigned any other duties besides Fire officer works in the interest of the Port.
4. Leave: He is eligible for 12 days Leave in a calendar year on pro-rata basis. Prior permission should be obtained from the competent authority for leave. If he remains absent from duty on any working day/days (without prior permission), a proportionate amount will be deducted and consolidated remuneration will be paid on pro-rata basis for the actual days of working.
5. Periodical Fitness: He shall have to undergo Medical Tests as prescribed in VPA Regulations and report to duty subject to Medical Fitness Certified by CMO/VPA.
6. Training: He has to undergo on the Job training to operate the Fire Fighting System at VPA.
7. Accommodation: Suitable quarter (Type IV) on payment of standard / market rent shall be provided on a request to stay with family (Bachelor accommodation is not provided), subject to availability, besides paying water, electricity & conservancy etc., charges on actuals.
8. He is entitled for reimbursement upto Rs. 500/- per month towards mobile phone recharge service or actuals whichever is less.
9. He is required to wear proper uniform on his own during duty hours including following all the safety norms.
10. If the Fire officer (engaged on contract basis) while on duty meets any accident or suffers any injury, he shall be provided medical facilities in GJH Only.
11. He should not leave the headquarters without proper permission of Deputy Conservator.
12. The VPE (Temporary) Regulations shall not apply to employees engaged on Contract basis.
13. Income Tax as applicable will be recovered from the remuneration paid as per the extent I.T. Rules.

14. He has to attend on all working days and on Port Holidays and in case of emergency after duty hours for which no additional remuneration will be paid.
15. He should make his own transport for attending the work spot by the schedule time as decided by the competent authority.
16. Refusal to carry out any assigned work without sufficient reasons will be liable for action by the Port as approved by the Competent Authority.
17. He will maintain absolute integrity and devotion to duty and will be liable for penal action for misconduct or causing loss to Port property attributable to him during the period of his contract engagement. VPA reserves the right to terminate / rescind the contract at any time without assigning any reasons. Fire Officer (engaged on contract basis) who wish to quit from service should give one month notice. The Fire Officer (engaged on contract basis) who tendered resignation without giving one month notice, their one month left over day's remuneration shall be forfeited.
18. For any disputes arising out of and during the contract period between VPA and Fire Officer (engaged on contract basis) the same shall be referred to CHAIRPERSON, VPA whose decision shall be final and binding.
19. Any other conditions which are to be required will be inserted by VPA by serving a notice to the Fire Officer (engaged on contract basis) to meet the requirement of the exigencies during the contract period.


for **SECRETARY**

VISAKHAPATNAM PORT AUTHORITY

अजय तेजा वि / Ajay Teja. V

सहायक सचिव श्रेणी-I / Asst. Secretary Gr-I
विशाखपट्टणम पोर्ट प्राधिकरण / Visakhapatnam Port Authority
(एम ओ पी एस डब्ल्यू, भारत सरकार / MoPSW, Govt. of India)
विशाखपट्टणम / VISAKHAPATNAM

MODEL APPLICATION FORMAT
(USE TYPED FORMAT FOR MORE DETAILS)

PARTICULARS OF THE CANDIDATES APPLYING FOR THE POST OF FIRE OFFICER ON CONTRACT BASIS
ON PAYMENT OF CONSOLIDATED REMUNERATION Rs.60,000/- PM IN RESPONSE TO THE EMPLOYMENT
NOTICE NO.C2/03/2026 Dt. 29.09.2026

1. Name of the Candidate :
2. Father's Name :
3. Date of Birth & Age as on :
the Date of notification i.e 29.9.2026
4. Nationality and Religion :
5. Whether belongs to SC/ST/OBC :
(Enclose latest Caste Certificate)
6. Qualifications :
(as on the Date of notification)
(i)
(ii)
(iii)
7. Details of Experience : From To Total
(as on the Date of notification)
(i)
(ii)
(iii)
8. Copies of Supportive Documents w.r.t :
Qualification, Experience & Caste etc.
9. Address for communication :
10. Telephone No. & E-mail address :
(Land line / Cell)

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Visakhapatnam:
Dt. .2026.

(Signature of the Candidate)