

VISAKHAPATNAM PORT AUTHORITY
Visakhapatnam – 530035



EXPRESSION OF INTEREST (EoI)
along with Budgetary Offer

for

**APPOINTMENT OF CONSULTANCY AGENCY FOR
PROVIDING PROJECT MANAGEMENT SUPPORT TO
ENVIRONMENT CELL, VISAKHAPATNAM PORT
AUTHORITY, ANDHRA PRADESH**

May 2026

NOTICE INVITING EXPRESSION OF INTEREST

NAME OF WORK	APPOINTMENT OF CONSULTANCY AGENCY FOR PROVIDING PROJECT MANAGEMENT SUPPORT TO ENVIRONMENT CELL, VISAKHAPATNAM PORT AUTHORITY, ANDHRA PRADESH
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Expression of Interest (Eoi) are invited for Appointment of Consultancy Agency for Providing Project Management Support to Environment Cell, Visakhapatnam Port Authority, Andhra Pradesh

EOI Publication Date: **18/05/2026 @ 16.00 Hours**

Submission of EOI Document along with Budgetary Offer: on or Before **26/05/2026 @ 18:00 Hours.**

The Eoi documents along with budgetary offer to be submitted to the below mentioned on / before the Due date of Submission i.e. **26/05/2026 @ 18:00 Hours.**

The Chief Engineer,
Civil Engineering Department,
Administration Office Building,
Port Area, Visakhapatnam Port Authority,
Visakhapatnam - 530035.

For further details and general enquiries, the prospective applicants may write to Chief Engineer at cevizagport@vpt.shipping.gov.in/ ac.vikash@vpt.shipping.gov.in, during working hours, before the last date and time of submission of Eoi document.

Any modification / Corrigendum, if any, will be placed informed through mail only and shall not be released in any other form.

Chief Engineer
VISAKHAPATNAM PORT AUTHORITY

Visakhapatnam Port Authority
(Civil Engineering Department)

**Expression of Interest (Eoi) along with Budgetary Offer
for Appointment of Consultancy Agency for Providing
Project Management Support to Environment Cell,
Visakhapatnam Port Authority, Andhra Pradesh**

1. Invitation

Visakhapatnam Port Authority (VPA), an autonomous body under the Ministry of Ports, Shipping and Waterways (MoPSW), Government of India, hereby invites **Expression of Interest (Eoi) along with Budgetary Offer for Appointment of Consultancy Agency for Providing Project Management Support to Environment Cell, Visakhapatnam Port Authority, Andhra Pradesh**

2. Background

The Environment Cell at Visakhapatnam Port Authority works to ensure that port activities grow in a way that is safe for people and nature. It looks after air, water, and noise monitoring, supports compliance with environmental laws, and coordinates with government agencies and nearby communities. The cell also promotes greener practices in cargo handling, waste management, and energy use so that the port's development remains sustainable over the long term.

In the view of the above, VPA intends to appoint a Project Management Unit (PMU) to give dedicated, full-time support to the Environment Cell in planning, executing, and tracking all environment-related initiatives. Further, PMU would support in coordination with different departments, government agencies, consultants, and contractors while highlighting issues that need management attention. VPA intends to strengthen the overall functioning of the Environment Cell and implement its environmental commitments in a systematic and efficient manner.

3. Scope of Services (Indicative)

The scope of work of the proposed Project Management Unit (PMU) for Environment Cell at VPA broadly includes but not limited to the following:

A. Environmental Clearances and Coordination:

- To prepare, compile and refine presentations to be made by port before statutory authorities, to attend the meeting with APCZMA/MoEF&CC,GoI/APPCB & to assist port officials for obtaining statutory clearances of proposal wherever necessary
- Scrutiny of various policies / guidelines/ notifications issued by Environmental related statutory authorities and suggest any action to be taken by VPA.
- Preparation of letters, drafts, necessary Forms, undertakings, applications etc. for obtaining Environmental related statutory clearances

- To coordinate with advisors or external consultants appointed by VPA for obtaining Environmental & CRZ Clearances of various infrastructure projects related to the port

B. Legal Compliance Support:

- To assist VPA officials in court/ National Green Tribunal cases if any related to Environmental matters, coordinate with VPA legal team/external consultants or lawyers as required, to prepare necessary compliance considering Environmental related laws etc.
- Environmental related legal assistance from time to time as required by VPA.
- To prepare & submit compliance reports of conditions stipulated by various statutory authorities in EC/CRZ, consent orders, CRZ recommendation, NOC orders etc
- Advise VPA in compliances of various conditions stipulated by various statutory authorities mentioned in Clearance letters previously granted, for various Infrastructure projects including conditions of Consent Orders.

C. Compliance and Monitoring:

- To assist in relation to the ISO 14001 (EMS) and ISO 45001 (Occupational Health and Safety) for VPA and to coordinate /comply the subsequent requirements for maintaining ISO 14001, ISO 45001 along with any other relevant ISO standards from time to time.
- Regular visit, in and surrounding port area to ensure compliance of various Environmental regulations.
- To coordinate with and comply with statutory requirements of various departments of local/state/central government i.e. APPCB, Forest & Environment Department, GoAP, MoEF, Gol and any other concerned statutory authorities.
- To coordinate with various departments of VPA for environmental related issues. To coordinate/follow up regularly with the MoEF&CC, Gol/APCZMA/APPCB/F & E Dept. etc., for expediting pending Environmental related issues of VPA.
- Responsible for improving the Port's Environmental compliance including implementation and management of various environmental and safety plans , environmental project permitting, sustainability and environmental policy development and implementation
- Represent the Port in Local, state & federal agency meetings
- Develop, implement and manage long term Port Environmental Programmes such as the Green Port Initiatives, Sustainability Plan, Renewable energy Plan, Environmental Management Plans suggested in EIA Reports by the consultants
- Any other work related to Environmental aspect as assigned by VPA

D. Stakeholder Co-ordination:

- Coordinate with concerned stakeholders for periodic collection and consolidation of data on sea waste, oil waste, biomedical waste, and other waste categories impacting VPA's environmental compliance.
- Facilitate coordination with external stakeholders, including consultants and auditors, for provision of requisite data and smooth execution of port-related environmental audits.
- Coordinate with stakeholders and external agencies to facilitate the effective planning and execution of environment-related events and programs at the port.

E. Quality Monitoring & Testing

- Undertake periodic monitoring and testing of environmental parameters including air quality, water quality, noise pollution, groundwater levels, marine sediments, and soil.
- Undertake periodic inspections to verify that environmental monitoring and testing infrastructure within the port premises is maintained in good operational condition.

F. Analysis of the collected data and documentation:

- Evaluate the collected data to verify compliance with prescribed environmental indicators and undertake analysis to determine the reasons for any deviations.
- Develop periodic reports and presentations assessing the collected environmental data and analysing the causes of observed deviations.
- Prepare periodic Environmental Progress/compliance Reports as assigned by VPA.
- Draft responses for the parliamentary questions, and RTI queries related to the environment involving VPA.

4. Team Composition and Key Personnel

The Consultant is required to deploy a dedicated team at the Authority's headquarters, supplemented by short-term experts as required.

S. No	Position/ Role	No.	Educational Qualification	Required Experience
1	Team Leader / Senior Environmental Expert	1	A post Graduate Degree in Environmental Sciences/ Environmental Engineering /Coastal/ Marine Science	Minimum 07 (Seven) years of experience in 1) Dealing with EIA Studies in Port Sector projects/PSU's 2) Interpreting and navigating Environmental Regulations and issues encompassing local, state, and federal regulatory requirements and permit processes. Familiarity with APPCB norms.
2	Environment	3	A Post Graduate Degree in	Minimum 05 years' experience in dealing

	Expert		Environmental Sciences /Environmental Engineering	with Environmental related issues including EIA Studies & Environmental Clearance procedure, in port Sector projects/PSU's
3	Support Staff	3	A Graduate Degree in Environmental Sciences /Environmental Engineering	Minimum 03 years' experience in dealing with Environmental related in port Sector projects/PSU's

5. Duration of Engagement

A. Initial Period: 2 Years

B. Further Extensions: extendable for a further period of up to three years, in blocks of one year each, at the discretion of the Authority and subject to satisfactory performance.

6. Eligibility Criteria

- A.** The firm should have completed at least one (3) environment related consultancy projects to any port in India during last 7 years.
- B.** The bidder is required to submit a declaration that they have not been banned or de-listed by any government/semi-government agency or PSUs.
- C.** The bidder should have a valid accreditation certificate of NABET/QCI in the sector- Port, Harbours, Breakwaters, Marine Terminals & Dredging under category 7e(A). The bidder should maintain the accreditation with NABET/QCI for the entire period of the contract.
- D. Only those firms that submit their Expression of Interest (Eoi) and meets above eligibility criteria at (A, B & C), shall be eligible to participate in the subsequent limited tendering process.**
- E.** Notwithstanding the foregoing, the Authority reserves the right, at its sole discretion, to permit participation of any agency in the tendering process.

7. Budgetary Offer

The Budgetary Offer shall be submitted in the following format:

A. Professional Fee – (₹, Lump Sum)

Professional Fees for Year 1	(₹, Lump Sum)
Professional Fees for Year 2	(₹, Lump Sum)
Professional Fees for Year 3	(₹, Lump Sum)
Professional Fees for Year 4	(₹, Lump Sum)
Professional Fees for Year 5	(₹, Lump Sum)

Applicable taxes shall be quoted separately. Cost of deployment of full-time and on- call personnel including travel, miscellaneous expenses etc., shall be deemed included in the quoted fee.

8. Submission of Eol: The Eol shall include:

- A. Company profile
- B. Relevant project experience [Copy of work order and completion certificates]
- C. Budgetary Offer as per prescribed format

9. Disclaimer

This Eol is issued **for budgetary estimation and planning purposes only** and does not constitute a commitment for award of work. VPA reserves the right to modify, cancel, or withdraw this Eol without assigning any reason.

10. Authority

This Eol is issued with the approval of the Competent Authority, Visakhapatnam Port Authority.

FINANCIAL OFFER

(on the letter head of Consultancy Firm)

To,

The Chief Engineer,
Civil Engineering Department,
Administration Office Building,
Port Area, Visakhapatnam Port Authority,
Visakhapatnam - 530035.

Sub: **Appointment of Consultancy Agency for Providing Project Management Support to Environment Cell, Visakhapatnam Port Authority, Andhra Pradesh**

Information and Documents to be submitted by the Applicant

1. Applicant Details:

S. No.	Description	Details		
1	Name of the Company submitting the proposal	<i>(Attach photocopy of Certificate of Registration along with a one page write up or brochure of the company.)</i>		
2	Accreditation details of NABET/QCI	<i>(Attach photocopy of Certificate of Accreditation with NABET/QCI.)</i>		
3	Registered Address, telephone No., fax no. e- mail ID, website			
4	Contact Person, Designation and address including contact no. and e-mail ID			
5	Firm Email registered in etender.gov.in portal			
6	Organizational Profile			
(a)	Existing Business activities			
(b)	Names of Directors of the Board and Chairman / Chief Executive Officer, their nationality, if applicable			
7	Financial Capability (For Past Three Completed Financial Years)	2022 - 23	2023 - 24	2024 - 25
(a)	Turn Over (The Applicant shall submit the 'Financial Statements' for the last three financial years, as per their latest Audited Balance Sheet, Certified by the Statutory Auditor)			
8	Technical Experience of firm (Submission of work order & completion certificates showing the relevant experience)			

2. Financial Offer:

S. No.	Description	Quantity	Unit	Amount in Rs. (excl. GST)	
				Y1	
1	Appointment of Consultancy Agency for Providing Project Management Support to Environment Cell, Visakhapatnam Port Authority, Andhra Pradesh	Lump Sum	Per year	Y2	
				Y3	
				Y4	
				Y5	
				Total Amount	

Note: Rate shall be exclusive of GST

Seal & Signature of the Consultant Firm