

**VISAKHAPATNAM PORT AUTHORITY  
MARINE DEPARTMENT**

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**NOTICE INVITING E-TENDER (NIT)**

**E-TENDER NOTICE NO. IMAR/DCO/D/5 /2025, Dt:10.09.2025**

|    |                                        |   |                                                                                                                                                                                                                                                                                                        |
|----|----------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | ORGANISATION                           | : | VISAKHAPATNAM PORT AUTHORITY                                                                                                                                                                                                                                                                           |
| 2  | DEPARTMENT                             | : | MARINE DEPARTMENT                                                                                                                                                                                                                                                                                      |
| 3  | NIT NUMBER                             | : | IMAR/DCO/D/ 5 /2025 DT.10.09.2025                                                                                                                                                                                                                                                                      |
| 4  | NAME OF THE WORK                       | : | Supply and operation of two wooden motor launches ( M.F.Launch-1 & M.F. Launch -2 ) in good working condition including crew, fuel and maintenance cost, round the clock for a period of two years (2025-2027 and one year extension) for Marine Department to attend miscellaneous works (MF Section) |
| 5  | ESTIMATE CONTRACT VALUE PER ANNUM      | : | <b>Rs.1,00,74,000/-</b> (excluding GST )                                                                                                                                                                                                                                                               |
| 6  | PERIOD OF HIRING CONTRACT              | : | Two years from the date of Award plus extension of one more year                                                                                                                                                                                                                                       |
| 7  | FORM OF CONTRACT AND CLASS OF CONTRACT | : | Any reputed contractors / firm having experience in similar works.                                                                                                                                                                                                                                     |
| 8  | BIDDING TYPE                           | : | Open                                                                                                                                                                                                                                                                                                   |
| 9  | BID CALL NO.                           | : | 5th call                                                                                                                                                                                                                                                                                               |
| 10 | TYPE OF QUOTATION                      | : | Item rate                                                                                                                                                                                                                                                                                              |
| 11 | TRANSACTION FEE                        | : | Rs.1770/- (including GST) Payable in online through e-tenders portal only                                                                                                                                                                                                                              |
| 12 | EMD/BID SECURITY                       | : | <b>Rs.2,00,740</b> /- Payable in online through e-tenders portal only                                                                                                                                                                                                                                  |
| 13 | BID DOCUMENT DOWNLOADING START DATE    | : | <b>11.09.2025 from 10.00hrs</b>                                                                                                                                                                                                                                                                        |
| 14 | PRE-BID MEETING DATE & TIME            | : | <b>19.09.2025 at 15.00hrs</b>                                                                                                                                                                                                                                                                          |
| 15 | BID DOCUMENT DOWNLOADING END DATE      | : | <b>03.10.2025 up to 15.00hrs</b>                                                                                                                                                                                                                                                                       |
| 16 | LAST DATE AND TIME FOR RECEIPT OF BIDS | : | <b>03.10.2025 up to 15:30hrs</b>                                                                                                                                                                                                                                                                       |
| 17 | BID VALIDITY                           | : | 180 days from the date of opening                                                                                                                                                                                                                                                                      |
| 18 | BID OPENING DATE                       | : | <b>06.10.2025 at 15.30hrs</b>                                                                                                                                                                                                                                                                          |
| 19 | OFFICER INVITING BIDS                  | : | Dy.CONSERVATOR, VPA.                                                                                                                                                                                                                                                                                   |
| 20 | BID OPENING AUTHORITY                  | : | HARBOUR MASTER, VPA                                                                                                                                                                                                                                                                                    |
| 21 | ADDRESS                                | : | O/o Deputy Conservator, Near Sri Venkateswara Temple, Port area, Visakhapatnam-35.                                                                                                                                                                                                                     |
| 22 | CONTACT DETAILS                        | : | : 0891-2875502/2875503                                                                                                                                                                                                                                                                                 |

**Note:** (1) The bidders should pay the Transaction Fee (non-refundable) and EMD shall be accepted only in online mode through extenders portal only. Further, the bidders shall upload the copy of the online transaction details with UTR No. along with the Technical bid documents failing which the bid shall be summarily rejected. (2) In case of the NSIC/MSME certificate submitted bidders, the eligibility for exemption of Transaction fee and EMD amount subject to fulfilling of tender condition. (3). Port will not accept the payment of transaction fee and EMD through Demand Draft/RTGS/NEFT/Net banking, etc., and it will not be considered for bid evaluation.

CONTRACTOR

**DEPUTY CONSERVATOR**

CONDITIONS FOR THE SUPPLY OF 2 (TWO) MOTOR LAUNCHES IN GOOD WORKING CONDITION ROUND THE CLOCK FOR A PERIOD OF 2 ( TWO) YEARS TO ATTEND MISCELLANEOUS WORKS

**GENERAL AND TECHNICAL SPECIFICATIONS.**

Tenders in the prescribed are invited from the Registered Boat Owners/ Firms/Contractors of VPA having fiber re-inforced wooden motor launches in good working condition for supply and operation of two wooden motor launches for the use of VPA for carrying up to 12 men or one Ton pay load to supply on hire basis for the use of VPA 's miscellaneous works including Shipping, Mooring and to carryout General purpose works within the port limits ( IH, OH & FH) as per the directions of Marine Department officials of the VPA.

- 1) The Boat Owners/ Firms/Contractors may quote to supply and operate 2 (Two) launches on hire for attending to the works of Marine Department as detailed above. The Boat Owners/ Firms/Contractors who are having single boat may also participate and quote to supply and operate a single boat. The L-I bidder for each boat shall be evaluated separately.

2) **PROCEDURE FOR BID SUBMISSION:**

- a) Bids shall be submitted by online on VPT e-procurement website (<http://etenders.gov.in>).
- b) The participating bidders in the tender should register themselves free of cost on e-procurement website (<http://etenders.gov.in>). Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital signature certificates. Digital signature certificates can be obtained from one of the Authorised certifying Authority, such as SIFY ([www.safescript.com](http://www.safescript.com)) etc., the bidders who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the site (<http://etenders.gov.in>).
- c) The bidders should upload the copy of transaction details with details of UTR No. along with the technical bid Document for having remitted tender fee & EMD failing which the bid shall be summarily rejected. The bidders shall sign on all the documents uploaded by him owning responsibility for their correctness/ authenticity.

**The details of Bank Account are furnished below:**

|                    |                                    |
|--------------------|------------------------------------|
| <b>Bank Name</b>   | <b>: State Bank of India</b>       |
| <b>Bank Branch</b> | <b>: Visakhapatnam Port Branch</b> |
| <b>Account No.</b> | <b>: 30387186900</b>               |
| <b>IFSC</b>        | <b>: SBIN0001740</b>               |

d) VPA shall not be responsible for any connectivity/ internet problem either with user side/NIC/BANK. It is in the own interest of the bidders. Bidders may get it verified from bank that the requisite money has been received by VPA for the NIT in which they are participating

e) The E.M.D of **Rs.2,00,740/-** and transaction fee of **Rs.1,770/-** shall be Payable online through e-tenders portal only.

f) The VPA will not hold any risk and responsibility for non-visibility of the scanned and uploaded documents.

- g) The documents that are uploaded online on VPA e-procurement website (<http://etenders.gov.in>) will only be considered for bid evaluation.
- h) Any other condition regarding receipt of tenders in conventional method appearing in the tender documents may please be treated as “not applicable”.
- i) The bidder shall authenticate the bid with his digital signature certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.
- j) The successful bidder found defaulting in submission of hard copies of uploaded certificates/ documents, within the stipulated time i.e., before concluding the agreement or if any variation is noticed between the uploaded documents and the hard copies submitted by the successful bidder, the successful bidder will be suspended from participating in the tenders on e-procurement platform for a period of three years.
- 3) Even though the tenderers meet the qualifying criteria they are liable to be disqualified /debarred /suspended / black listed, if they
- Furnish false/ fabricated particulars in the forms, statement and / annexure submitted in proof of the qualification requirements and or
  - Not turned up for entering into agreement when called upon
  - Record of poor percentage such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc., and/ or
  - Participated in the previous bidding for the same work and had quoted unreasonably high tender rates and / or
  - Found to be awarded with the work based on false/ fake certificates of experience.
- 4) **One tender per tenderer:** Each tenderer shall submit only one tender for the work. A tenderer who submits more than one tender will cause dis-qualification of all the tenders submitted by the tenderer.
- 5) **Last date / time for submission of the tenders:** Tenders must be submitted not later than the date and time specified in the NIT. In the event of the specified date /time for the submission of bids declared as holiday, the bids will be received / opened on the next working day.
- 6) **PRE-BID MEETING:**  
 A Pre-Bid meeting will be conducted at **16:00 hrs on 19.09.2025** at Dy.Conservator's Office of Visakhapatnam Port Authority to discuss specifications and tender conditions.
- Send queries for the pre bid meeting on or before **18.09.2025** or send to E-mail [dc.vpt@gov.in](mailto:dc.vpt@gov.in)
  - Attend to the pre-bid meeting.
- The prospective tenderers who require clarification on the tender document may send their queries at least one day before Pre-bid meeting, to the Deputy Conservator, Marine Department, Near Venkateswara Temple, Visakhapatnam Port Authority, Visakhapatnam-530 035 by post or e-mail: [dc.vpt@gov.in](mailto:dc.vpt@gov.in) After the pre-bid meeting, the reply to the queries will be compiled and will be hosted in the **VPA e-procurement website (<http://etenders.gov.in>)**. The reply shall form part of the tender document. Before submission of tenders by the Prospective Tenderers, if the Visakhapatnam Port Authority desires to issue any clarification to the Tender document, the clarification issued shall be addendum, corrigendum to the Tender document.

**7) Tender Opening and Evaluation:**

- a. The tenderers or their authorized representatives can be present at the time of opening of the tenders. Either the tenderer himself or one of his representative with proper authorization only will be allowed at the time of tender opening. If any of the tenderer is not present at the time of opening of tenders, the tender opening authority will, on opening the tender of absentee tenderer, reads out and record the deficiencies if any, which shall be binding on the tenderer.
- b. The technical bid containing qualification requirements will be evaluated by the tender committee and the minutes are recorded which will be signed by the tender committee.

8) Information relating to the examination, clarification, evaluation and comparison of tenders and recommendations for the award of a contract shall not be disclosed to tenderers or any other persons not officially concerned with such process until the awarding of the work to the successful tenderer has been announced by the tender accepting authority. Any effort by a tenderer to influence the processing of tenders or award decisions may result in the rejection of his tender.

9) The rate in Schedule-B is to be quoted both in figures and words and is applicable for the entire contract period and any request for upward revision of rates will not be entertained during the contract period. In case of discrepancy in the rates quoted in figures and words, the rates quoted in words will be taken into consideration for calculation of amount for evaluation.

10) The rate to be quoted should be exclusive of GST component. If the contractor/firms claims/bills/invoices contains GST Registration Number, the GST amount will be admitted for payment without insisting for GST challan.

11) The tender prices should be kept valid for 180 days from the date of opening of tenders, and EMD would be forfeited in case the tenderer is withdrawn before the date of acceptance.

12) The successful bidder would be required to furnish Bank Guarantee from Nationalised Bank/Scheduled Bank, for 5% of contract value towards performance Guarantee within 7 days of the award of the work. In case the Contractor fails to furnish the Bank Guarantee for 5% value of the contract towards performance Guarantee within 7 days of issue of the work order, the same will be recovered from the monthly account bills proportionately. The B.G. or the amount received will be retained and released after successful completion of the work. The S.D. and performance Guarantee will be returned / refunded without any interest after the successful completion of the contract period. The contract period is said to be successful based on the certificate issued by the Dy.Conservator, Visakhapatnam Port Authority or their authorized representative.

13) In case of unsuccessful tenders, the E.M.D will be returned soon after finalization of tenders and after commencement of the work by the successful tenderer. The E.M.D./ S.D. and performance Guarantee do not carry any interest.

14) The tenderers should make their own arrangements to furnish original B.G. to VPA directly by the issuing Bank under "Registered Post with Acknowledgement Due" except in case of B.G. towards EMD.

15)(i) Bank Guarantee if any obtained from the Nationalised / Scheduled banks in the format prescribed by the port shall be in compliance with for a digital confirmation for the Bank Guarantee if any Hereafter verification of genuineness of Bank Guarantee from the issuing bank shall be through for inland BG's and swift Mode for outside India bank guarantees issued.

The Port Bank details:

|                    |               |
|--------------------|---------------|
| a.Beneficiary Bank | :ICICI Bank   |
| account no.        | :6005008974   |
| c.IFSC             | :ICIC0000060  |
| d.unique code      | :VPT521470257 |

- The unique code is “VPT521470257” is to be entered by the issuer bank in the Field of 7037 of IFIN 760COV or IFIN767COV in their portal. In turn, the issuer Bank will transmit the Bank Guarantee via SFMS to the beneficiary bank of the port digitally.
- Any BG received by the Port/submitted by the bidder without complying to the above, such BG will be considered as not valid and shall not be considered for bid valuation.

(ii) Bidders opted for EMD/Transaction fees exemption having NSIC/MSME should meet the Following. Bidders have to submit the supporting documents issued by competent Govt, Bodies to become eligible for above exemption.

- a) Certificate issued by NSIC/MSE shall cover the items tendered to get fee exemption.
- b) NSIC certificate shall be valid as on due date/ extended due to of the tender
- c) In case the bid is submitted as an Indian arm of foreign bidder and the eligibility criteria conditions were met through foreign company then the EMD exemption cannot be claimed under the MSME status of Indian arm/subsidiary.

16) The period of hire of Motor Launches is for two years. The Dy. Conservator reserves the right to terminate the contract of the launches by giving 90 days notice at any time during the contract period without assigning any reason whatsoever. However extension of contract can be made with same rate after getting approved of competent authority.

17) Amount per month, based on rate per day of 24 hours round the clock is to be quoted subject to the terms and conditions mentioned herein.

18) The launch should be kept available in good working condition on all days of the year round the clock i.e., on three shift per day of 24 hours along with necessary crew and required fuel equipment etc., as per Visakhapatnam Harbour Craft Rules..

19) In case of break down /non availability of the launch lasting for more than one hour on any day, the proportionate hire amount will be deducted from the running bills. In case the break down/ non availability period in any one shift of 8 hours, no payment will be made for the respective break down hours. In case of major breakdown/ un availability of the launch for any reason for more than a day, an alternative launch with similar capacity should be supplied in its place immediately within 24 hours of its breakdown. .

20) In case of frequent breakdown/ non availability lasting for more than 4 hours for more than 3 times in a month the Boat Owner/Contractor shall replace the launch with a good working launch of similar capacity failing which the contract will be terminated and the E.M.D. and Security Deposit and performance guarantee amounts will be forfeited for failing to meet the contractual commitment.

21) The launches should be self-propelled giving a minimum speed of 6 knots and with carrying capacity 3 crew and a minimum of 09 passengers or minimum load of 1 Ton for operating the areas as mentioned above. Tenderers should quote depending upon availability of such launch with them. If necessary and on the instructions of DC, VPA or his authorized representative the launch should also be able to go beyond breakwaters.

22) The launch may be required to be deployed for towing small boats, mooring boats, fenders, Yokohama fenders, or other floating crafts with or without load if required and the launch shall have the necessary towing capacity and towing gear.

23) The launch shall possess valid statutory documents such as certificate of registration (as applicable), certificate of survey, H&M cover, P&I cover and valid license under Visakhapatnam Harbour Craft Rules for plying Visakhapatnam Port Waters for the entire period of hire boat owners/ firms/ contractors with license for carrying men and material issued by other ports, Fisheries Department or other Govt Departments can participate in the tenders and they must obtain VPA License prior to operation in Port waters, if they are successful in the tender.

24) The launch is to be provided with all the equipment as per the rules/ act under which she is registered and additionally with VHF set.

25) All Port Regulations should be followed while operating the launch.

26) Cost of all fuels, lubricants and water requirements and wages inclusive of all statutory requirements of all necessary crew for running the launch during the period of hire shall be borne by the Supplier.

27) The Launch Owner/Tenderer/Contractor is solely responsible for any loss or damage or injury either to the launch or its crew. The Launch Owner is also solely responsible for any damages or injury to the persons, port property or any other floating crafts, caused by the launch.

28) The launch along with its crew and passengers should be insured as necessary during the entire period of contract.

29) Necessary safety equipment as required certified by the surveyors are to be provided on board by the contractor/tenderer/boat owner in whose name the work order is issued.

30) A certificate from reputed/recognised surveyors duly indicating the maximum speed of the launch, the number of passengers and maximum load that she can carry must be enclosed, failing which the quotation will be summarily rejected. The certificate should have been issued within 9 months prior to the technical bid opening date. During the contract period if the speed of the launch is not satisfactory, the contractor has to carryout speed test in presence of officials nominated by Deputy Conservator. In case speed of the launch falls below the required 6knots, VPA reserves the right to impose penalty on prorata basis, equivalent to 2% of the per day hire rate for every 1knot or part thereof of reduced speed. However, if the speed of the launch falls below 4knots, VPA reserves the right to terminate the contract.

31) No berth hire charges will be levied by Visakhapatnam Port Authority for the launch during the period of hire.

32) Income Tax will be deducted from the contractors running monthly bills as applicable. Any other taxes in respect of this contract such as GST etc., shall also be payable by the contractor only, as per the latest guidelines.

33) The launch hire charges will be paid by the Marine Department at monthly intervals on submission of bill by the contractor for every calendar month along with a copy of log book duly certified by DC/ VPA or his authorized representative. In case of payment for part of a month, pro-rata payment will be made for the actual number of days, shifts and hours, the Launch (s) has been supplied. Rate of payment will be up to the nearest hour only.

34) The owner of the launch should furnish the quotation with, the following information along with necessary documentary proof thereof, failing which the tender will not be considered.

Name of the owner and full postal address and a letter to be issued that the Launch will be solely utilized for the purpose for which she is being hired. In case the

tenderer/ contractor is not the owner of the Launch, a letter from the actual owner that the launch has been given to the tenderer/ contractor and will be operated by the tenderer/ contractor for entire period of contract.

1) All particulars and specifications of the launch and its capacity and year of built.

a) Particulars of registry

b) Survey report.

c) Valid Insurance.

d) Certificate of no relations in VPA.

e) Antecedents clearance of the crew members.

f) Check list in Annexure – A.

g) Crew members should have RFID passes

h) EPF,

i) ESIC (if not applicable appropriate Government (Central Government) exemption letter/ certificate to be submitted.

### **35. ELIGIBILITY CRETERIA**

l) The tenderer should have successfully completed supply and operation of Launches for a minimum period of one year during last 7 years ending 31.03.2025 and the value of similar works carried out shall be as mentioned below:

a) Three similar completed works costing not less than amount equal to 40% of the estimated cost. **(Rs.40,29,600/-)**

OR

b) Two similar completed works costing not less than amount equal to 50% of the estimated cost. **(Rs.50,37,000/-)**

OR

c) One similar completed work costing not less than amount equal to 80% of the estimated cost. **(Rs.80,59,200/-)**

“Similar work” means supply and operation of any work boats, or harbour craft.

### **II ) TURNOVER:**

The average annual turnover of the tenderer for the last three years i.e. **2022-23, 2023-24 and 2024-25** should be at least 30% of the estimated cost of the contract of **Rs.30,22,200/-**. The tenderer should submit copy of Annual Reports audited by Chartered Accountant for the last 3 years by giving the audited profit and loss account and balance sheet.

If the tenderer is a subsidiary company or a member or a member of a group and under the prevalent laws the separate accounts of the subsidiary company are not available, the tenderer should submit the consolidated audit accounts of the holding company or group for the last 3 accounting years. In addition, tenderer should submit a certificate from the auditor of the holding company certifying the turnover of the tenderer (subsidiary company for the last 3 accounting years. Any certificate in this regard only from the tenderer will not suffice.

36) The individual who opt to quote for supply of launch on hire may have to declare that they are the owners of the launch. In case, any firm or contractor wishes to opt to quote for supply and operate of a launch on hire belongs to some other owners they have to submit an under taking obtained from the real owners of the launch stating that they are supplying the launch to the said firm's/contractor for operating the same on their risk and responsibility( i.e., the real owner of the launch).

37) The launch should be made available for inspection by the nominated officers of the Port Authority before deciding on the award of work order and any rectification of defects or

modifications in the launch suggested by the Port officers should be carried out before hiring the launch at no extra cost to Visakhapatnam Port Authority. Sufficient sitting space for minimum 12 persons to be provided at no extra cost to Visakhapatnam Port Authority. Sufficient arrangements are to be made by the owner of the successful launch for the subject work as mentioned vide Schedule 'B'(BOQ) at his own cost.

38) Preference may be given to those who possess a spare launch with work boat license and a good record of operation, those who have only one launch should give an undertaking that they will be able to provide suitable substitute launch which is complying with the conditions laid above.

39) The launch(s) shall be entirely at the disposal of the DC/VPA or his authorized representative and the crew of the launch shall obey the orders of the DC/VPA or authorized representative and operate the launch(s) carefully throughout the working hours round the clock and make as many number of trips as demanded in the Port waterways.

40) The crew should maintain due decorum and decency and co-operate with the Departmental Representatives. If the crew are found to be disobedient and non-cooperative by the DC/VPA or his authorized representative the Owner shall replace such crew with immediate effect without affecting the running of the launch.

41) The launch will only be permitted half-an-hour duration for fuelling or for general maintenance during the day at owners cost. The launch should work for the total period of 24 hours for the above said work for which rate is to be quoted.

42) The launch should not indulge in unauthorized / illegal /unlawful activities such as smuggling/ theft etc. The owner will be held responsible for the misbehaviour and Unlawful activities of the launch & crew and will be dealt as per law.

43) Any dispute arising out of the contract shall be referred to the Chairman/VPA whose decision will be final and binding on the contractor.

44) The contractor will have to give a certificate that he is not related to any officer of Visakhapatnam Port Authority or any officer or the rank of Under Secretary or above in the Ministry of Shipping, Government of India.

45) No Engineer of Gazetted rank or other Gazetted Officers employed in VPA and Government of India is allowed to work as a contractor for a period of two years after his retirement.

This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Government of India before submission of the tender.

46)(i) If the contractor fails to supply the launch within one-hour every day of the stipulated period and is in the habit of supplying the launch late during the period of contract the DC/VPA has right to levy penalty not exceeding 5% of the contract value as per the delegation of powers of the Visakhapatnam Port Authority.

(ii) If any important equipment such as VHF etc., remains inoperative for a period beyond 3 days, then the employer shall have the full liberty to deduct Rs.300/-per day per equipment.

47) Payments to the contract labour if any involved in the works entrusted are to be paid by the contractor in the presence of the section officer of VPA. Further the contractor has to submit a documentary evidence in support of the payments made to the labour engaged in

the work along with subsequent running accounts bill failing which, the bill will not be passed.

48) In respect of P.F. contribution recovered from the labour and remitted to the P.F. Commissioner documentary evidence in support of the same is to be submitted by the contractor along with subsequent running account bills failing which the bill will not be passed.

49) In case of any shortage of staff in the manning of the launch, a quantum of penalty equivalent to wages of lascar-I (Marine Department) will be recovered from ongoing bill of the contractor.

50) Statutory duties and taxes payable by VPA should be invariably mentioned in the tender schedule.

51) All Regulations should be followed by the Contractor while operating the launch in VPA. The Tenderer should follow the Hazardous and other Wastes (Management & transboundary movement) and Noise Pollution (Regulation and Control) and the Water Prevention and Control of Pollution any other applicable Regulations promulgated from time-to-time.

52) Visakhapatnam Port Authority has been accredited with ISO 9001:2015, ISO 14001:2015, OSHAS 45001-2018 and certificate which pertains to Quality Management System, Environmental Management System and Occupational Health and Safety Management. As such proper care and compliance by the Successful tenderer is absolutely essential for obeying these policies adopted by Visakhapatnam Port Authority primarily strict compliance of the policies, warrants wearing of personal protective equipment i.e. Safety Helmets, Safety shoes, Leather Gloves, and Nose Masks while working on the Launch and while on duty in the port premises, similarly towards protection of Environments. The land, water, or Air should not be polluted, and vehicles, Launches, men deployed should strictly adhere to these norms and also strictly comply with ISPS Code. Non-compliance of these policies amounts to termination of contract and Black listing the firm.

53) PF, ESI, Insurance : The Contractor shall comply with all applicable labour law requirements like Provident Fund (PF), Employees State Insurance (ESI), Workmen compensation Act, all other applicable Acts and Rules from time to time as per Ministry of Labour, Govt. of India and Andhra Pradesh Labour Welfare Board, AP Govt. Irrespective of the number of men employed in the work, insurance of staff and all personnel deployed by him including third party insurance shall be done by the Contractor against risk due to any accident atsite.

(i) The Tenderer shall make payment to their employees not lesser than minimum Wages Act.

(ii) The Tenderer shall comply with all other applicable Acts/Laws (Minimum Wages Act, Labour Laws, Safety Laws etc.)

In the event of default on the part of the contractor to make any statutory payments of the above Acts/Rules, Visakhapatnam Port Authority shall recover the same from the Contractor's bills immediately next falling due or from his security deposit without prejudice to other rights of Visakhapatnam Port Authority under this contract.

54) A certification to be given on every month by the both the contractor and ground level officer that wages disbursed to the labour as per the Minimum Wage Act and this shall be append along with the bill while submission.

55).The successful tenderer shall maintain a log book which is to be initiated by Dy. Conservator or his authorized representative as a proof of utilizing the Launch for the purpose for which she has been taken on hire to V.P.A failing which the bills will not be passed and paid.

56).If any amendment or addendum is issued before opening of the tenders, the same may be viewed in the VPA website and any further clarification can be obtained from Dy.Conservator's Office/VPA.

Encl: 1. Proforma Affidavit.

NOTE: All these 8 pages of General and Technical Specifications along with BOQ (Schedule 'B') & Affidavit executed shall be scanned and uploaded along with E.M.D and Transaction fee details, other certificates and documents required as per Guide lines given in the General and Technical Specifications.

**DY. CONSERVATOR**

## **AFFIDAVIT**

I, ----- S/o -----  
-----  
( name of the contractor)

a resident of ----- do solemnly and sincerely state  
as follows

I state that in response to the Tender Notice No. -----  
-----

Dt. -----, I have submitted my Tender on ----- . I state  
that along with the Tender, I have also submitted a solvency certificate issued by ---  
-----.

In addition to the said solvency certificates, I hereby state that in case  
of non-completion of the work, for which the subject Tender has been submitted,  
the V.P.T. is at liberty to proceed against me and my assets for realization of the  
amounts due to them. For this purpose, the nature of assets held by me are given  
below.

| Value | Sl. No. | Nature of Asset. |
|-------|---------|------------------|
|       | 1.      |                  |
|       | 2.      |                  |
|       | 3.      |                  |
|       | 4.      |                  |
|       | 5.      |                  |
|       | 6.      |                  |
|       | 7.      |                  |
|       | 8.      |                  |

DEPONENT

Solemnly affirmed and signed before me this -----day of -----

---NOTARY

## Annexure-A

**VISAKHAPATNAM PORT AUTHORITY**  
**MARINE DEPARTMENT**

**CHECK LIST:**

**(The following parameters to be filled by the Contractor while prepare the tender.)**

1. Whether contractor has signed on all the papers.
2. Whether affidavit with regard to assets enclosed
3. EMD paid: If yes, Details
4. Launch registration certification (License No. \_\_\_\_\_ Valid up to \_\_\_\_\_ )
5. Certificate with regard to minimum speed of launch, No. of passengers, Men carrying capacity
6. Name of owner and postal address:
7. A certificate from the owner regarding ownership:
8. Particulars and specification of launch i.e. (1 tonne load etc.,)
9. Particulars of survey report:  
Survey report issued by:  
Survey report valid up to
10. APGST certificate
11. Solvency certificate
12. Experience certificate
13. Age of launch
14. Certificate with relationship with V.P.A. officers
15. PAN card
16. Insurance available: If yes, From \_\_\_\_\_ to \_\_\_\_\_  
Date of expiry of insurance :  
Name of the insurance company:  
Policy No. \_\_\_\_\_ Dt. \_\_\_\_\_  
Wreck removal clause included Yes/No  
Date of expiry of Insurance:  
Name of the insurance company:  
Policy No. \_\_\_\_\_ Date. \_\_\_\_\_
17. Master/ Serang Name :
18. C.O.C details of Master/ Serang :
19. Engine Drivers Name:
20. C.O.C details of Engine Driver:
21. Details of communication / VHF equipment:
22. Details of EPF/ESIC:

**Contractor**