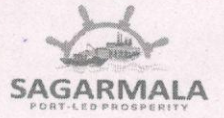




विशाखपट्टणम पोर्ट प्राधिकरण  
यातायात विभाग  
अम्बेडकर भवन, पोर्ट क्षेत्र,  
विशाखपट्टणम - 530035 (आ.प्र.)

VISAKHAPATNAM PORT AUTHORITY  
TRAFFIC DEPARTMENT  
Ambedkar Bhavan, Port Area,  
Visakhapatnam - 530035 (A.P)



To  
All Port Users

ITRA/SHP/FCIR  
Dt: 28-08-2025

CIRCULAR No. 1849

Subject: Permissions for Berthing / Sailing of Vessels - Reg.

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It is observed that some of the bills generated in POS application are not adjusted due to one or many of the following reasons:

1. Late transfer of funds
2. Bills not adjusted but landed in ERP
3. Non-working of POS application
4. Holidays when Traffic Commercial Section is not working
5. Sudden declaration of vessels
6. Arrival of vessel prior to scheduled time or due to diversion.

In the above cases, this department is taking necessary action to Berth / Sail of vessels pending payment of charges in order to avoid delay in berthing of vessels.

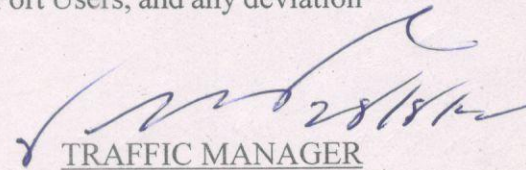
It is also well aware that Ministry has set a Target for the year 2025-26 and delay in berthing of vessel may lead to non-compliance of the Target set by the Ministry.

However, the Port Users have been well informed to take manual permission from Traffic Manager for such vessels which seek berthing / sailing of vessels pending adjustment of bills due to any of the reasons mentioned above.

Of late it is observed that the Port Users are not following the set procedure and are seeking movements by just sending WhatsApp Messages. It may be noted that WhatsApp is only a source of passing information. The message sent in WhatsApp cannot be construed as permission for carrying out movements when financial matters are involved.

Hence, it is once again re-iterated that whenever any Port Users are requesting for berthing or sailing of their vessel pending payment of charges due to any of the reasons mentioned above, they shall obtain permission on paper from the Traffic Manager and submit to the concerned officer / section. They shall ensure that the bills are adjusted by 1200 hrs on the following day and submit the same to Traffic Manager along with the permission letter without fail.

The above procedure may be noted and followed by all the Port Users, and any deviation from the above shall be viewed seriously.

  
TRAFFIC MANAGER

C/-P.S to Chairperson for kind information of Chairperson

C/-P.S to Dy. Chairperson for kind information of Dy. Chairperson