



**PORT OF VISAKHAPATNAM**  
(ISO 9001, ISO 1400 & OHSAS 45001)  
**MARINE DEPARTMENT**

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### GENERAL INSTRUCTIONS

- The vessel should be subjected to fines as per VPT rules and Dock by laws, Indian Ports Act (Please read the instructions given by the Deputy Conservator)
- The Detention / Cancellation charges will be levied if the vessel is not ready for the movement within 30 minutes after Pilot boards the vessel. It is applicable for Arrival, Shifting and Departure.
- False Signal charges will be levied if the Master of the vessel gives fake readiness to his vessel. It is applicable for shifting and Departure.
- In case vessel is loading Iron ore by an OBO Vessel and previous cargo was oil, Vessel should have the Gas free certificate for Dock entry.
- All cameras should be under the custody of Master of the vessel and to be ensured that these will not be used for photographing while entering/leaving or during the stay in port.
- The prior permission has to be taken from the Deputy Conservator for immobilization of main engines/ Lowering of the Life Boats during the port stay.
- The feedback form has to be duly filled before the Pilot boards for departure and handed over to the departure Pilot.
- The Ballast water exchange form has to be duly filled and to be sent to [shippingassistantmarine@gmail.com](mailto:shippingassistantmarine@gmail.com) before of vessel.
- The Air pollution control measures will be observed as per IAPP certificate of the vessel.
- PANS and Crew list are to be sent to [shippingassistantmarine@gmail.com](mailto:shippingassistantmarine@gmail.com) before of vessel.
- Tankers of Age above 20 years should have Class from IACS member, CAP-2 rating and insurance from approved P & I club.

### ANTIPOLLUTION MEASURES

- Discharge of oil, oily bilge water, sludge, garbage, sewage and any other pollutants in Port limits is strictly prohibited.
- In case of any pollution Port control to be informed immediately on V.H.F. Ch.16 or on Mobile No. 8501094449
- In case of pollution caused in the Port waters, either accidentally or unintentionally the Master / Commanding officer / Owner of a vessel is liable in addition to penal charges for payment of cleaning charges of Port waters without any upper limits.
- Marine pollution control officer will be board the vessel on arrival. Master's Cooperation is requested to enable him to carryout inspection of anti-pollution measures on Board the Vessel.
- Ship's work such as chipping, painting of hull, washing of decks and other parts of the vessel as well as repairing works are to be carried out under compulsory observance of antipollution measures of port waters. Anti-Air pollution should be strictly followed.
- For Shore reception facility under MARPOL Port has licensed firms. Vessel master should raise ANF in [swachh.sagar.portol \(prf.irclass.net\)](http://swachh.sagar.portol.prf.irclass.net).
- MARPOL Annex-VI, to be followed for Emission of smoke duly complying D.G. Shipping circular No. 02 of 2023, Dt. 31-01-2023 for usage of scrubber.
- Masters are strictly advised to take care not to spill chemical which dissolves in water.

**BUNKERING INSTRUCTIONS:**

All due precautions to avoid spillage and fire risks be taken as follows:

- Sealing of all deck scuppers over board discharge on board.
- 'B' Flat / Red light to be exhibited.
- Communication between ship and shore to be ensured.
- "No smoking" signs to be exhibited.
- Fire appliances to be kept in readiness.
- Drip trays and sand / saw dust to be kept in readiness.
- Any other precautions that are required under ordinary practice of seamen.
- No "HOT WORK" to be carried out on Board vessels without the specific permission of the undersigned.

**LOWERING OF LIFE BOATS (Up to water level)**

- 1) Inform Port control before and after the operations.
- 2) No Interference with other shipping movements around.
- 3) Keep watch on Channel – 16.

For maneuvering in Water

- 1) Required prior approval of Harbour Master.