



VISAKHAPATNAM PORT AUTHORITY
MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
MATERIALS MANAGEMENT DIVISION

NO:IM&EE/MMD/INNOVA/2024/
Date:02.12.2024

TENDER ENQUIRY

Name of the Work: Procurement of one new Car, Make TOYOTA and Model INNOVA HYCROSS Hybrid ZX 7S (AT) Black colour.

You are requested to submit your offer in a sealed envelope in two bid system ie Technical bid consisting of the technical offer, specification commercial terms and conditions (envelope -1) and Price bid (envelope-2) both the envelopes duly marked with the Technical bid, Price bid with tender number to be sealed in a common envelope and shall be submitted to Materials Manager,4 th floor, MM division, M&EE Department , Administrative office building, Visakhapatnam Port Authority

by 15.00 noon, 06.12.2024.

Sno.	Description of the vehicle	Quantity	On-road cost of one vehicle in Rs. (inclusive of all taxes)	Total amount in Rs. (inclusive of all taxes)
1	Procurement of one brand new Car, Make TOYOTA and Model INNOVA HYCROSS Hybrid ZX 7S (AT) Black colour for the use of Visakhapatnam Port Authority. The price shall include Ex-showroom Price, Life Tax TR, PR & PDI charges, TCS @ 1% on Ex. S/R Cost, Insurance (3+3) , Extended Warranty-2 years, Accessories, Fast tag, Ceramic Coating and Smiles. The on-road price of the vehicle shall include all the above mentioned requirements.	1		

Note: 1) The bidders are required to quote the amount in the financial bid only and not in the technical bid, else the bid will be rejected.

2) The car shall be supplied and registered at Visakhapatnam Authorized Dealer showroom only. The car shall be registered in Visakhapatnam RTO only.

III. Pre-qualification criteria:

- 1) OEM or Authorized Dealers of TOYOTA INNOVA are only required to quote. The OEM shall submit the OEM certificate as proof. In case of dealers, Authorized Dealership certificate shall be submitted as proof.
- 2) The firm has to submit relevant documents viz. Purchase Orders/ Sales Orders/ Invoices etc., as proof of experience in selling the Toyota brand cars.

VI. SPECIAL CONDITIONS OF THE CONTRACT

1. **Delivery period:** The car shall be supplied within 60 days at Visakhapatnam dealer shop only from the date of receipt of Purchase Order or indicate the shortest delivery period. The car shall be supplied and registered at Visakhapatnam Authorized dealer showroom only. The car shall be registered in Visakhapatnam RTO only.
4. **Payment terms:** a) 100% Payment will be against the delivery on submission of pro-forma invoice (as quoted by the L1 bidder). Payment will be made within 15 days after receipt of pro-forma invoice.
5. **Free from defects:** The seller should ensure that the car should be working in good condition and free from all defects. The vehicle delivered shall not have scratches, damages, dents etc.,
6. **Warranty:** Please indicates the period of warranty/Guarantee for the Quoted Car. The car shall have comprehensive extended warranty of Two year from the date of completion of OEM's standard warranty period.
7. The supplier to provide the required maintenance services at Visakhapatnam only as per the required schedule.
8. **GST Registration & PAN:** The contractor shall submit firm's GST registration Certificate & PAN . GST shall be paid as per the extant of rules in force.
10. **Right of rejection of the Tender:** The CME reserves the right to reject any tender or all the tenders without assigning any reason whatsoever and also reserve the right to withdraw any items of work shown in the bill of quantities attached to the specifications for which the contractors have quoted for after giving due notice thereof and AUTHORITY any such work to a separate agency. In such cases, the contractor will have no right to claim any compensation for such portion of the work deleted.

11. Right of execution of the supply: If any discrepancy arises in executing the Order, the decision of the concerned Competent Authority under whose jurisdiction the subject vehicle is plying will be final.
12. Cancellation: Port AUTHORITY reserves the right to cancel the order for supply of the vehicle without assigning any reasons with one month notice.
13. If any forged / fake documents are submitted by the tenderer, their business dealings with VPA will be banned.
14. Bidders should quote their rates only in decimal coinage in paises.
15. Validity of the tender prices should be kept valid for 90 days from the date of opening of Tenders and the tenderer cannot amend, alter, and revoke his tender in any way during this Period
16. LD Clause: If the vehicle is not delivered within the agreed delivery period from the date of receipt of PO, then 0.5% LD per week will be levied on the Contract value. The maximum LD % is 10%.

Note Point of contact : Chief Mechanical Engineer- 0891-2873210/ Sr.Dy.Materials Manager-9491241644